

# FINANCIAL PLAN

FISCAL YEAR 2021-2022



City of  
**Coeur d'Alene**  
IDAHO



CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2021-2022  
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**CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
ALL CITY FUNDS**

GENERAL FUND	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	WAGES/BENEFITS	SERVICES/SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Mayor/Council Administration						\$260,153	\$9,692			\$269,845	
Finance Department						220,154	2,920			223,074	
Municipal Services						719,190	579,455			1,298,645	
Human Resources						1,289,332	931,896			2,221,228	
Legal Department						356,011	78,871			434,882	
Planning Dept						1,256,687	56,853			1,313,540	
Building Maintenance						657,218	57,300			714,518	
Police Department						368,824	239,075	\$95,000		702,899	
Police Grants						15,896,728	1,768,232	329,840		17,994,800	
KCJA Task Force						77,961				77,961	
Fire Department							35,000			35,000	
Streets/Engineering						10,829,600	692,976	25,000		11,547,576	
Parks Department						3,220,429	1,860,134	90,000		5,170,563	
Recreation Dept.						1,919,367	698,100			2,617,467	
Building Inspection						574,567	180,850			755,417	
General Government						964,436	39,928			1,004,364	
<b>TOTALS</b>	<b>\$1,255,578</b>	<b>\$22,051,829</b>	<b>\$2,973,198</b>	<b>\$ 20,148,354</b>	<b>\$ 46,428,959</b>	<b>\$38,610,657</b>	<b>\$7,232,062</b>	<b>\$539,840</b>	<b>\$46,400</b>	<b>\$46,428,959</b>	
<b>SPECIAL FUNDS:</b>											
Library Fund	\$157,129	\$1,622,045		\$16,891	\$1,796,065	\$1,388,065	\$228,000	\$180,000		\$1,796,065	
CDBG				550,372	550,372	72,250	478,122			550,372	
Impact Fees	700,000			567,000	1,267,000		60,000		\$709,000	769,000	\$498,000
Parks Capital Imp.	52,142		\$400,000	175,153	627,295		45,500	419,960		465,460	161,835
Annexation Fees				175,000	175,000		-		175,000	175,000	
Cemetery Fund	58,716		160,000	195,324	414,040	209,640	78,400	87,000	39,000	414,040	
Cemetery Perpetual Care	1,000,000		59,000	10,000	1,069,000		6,500		160,000	166,500	902,500
Jewett House	14,000			12,353	26,353		26,353			26,353	
Reforestation	29,000			-	29,000		6,500			6,500	22,500
Street Trees	150,000			80,800	230,800		112,000			112,000	118,800
Community Canopy	-			1,500	1,500		1,500			1,500	
Public Art Fund	545,300			138,300	683,600		71,300	390,000		461,300	222,300
<b>TOTALS</b>	<b>\$2,706,287</b>	<b>\$1,622,045</b>	<b>\$619,000</b>	<b>\$1,922,693</b>	<b>\$6,870,025</b>	<b>\$1,669,955</b>	<b>\$1,114,175</b>	<b>\$1,076,960</b>	<b>\$1,083,000</b>	<b>\$4,944,090</b>	<b>\$1,925,935</b>
<b>ENTERPRISE:</b>											
Street Lighting Fund	\$12,000		\$26,400	\$620,500	\$658,900		\$658,900			\$658,900	
Water Fund	2,979,606		2,650,000	6,677,500	12,307,106	\$2,497,479	4,476,300	\$4,713,500	\$619,631	12,306,910	\$196
Wastewater Fund	8,514,836		3,840,853	12,557,800	24,913,489	3,034,429	11,313,672	9,735,000	830,388	24,913,489	
Water Cap Fees	1,485,000			1,165,000	2,650,000					2,650,000	
WWTP Cap. Fees	2,325,853			1,515,000	3,840,853				3,840,853	3,840,853	
Sanitation Fund	1,500,000			4,457,000	5,957,000		3,881,300		680,997	4,562,297	1,394,703
Public Parking Fund	900,000			850,500	1,750,500		1,142,800		575,819	1,718,619	31,881
Drainage Utility Fund	1,400,000			1,058,000	2,458,000	229,876	810,500	890,000	191,362	2,121,738	336,262
<b>TOTALS</b>	<b>\$19,117,295</b>		<b>\$6,517,253</b>	<b>\$28,901,300</b>	<b>\$54,535,848</b>	<b>\$5,761,784</b>	<b>\$22,283,472</b>	<b>\$15,338,500</b>	<b>\$9,389,051</b>	<b>\$52,772,807</b>	<b>\$1,763,041</b>
<b>FIDUCIARY FUNDS</b>	<b>\$695,000</b>			<b>\$3,017,950</b>	<b>\$3,712,950</b>		<b>\$3,276,235</b>			<b>\$3,276,235</b>	<b>\$436,715</b>
<b>CAPITAL FUNDS</b>	<b>\$440,000</b>		<b>\$409,000</b>	<b>\$551,000</b>	<b>\$1,400,000</b>			<b>\$1,400,000</b>		<b>\$1,400,000</b>	
<b>DEBT SERVICE FUNDS</b>		<b>\$878,408</b>			<b>\$878,408</b>		<b>\$878,408</b>			<b>\$878,408</b>	
<b>GRAND TOTAL</b>	<b>\$24,214,160</b>	<b>\$24,552,282</b>	<b>\$10,518,451</b>	<b>\$54,541,297</b>	<b>\$113,826,190</b>	<b>\$46,042,397</b>	<b>\$34,784,352</b>	<b>\$18,355,300</b>	<b>\$10,518,451</b>	<b>\$109,700,500</b>	<b>\$4,125,690</b>

**CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
EXPENDITURE HISTORY AND ADOPTED BUDGET**

FUND/ DEPARTMENT	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET
<b>GENERAL FUND:</b>					
Mayor/Council Administration	\$247,765.09	\$253,030.32	\$269,534.84	\$251,742	\$269,845
Finance	349,057.43	225,145.57	210,139.12	217,699	223,074
Municipal Services	1,057,911.87	1,139,340.94	1,197,051.72	1,234,784	1,298,645
Human Resources	1,788,609.57	1,874,908.58	2,113,649.77	1,804,906	2,221,228
City Attorney	279,448.38	362,693.11	387,191.80	418,825	434,882
Planning	1,206,831.91	1,252,298.56	1,336,657.98	1,313,413	1,313,540
Building Maintenance	640,177.46	733,442.82	830,680.24	726,892	714,518
Police	488,630.38	508,553.64	686,060.63	547,526	702,899
Police Grants	13,585,671.96	14,335,808.99	15,344,192.10	16,726,158	17,994,800
K.C.J.A. Task Force	83,023.58	179,685.44	232,059.14	6,000	77,961
K.C.J.A. Task Force - Federal	25,175.56	1,200.00	4,034.37		35,000
Fire	2,500.00				
Streets / Engineering / Garage	10,147,901.66	9,819,506.05	11,225,391.75	10,710,811	11,547,576
Parks	4,471,270.47	5,454,613.94	5,273,945.87	4,981,197	5,170,563
Recreation	2,120,552.20	2,260,141.29	2,377,601.98	2,448,730	2,617,467
Building Inspection	748,483.53	691,444.73	630,131.52	745,208	755,417
General Government	878,822.42	906,711.26	930,449.51	958,485	1,004,364
	1,578,274.17	308,700.74	2,360,530.14	153,050	47,180
<b>TOTAL GENERAL FUND</b>	<b>\$39,700,107.64</b>	<b>\$40,307,225.98</b>	<b>\$45,409,302.48</b>	<b>\$43,245,426</b>	<b>\$46,428,959</b>
<b>SPECIAL REVENUE FUNDS:</b>					
Library Fund	\$1,628,119.23	\$1,723,766.91	\$1,737,509.69	\$1,736,045	\$1,796,065
Community Dvlpmnt Block Grant	145,381.71	304,462.19	295,904.46	695,032	550,372
Impact Fees Fund	515,318.59	218,235.12	320,288.18	450,000	769,000
Parks Capital Improvements	1,710,250.93	546,974.03	1,401,400.50	323,260	465,460
Annexation Fees Fund	398,240.00	286,000.00	99,000.00	195,000	175,000
Cemetery Fund	305,728.87	339,810.83	371,612.61	306,787	414,040
Cemetery Perpetual Care	156,140.62	205,826.88	190,494.38	166,500	166,500
Jewett House	11,997.72	24,615.43	10,613.17	26,353	26,353
Reforestation	2,083.72	6,248.42	(1,100.00)	6,500	6,500
Street Trees	98,768.37	82,308.52	90,024.57	112,000	112,000
Community Canopy	621.13	958.79	248.46	1,500	1,500
Public Art Fund	176,117.31	335,884.53	98,452.14	271,300	461,300
<b>TOTAL SPECIAL FUNDS</b>	<b>\$5,148,768.20</b>	<b>\$4,075,091.65</b>	<b>\$4,614,448.16</b>	<b>\$4,290,277</b>	<b>\$4,944,090</b>
<b>ENTERPRISE FUNDS</b>	<b>\$37,139,784.03</b>	<b>\$35,947,395.72</b>	<b>\$36,333,928.30</b>	<b>\$49,752,708</b>	<b>\$52,772,807</b>
<b>FIDUCIARY FUNDS</b>	<b>2,974,753.95</b>	<b>2,955,015.74</b>	<b>3,078,427.15</b>	<b>3,169,432</b>	<b>3,276,235</b>
<b>CAPITAL PROJECTS</b>	<b>416,589.91</b>	<b>620,165.59</b>	<b>1,348,886.73</b>	<b>2,201,632</b>	<b>1,400,000</b>
<b>DEBT SERVICE FUNDS</b>	<b>1,379,681.42</b>	<b>876,930.98</b>	<b>878,930.91</b>	<b>876,281</b>	<b>878,408</b>
<b>TOTAL CITY</b>	<b>\$86,759,685.15</b>	<b>\$84,781,825.66</b>	<b>\$91,663,923.73</b>	<b>\$103,535,755</b>	<b>\$109,700,500</b>

**CITY OF COEUR D'ALENE  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
EXPENDITURE HISTORY (PAGE 2)**

ACCOUNT TITLE	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 ACTUAL	2020-21 BUDGET	2021-22 BUDGET
<b>ENTERPRISE FUNDS:</b>					
Street Lighting Fund	\$688,247.40	\$710,074.84	\$697,851.90	\$733,250	\$658,900
Water Fund	8,714,811.44	9,809,054.68	11,993,999.01	14,566,370	12,306,910
Wastewater Fund	21,470,817.84	17,000,351.26	14,786,078.57	20,111,378	24,913,489
Water Cap Fees Fund		642,822.95	673,181.63	5,300,000	2,650,000
WWTP Cap Fees Fund	620,850.00	883,710.00	813,792.00	1,484,809	3,840,853
Sanitation Fund	3,829,306.74	4,262,701.99	4,256,479.79	4,215,002	4,562,297
City Parking Fund	787,125.38	1,233,169.68	1,742,068.34	1,640,036	1,718,619
Drainage Utility	1,028,625.23	1,405,510.32	1,370,477.06	1,701,863	2,121,738
<b>TOTAL ENTERPRISE</b>	<b>\$37,139,784.03</b>	<b>\$35,947,395.72</b>	<b>\$36,333,928.30</b>	<b>\$49,752,708</b>	<b>\$52,772,807</b>
<b>FIDUCIARY FUNDS:</b>					
Police Retirement	\$175,555.73	\$179,247.53	\$183,099.17	\$188,132	\$192,235
Kootenai County Solid Waste	2,688,621.63	2,739,663.70	2,728,076.72	2,800,000	2,900,000
Homeless Trust Fund	4,576.59	5,104.51	6,251.26	5,300	8,000
Downtown Association	106,000.00	31,000.00	161,000.00	176,000	176,000
<b>Total Trust &amp; Agency Funds</b>	<b>\$2,974,753.95</b>	<b>\$2,955,015.74</b>	<b>\$3,078,427.15</b>	<b>\$3,169,432</b>	<b>\$3,276,235</b>
<b>CAPITAL PROJECTS FUNDS:</b>					
Govt Way/Dalton to Hanley	\$5,585.22				
Garden Signal	180,204.05				
Atlas / Industrial Loop		\$223,468.56	\$585,231.44		
Govt Way/Hanley to Prairie		195,536.27			
Fastlane Project	118,161.00				
Levee Certification	55,001.72				
Seltice Way	645.45	72,150.46	15,275.00		
Seltice Way Sidewalk	1,071.98	3,500.00			
Medina - Ironwood Intersection	15,421.42				
US 95 Upgrade			224,100.00		
Kathleen Avenue Widening			35,802.00	\$885,635	\$755,000
LHTAC Pedestrian/Safety Imprvmnts					605,000
Traffic Calming	32,202.82	3,762.80	11,784.00	15,997	40,000
15th Street	8,296.25	9,747.50	7,765.50		
Lacrosse Ave / NW Blvd				1,200,000	
Northwest Blvd Traffic Signals			348,862.92		
Downtown Signal Improvements		112,000.00	120,065.87	100,000	
<b>Total Capital Projects Funds</b>	<b>\$416,589.91</b>	<b>\$620,165.59</b>	<b>\$1,348,886.73</b>	<b>\$2,201,632</b>	<b>\$1,400,000</b>
<b>DEBT SERVICE FUNDS:</b>					
GO Bonds	\$1,379,681.42	\$876,930.98	\$878,930.91	\$876,281	\$878,408
<b>Total Debt Service Funds</b>	<b>\$1,379,681.42</b>	<b>\$876,930.98</b>	<b>\$878,930.91</b>	<b>\$876,281</b>	<b>\$878,408</b>

# GENERAL FUND

**CITY OF COEUR D'ALENE  
FINANCIAL PLAN  
FY 2021-2022  
INCOME STATEMENT**

**FUND NAME: General Fund**

**FUND NUMBER: 001**

ESTIMATED BEGINNING GENERAL FUND FUND BALANCE, OCTOBER 1, 2021: \$1,255,578

**REVENUES:**

Taxes	22,051,829	
Licenses, Permits	5,617,493	
Intergovernmental Receipts	13,511,761	
Charges for Services	280,100	
Fines/Forfeitures	368,000	
Interest	45,000	
Miscellaneous	326,000	
Interfund Transfers	<u>2,973,198</u>	<u>\$45,173,381</u>

TOTAL FUNDS AVAILABLE \$46,428,959

**EXPENDITURES:**

Wages/Benefits	\$38,610,657	
Services/Supplies	7,232,062	
Capital Outlay	539,840	
Interfund Transfers	<u>46,400</u>	<u>\$46,428,959</u>

ESTIMATED YEAR-END GENERAL FUND FUND BALANCE, SEPTEMBER 30, 2022: (\$0)

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**GENERAL FUND - REVENUES**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account
Prop Tax - Current Year	\$19,663,485.45	\$20,068,052.61	\$21,195,208.55	\$ 16,159,748	\$ 22,051,829	001-000-3110-0000
Prop Tax - Prior Years	250,273.96	180,803.36	217,034.56	250,000	250,000	001-000-3120-0000
Pen & Int on Property Tax	92,680.15	77,869.42	78,655.01	70,000	70,000	001-000-3190-1000
Utility Franchise Cable	425,381.98	443,893.17	443,389.39	438,000	462,000	001-000-3160-0000
Utility Franchise - Gas	700,996.39	658,970.38	690,490.68	728,000	703,000	001-000-3160-1100
Utility Franchise Electric	2,314,623.60	2,239,919.11	2,249,533.49	2,372,000	2,300,000	001-000-3160-1400
Business Licenses	111,541.30	115,990.05	117,657.96	116,000	120,000	001-000-3210-1100
Short Term Rental permits	43,605.00	33,936.00	31,020.00	28,000	101,993	001-000-3210-1200
Buildg & Inspection Permits	1,641,736.49	1,366,200.86	1,315,868.58	1,365,000	1,365,000	001-000-3220-1100
Mechanical Inspection Permits	112,298.00	102,176.50	122,464.25	100,000	100,000	001-000-3220-1200
Stormwater Review	23,950.00	27,226.00	27,750.00	20,000	25,000	001-000-3220-1250
Business Permits	21,258.92	18,338.52	10,817.00	19,000	19,000	001-000-3220-1300
Burn Permits	45.00	25.00				001-000-3220-1400
Plumbing Inspection Fees	255,541.04	208,809.57	202,703.72	205,000	205,000	001-000-3220-1600
Electrical Permits	80,017.54	65,180.04	48,871.07	65,000	70,000	001-000-3220-1800
Sign Permits	21,217.08	28,818.85	20,243.89	19,000	20,000	001-000-3220-1850
Encroachment Permits	29,800.00	35,365.00	32,284.82	30,000	32,000	001-000-3220-1900
Annexation & Zoning Fees	47,075.00	41,485.00	52,096.40	35,000	40,000	001-000-3410-1000
State Grant	126,383.85	211,424.30	8,617,343.89	5,829,054	127,340	001-000-3310-0000
Federal Grant	115,690.62	173,768.01	201,678.10	6,000	463,546	001-000-3320-0000
State Liquor Tax	1,227,543.00	1,227,288.00	1,283,567.00	1,227,000	1,356,319	001-000-3350-1000
Highway User Tax	2,348,686.38	2,451,827.88	2,410,601.18	1,999,182	2,537,461	001-000-3350-2000
State Revenue Sharing (Sales Tax)	2,725,712.81	2,894,610.99	3,700,311.46	2,899,724	5,926,228	001-000-3350-3000
Sales Tax (Thru County)	1,168,780.22	1,257,600.83	639,140.22	1,242,739		001-000-3350-5100
Highway District (Thru County)	630,487.73	653,232.42	685,684.78	630,000	690,000	001-000-3380-1000
Kootenai County EMSS	1,640,150.00	1,689,239.00	1,706,534.00	1,757,534	1,792,361	001-000-3380-3100
Other Income (Thru County)	39,829.00	39,399.71	33,429.00	38,000	38,000	001-000-3380-5100
Reimb - Cost of Prosecution	1,599.88	12,387.25	4,885.75	3,000	5,000	001-000-3380-5300
School Resource Officer	455,816.44	464,468.51	580,292.37	591,904	575,506	001-000-3420-3000
Printing & Photocopy Charges	1,717.90	1,130.34	1,016.69	1,100	1,000	001-000-3410-5000
Special Police Services	20,546.00	21,162.00	17,365.50	20,000	18,000	001-000-3420-1000
Ordinance Violations	11,630.25	14,121.82	13,887.20	12,000	14,000	001-000-3420-1340
Residential Parking Permits	2,060.00	2,103.00	1,541.00	2,000	1,600	001-000-3430-0000
Street Division Services	20,060.00	100,060.00	100,060.00	100,060	100,060	001-000-3430-1000
Reimbursement for Street Wear	558,802.13	431,275.03	433,190.92	440,000	445,100	001-000-3430-2000
Fire Department Permits	150,296.45	91,019.87	52,693.08	60,000	53,000	001-000-3430-1200
Fire Department Services	5,551.36	3,236.81	3,604.52	56,349	6,000	001-000-3430-1300
Billing Services	11,000.00	11,000.00	11,000.00	11,000	13,500	001-000-3430-3022
Late Fee on Utility Bills	35,666.98	30,196.03	44,162.17	30,000	38,000	001-000-3430-3100
Bid Specs	840.00					001-000-3440-0000
Recreation	265,431.85	244,810.58	184,639.91	240,000	240,000	001-000-3500-1000
Maps and Books	224.00	102.80	16.43	100		001-000-3790-3200
District Court Traffic Fines	250,542.41	277,858.12	242,131.39	225,000	243,000	001-000-3350-4000
Proceeds from Capital Lease		607,396.59				001-000-3400-2100
Police - Unclaimed Property	681.62	2,208.97	2,716.80	1,000	1,000	001-000-3420-1500
VIN Inspections	1,140.00	910.00	1,100.00	1,000	1,500	001-000-3420-2000
Improper Parking Fines			(75.60)			001-000-3610-1200
Restitutions	2,134.00	2,592.96	82,483.21	2,000	2,000	001-000-3610-9200
NSF Check Fees	1,240.00	1,000.00	840.00	1,200	1,000	001-000-3610-9300
Rents & Royalties	24,621.25	20,863.74	14,122.62			001-000-3720-3000
Surplus Asset Sale	52,815.65	13,824.10	628,096.26	15,000	15,000	001-000-3740-7400
Miscellaneous Revenues	876,006.86	47,002.34	62,624.44	40,000	55,000	001-000-3790-0000
Cash Over & Short	12.62	164.27	(26.60)			001-000-3790-2100
CDA TV Donations & Sponsors			8,332.00	5,000	5,000	001-000-3791-1200
Interfund Overhead Transfer	1,451,864.00	1,540,420.00	1,943,030.00	1,976,493	2,025,905	001-000-3991-0100
Transfer in for GIS Support	182,925.00	186,000.00				001-000-3999-0005
Transfer in from Parking Fund	45,000.00		221,221.00	210,000	210,000	001-000-3999-0000
Transfer in from Debt Service Fund	500,000.00					001-000-3999-0000
Transfer in from Sanitation Fund		170,000.00		17,133	17,133	001-000-3999-0000
Transfer from Impact Fees			23,267.00			001-000-3999-0021
Trf from Annexation Fee Fund	398,240.00	286,000.00	99,000.00	195,000	175,000	001-000-3999-0024
Trf in Parks Capital Improvements			40,000.00			001-000-3999-0072
Beginning Cash				1,240,106	1,220,578	001-000-3990-0000
Beginning Cash - Drug Task Force					35,000	022-000-3990-0000
Program Income - Drug Task Force	9,419.61	6,721.89	77,949.57			022-000-3620-0022
Interest Earnings	189,070.76	320,268.85	191,177.70	100,000	45,000	001-000-3710-0000
	<u>\$41,385,747.53</u>	<u>\$41,221,756.45</u>	<u>\$51,220,724.33</u>	<u>\$ 43,245,426</u>	<u>\$ 46,428,959</u>	



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Mayor / Council**

**Program Description** – The Mayor and Councilmembers are elected officials serving the community of Coeur d'Alene, with roles and responsibilities as outlined in the statutes of the State of Idaho. The Mayor and Council continue to support and seek methods to fulfil the vision of Coeur d'Alene, which is a beautiful, safe city that promotes a high quality of life and sound economy through excellence in government.

**Major Objectives**

- Seek every remedy for growth to pay for itself through an increase in annexation fees and low tax increases
- Create and commit to funding a General Fund Capital Improvement fund at \$200,000 a year for long-range projects
- Commit to strategic planning for income from closure of the Lake District
- Commit to long-term facilities planning for various departments, by use of a paid consultant (priority of Police Department)
- Commit to long term IT planning with a pre-determined budget every year dedicated to IT improvements

**Fiscal Year 2020-21 Accomplishments**

- Balanced budget with no tax increase
- Funded public safety personnel
- Developed an acceptable Proforma plan for Atlas project
- Acquired properties on East Sherman for public use
- Completed Atlas Park, including waterfront public use areas

**Fiscal Year 2021-22 Goals**

- Fund Public Safety appropriately with necessary equipment and personnel
- Examine IT for necessary updates and fund it
- Fund street overlay
- Fund Parks with appropriate personnel
- Reach a fair and affordable agreement with Bargaining groups

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**MAYOR / COUNCIL**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2021 Adopted	Account	FTE
Wages	\$99,900.00	\$104,400.00	\$104,900.00	\$104,400	\$104,400	001-001-4111-1000	7
FICA	7,517.90	7,986.72	8,024.97	7,987	7,987	001-001-4111-2100	
PERS	8,761.68	9,225.90	9,599.76	12,467	12,467	001-001-4111-2200	
Workmans Compensation	145.28	121.38	126.57	138	122	001-001-4111-2400	
Health Insurance	58,797.89	56,195.10	50,132.37	45,880	68,696	001-001-4111-2500	
Dental Insurance	6,069.32	6,021.33	8,574.81	9,223	8,650	001-001-4111-2501	
Health Reimbursement Acct	54,905.08	60,662.64	61,069.15	61,875	56,501	001-001-4111-2520	
Life & Disability Insurance	1,370.88	1,249.82	1,234.95	1,372	1,330	001-001-4111-2600	
<b>Total Payroll Expenses</b>	<b>\$237,468.03</b>	<b>\$245,862.89</b>	<b>\$243,662.58</b>	<b>\$243,342</b>	<b>\$260,153</b>		
Office Supplies	\$1,119.49	\$968.95	\$858.19	\$700	\$700	001-001-4111-3100	
COVID-19 Supplies & Exp.			21,686.53			001-001-4111-3610	
Official Representation	1,536.95	334.42	243	978	978	001-001-4111-4100	
Meetings	879.94	1758.49	748.43	1,000	1,000	001-001-4111-4700	
AIC Conferences	2,792.64	2646.51	\$933.41	3,000	3,000	001-001-4111-4701	
Business Travel	2,968.31	533.48	\$172.31	1,450	1,450	001-001-4111-4702	
Communications	999.73	925.58	\$1,230.39	1,272	2,564	001-001-4111-5101	
<b>Total Services &amp; Supplies</b>	<b>\$10,297.06</b>	<b>\$7,167.43</b>	<b>\$25,872.26</b>	<b>\$8,400</b>	<b>\$9,692</b>		
	<b>\$247,765.09</b>	<b>\$253,030.32</b>	<b>\$269,534.84</b>	<b>\$251,742</b>	<b>\$269,845</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
ADMINISTRATION**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>	<b>FTE</b>
Wages	\$243,124.39	\$156,136.44	\$162,967.92	\$167,042	\$171,221	001-002-4131-1000	1
Sick Leave Repurchase		2,837.60	3,134.00	3,212	3,293	001-002-4131-1006	
Cell Phone Allowance	225.00					001-002-4131-1500	
FICA	17,751.45	11,008.16	10,872.76	10,959	11,337	001-002-4131-2100	
PERS	25,179.07	18,242.32	19,832.68	20,329	20,837	001-002-4131-2200	
Workmens Comp	483.48	363.43	278.86	310	305	001-002-4131-2400	
Health Insurance	13,798.16					001-002-4131-2500	
Dental Insurance	1,424.41	1,316.67	961.07	1,135	1,044	001-002-4131-2501	
Health Reimbursement Acct	16,833.36	9,780.00	10,116.00	10,262	10,644	001-002-4131-2520	
Life & Disability Insurance	1,525.35	1,030.97	909.72	1,449	1,474	001-002-4131-2600	
Unemployment Insurance	7,341.27					001-002-4131-2800	
<b>Total Payroll Expenses</b>	<b>\$327,685.94</b>	<b>\$200,715.59</b>	<b>\$209,073.01</b>	<b>\$214,699</b>	<b>\$220,154</b>		
Office Supplies	\$4,088.42	\$949.08	\$243.57	\$800	\$800	001-002-4131-3100	
Official Representation	953.85	327.85	121.95	500	350	001-002-4131-4100	
Professional Services	12,375.00	21,547.10				001-002-4131-4200	
Dues/Subscriptions	1,565.22	242.00	369.56	300	370	001-002-4131-4800	
Training	2,389.00	1,363.95	331.03	1,400	1,400	001-002-4131-4902	
<b>Total Services &amp; Supplies</b>	<b>\$21,371.49</b>	<b>\$24,429.98</b>	<b>\$1,066.11</b>	<b>\$3,000</b>	<b>\$2,920</b>		
	<b>\$349,057.43</b>	<b>\$225,145.57</b>	<b>\$210,139.12</b>	<b>\$217,699</b>	<b>\$223,074</b>		



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Finance Department**

**Program Description**

The Finance Department incorporates all accounting services for the City, and provides a wide range of professional financial services, including: procurement and payments, accurate and timely processing of invoices, cash management, debt management, investments, budget preparation, budget planning and monitoring, financial reporting, payroll preparation and reporting, billing, customer service and collections for utility services, and tracking city vehicle and equipment inventory and fixed assets.

**Major Objectives**

- To invest city funds under legal guidelines to ensure the best return
- To manage and account for the city's finances in accordance with generally accepted accounting principles
- To maintain a system of sound internal controls
- To advise the mayor and council, city administrator and department heads regarding available funds for proposed expenditures
- To maintain a current capitalization of fixed assets in accordance with GASB 34
- To report the financial condition of the city to the citizens of Coeur d'Alene, the mayor, city council, and city administrator
- To bill, collect and record revenues and expenses in a timely manner
- To provide excellent customer service to the public and other city departments

**Fiscal Year 2020-21 Accomplishments**

- Completed Premise upgrade to Springbrook Software
- Navigated the State CARES Act portals for requesting reimbursements and received the full allocation of dollars for the City
- Improved office efficiencies through cross-training
- Made improvements to the budgeting process by adding department narratives and details to the 5-year equipment replacement schedules

**Fiscal Year 2021-22 Goals**

- Navigate the portal for the American Recovery Plan – learn what expenses qualify, how to report expenses and how to receive funds
- Continue to cross-train in both payroll, financial reporting and utility billing
- Review and update existing financial policies and create new policies as needed
- Implement on-line utility billing and recurring payments
- Improve the 5-year capital improvements plan by adding critical details
- Undertake training opportunities to maintain professional development

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
FINANCE DEPT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$400,907.20	\$432,540.37	\$440,626.51	\$466,197	\$484,664	001-003-4151-1000	8
Sick Leave Repurchase	4,412.80	1,943.60	1,992.00	2,760	2,100	001-003-4151-1006	
COVID-19			2,165.92			001-003-4151-1111	
Part Time		4,412.63	283.04			001-003-4151-1300	
FICA	29,747.16	32,502.63	33,054.25	35,815	37,239	001-003-4151-2100	
PERS	45,882.23	48,325.79	53,140.92	55,904	58,121	001-003-4151-2200	
Workmans Compensation	939.81	723.09	754.06	855	849	001-003-4151-2400	
Health Insurance	80,318.90	74,370.91	69,917.69	76,746	70,378	001-003-4151-2500	
Dental Insurance	5,733.76	5,609.32	8,594.30	10,721	9,727	001-003-4151-2501	
Health Reimbursement Acct	32,569.18	39,577.17	44,506.48	41,405	50,942	001-003-4151-2520	
Life & Disability Insurance	4,488.57	4,494.84	4,668.10	5,081	5,170	001-003-4151-2600	
<b>Total Payroll Expenses</b>	<b>\$604,999.61</b>	<b>\$644,500.35</b>	<b>\$659,703.27</b>	<b>\$695,484</b>	<b>\$719,190</b>		
Office Supplies	\$19,235.99	\$21,991.75	\$16,873.36	\$22,000	\$22,000	001-003-4151-3100	
Employee Self Service					15,600	001-003-4151-3102	
Flexible Spending Plan Admir	6,567.60	4,042.39	4,353.70	4,650	4,400	001-003-4151-3110	
COVID-19 Supplies			37,627.07			001-003-4151-3610	
Audit Services	33,150.00	35,145.00	33,145.00	37,650	37,000	001-003-4151-4202	
Actuarial Study	8,570.00		3,525.00		3,650	001-003-4151-4204	
Interfund Transfer Study		18,724.86	750.00			001-003-4151-4205	
Insurance Premiums	382,524.00	409,258.00	439,034.00	469,800	491,605	001-003-4151-4600	
Dues/Subscriptions	250.00	789.00	758.00	800	800	001-003-4151-4800	
Travel / Training	2,614.67	4,889.59	1,282.32	4,400	4,400	001-003-4151-4902	
	<b>\$452,912.26</b>	<b>\$494,840.59</b>	<b>\$537,348.45</b>	<b>\$539,300</b>	<b>\$579,455</b>		
	<b>\$1,057,911.87</b>	<b>\$1,139,340.94</b>	<b>\$1,197,051.72</b>	<b>\$1,234,784</b>	<b>\$1,298,645</b>		



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Municipal Services Department**

**Program Description:** The Municipal Services Department is a 12 FTE Department that serves the entire City Government through customer service, I.T., mapping, permits and licensing, public records requests, General Government such as Bids, Agreement, and Contracts (Council meeting preparation and follow-up), and management of CDATV.

**Major Objectives**

- To continue to issue permits and licenses based on city codes, while updating antiquated codes as needed
- To complete and implement the City-wide I.T. five-year Plan
- To continue to provide customer service to all city departments through the front desk, permitting, and I.T. services

**Fiscal Year 2020-21 Accomplishments**

- Recruited and filled three retirement positions
- CDATV studio setup equipment to enable the HD broadcasts, as well as integrated the live stream through YouTube and Zoom for public meeting participation
- IT quickly and effectively assisted all City departments with their needs to be able to work remotely due to the pandemic. Laptops, monitors, remote desktop software, conference room equipment upgrades, and a new phone system were purchased, distributed, and support and training were provided. Purchases of equipment totaled \$511,500. All purchases were approved by the State Controller's Office for use of CARES Act funding.
- Processed 391 public information request the first 6 months of the year (compared to the same timeframe last year of 249)
- Issued 823 individual and 927 company business licenses and permits in the first half of the year
- Answered 350 questions to the city through the website
- Historical Council Minutes and Resolution books scanned to be electronically accessible
- Created a software application called Venom that allows Police Officers to upload images and video to their other system called Viper from their phones
- Created an online portal for Fire Department Engineer exams
- Continued software rewrites/creations complete including Viper 2.0, building permits and Licensing
- Implementation plan for City-wide installation of Office 365 implementation by the end of the fiscal year.
- 1,844 IT support request fulfilled in the first 6 months of the year

**Fiscal Year 2020-21 Goals**

- Continue to cross train staff to provide continuous services throughout the year, for coverage no matter who is on leave
- Seek methods and partners to conduct City marketing through the City's CDATV contractor
- Create MS Newsletter to Licensees
- Work toward goals outlined in the I.T. Five Year Plan
- Retain staff
- If COVID funds are available the following two projects are desired:
  - City-wide buildings/properties -Wireless Access points Upgrade (approx. \$43,500)
  - Network Switch Updates (approx.. \$163,766)
  - Tower to City Core wireless upgrade (approx. \$18,000)

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-222**  
**MUNICIPAL SERVICES**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$848,964.78	\$827,239.84	\$788,711.13	\$850,078	\$859,653	001-004-4152-1000	13
Sick Leave Repurchase	5,915.60	3,685.04	3,417.00	8,500	3,200	001-004-4152-1006	
COVID -19			927.56			001-004-4152-1111	
Cell Phone Allowance	1,745.00	3,260.00	2,680.00	2,400	2,400	001-004-4152-1500	
Reimbursements to Payroll	-	(37.25)				001-004-4152-1600	
FICA	63,904.39	61,483.60	58,810.45	65,497	66,192	001-004-4152-2100	
PERS	92,452.46	95,525.67	93,160.86	102,228	103,311	001-004-4152-2200	
Workmens Comp	1,624.51	1,338.58	1,419.14	1,563	4,082	001-004-4152-2400	
Health Insurance	175,701.64	153,998.62	147,827.04	159,880	168,202	001-004-4152-2500	
Dental Insurance	15,360.96	15,362.82	13,920.27	15,942	15,148	001-004-4152-2501	
Health Reimbursement Acct	86,116.63	73,234.11	66,299.95	63,305	58,204	001-004-4152-2520	
Life & Disability Insurance	8,439.82	9,164.65	7,867.83	8,951	8,941	001-004-4152-2600	
Unemployment Insurance			1,512.00			001-004-4152-2800	
<b>Total Payroll Expenses</b>	<b>\$1,300,225.79</b>	<b>\$1,244,255.68</b>	<b>\$1,186,553.23</b>	<b>\$1,278,345</b>	<b>\$1,289,332</b>		
Office Supplies	\$9,763.06	\$4,458.02	\$10,593.79	\$5,000	\$5,000	001-004-4152-3100	
Computer Supplies/Equip	6,365.66	5,736.09	6,151.13	6,000	6,000	001-004-4152-3101	
Springbrook Maint Agreement	27,716.05	29,101.85	30,558.00	32,087	33,691	001-004-4152-3102	
Computer Repair	8,511.34	11,467.97	13,750.00	13,750	13,750	001-004-4152-3103	
Software Licensing	48,159.72	136,876.90	81,759.54	62,061	155,345	001-004-4152-3104	
GIS	6,111.94	12,993.08	10,971.26	11,300	11,300	001-004-4152-3105	
City Wide Automation Plan	116,971.63	160,640.61	178,352.32	81,172	346,221	001-004-4152-3106	
Auto	2,755.02	1,719.34	1,600.09	2,100	2,100	001-004-4152-3600	
COVID-19 Supplies			330,730.33			001-004-4152-3610	
Official Representation	638.26	534.74	3,520.59	300	300	001-004-4152-4100	
Professional Servs/Audio Visual	96,517.44	98,960.40	101,471.89	105,232	107,863	001-004-4152-4202	
Codifications	7,391.00	404.00	1,964.82	4,000	4,000	001-004-4152-4203	
Audio Visual Supplies	(2,821.95)	1,653.45	15,362.79	3,500	3,500	001-004-4152-4204	
CDA TV - Equipment	-	(3,332.00)		1,666		001-004-4152-4205	
Licensing Background Checks	9,247.00	6,813.00	6,130.25	7,000	6,000	001-004-4152-4208	
Advertising / Legal Publication	7,423.73	9,329.20	5,273.19	7,000	7,000	001-004-4152-4400	
Dues/Subscriptions	26,215.39	27,339.84	26,439.26	23,564	28,440	001-004-4152-4800	
Anitvirus Software	15,679.42	20,772.45	19,392.23	25,001	66,989	001-004-4152-4801	
Travel / Training	7,512.18	6,148.58	4,594.78	5,500	6,000	001-004-4152-4902	
Communications - City Phones	41,166.79	39,768.50	34,584.23	35,156	35,531	001-004-4152-5100	
Communications-Cell Phones	1,785.91	880.30	1,399.95	1,620	1,620	001-004-4152-5101	
Internet Services	3,626.53	4,275.20	6,109.95	20,142	25,354	001-004-4152-5110	
Rental Office Equipment	2,017.59	2,409.24	2,627.06	2,400	2,400	001-004-4152-5400	
R/M Security Camera Equipment	694.00	-	150.00	27,600	27,992	001-004-4152-5800	
Jobs Plus	25,000.00	25,000.00	25,000.00	22,410	25,000	001-004-4152-6309	
Printing	1,197.91	1,676.60	1,030.11	2,000	1,500	001-004-4152-6900	
Copier Supplies	9,353.28	8,375.54	7,578.98	9,000	9,000	001-004-4152-6901	
<b>Total Services &amp; Supplies</b>	<b>\$478,998.90</b>	<b>\$614,002.90</b>	<b>\$927,096.54</b>	<b>\$516,561</b>	<b>\$931,896</b>		
Copier Replacement	\$9,384.88			\$10,000		001-004-4152-7400	
Public Records Software		\$16,650.00				001-004-4152-7440	
<b>Total Capital Outlay</b>	<b>\$9,384.88</b>	<b>\$16,650.00</b>	<b>\$0.00</b>	<b>\$10,000</b>	<b>\$0</b>		
	<b>\$1,788,609.57</b>	<b>\$1,874,908.58</b>	<b>\$2,113,649.77</b>	<b>\$1,804,906</b>	<b>\$2,221,228</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Human Resources Department**

### **Program Description**

The Human Resources Department manages and guides the establishment and implementation of city-wide employment policies and practices. Human Resources services include recruiting and retaining employees, classification and compensation, benefit programs, employee/labor relations and organizational development training.

The City of Coeur d'Alene offers competitive wages and a generous benefit package that includes medical, vision, dental, Public Employees Retirement System of Idaho (PERSI), health reimbursement arrangement (HRA), life insurance, long-term disability, paid holidays, vacation and sick leave accruals, and optional supplemental plans are also available to employees.

The policies and procedures that determine compensation, benefits and various working conditions of City employees varies depending on what bargaining group the employees classification belongs to. Exempt employees pay, benefits and other conditions of employment are established by the Personnel Rules, and include 37 employees. The bargaining groups recognized by the City are the Fire Union (Local 710), which represents 60 employees, the Police Officers Association (POA), which represents 111 employees, and the Lake City's Employee Association (LCEA), which represents 118 employees and includes an additional 28 unrepresented employees that receive the same benefits.

### **Major Objectives**

- Attract and retain quality applicants and employees to ensure the goals of the City are met.
- Support all departments of the City. Continue to work with City departments throughout the year to hire and/or train.
- Continue to update the Personnel Rules to simplify and add clarity to various rules.
- Continue to work with City departments to provide impactful and helpful training topics specific to supervisory skills, management, leadership, compliance and general professional development.
- Deliver guidance in policy and procedure assuring compliance, consistency and excellent customer service.
- Provide assistance to employees while delivering highly valued programs and benefits.

- To assist applicants in their needs throughout their career, from the beginning through their retirement needs.

### **Fiscal Year 2020-2021 Accomplishments**

- Human Resources worked through numerous policy changes and federal law requirements due to COVID-19. Between safety precautions, telework, and employee absences due to exposures and illness, the last fiscal year has required an abundance of patience and being open to daily flexibility and changes.
- Expanded city-wide e-learning training program, Thinkzoom, for all benefited employees to include on-boarding presentation and new-hire documentation.
- Successfully transitioned to a new on-line platform for open enrollment/benefits.
- Effectively navigated through the first full year of the City of Coeur d'Alene Benefits Trust and being fully insured.
- Numerous updates to Personnel Rules and Classification/Compensation plan.
- HR worked with every department in the City to interview, test, hire and/or train over the fiscal year.
- HR received 1786 applications, up 35% from the previous year, and we hired 89 employees to fill various vacancies.

### **Fiscal Year 2021-2022 Goals**

- Risk management. Work with the individual departments to identify and develop workers compensation safety and risk to help prevent employee injuries and control overall costs. Develop more robust safety policy and add an investigation component with employee injuries.
- Employee training: Provide more on-site department training to departments that are outside of City Hall.
- Employee Wellness: More emphasis on employee mental health.
- Provide a total compensation statement to employees at year end so they have a better understanding and overview of the value of both compensation and benefits.
- Recruitment, selection and placement of employees. Continue to improve the City's ability to attract, retain and develop quality applicants and internal employees.
- Compliance and employee policy. The Personnel Rules continually needs updating to provide a consistent and clear document with up to date, relevant information.
- With reduced travel, take advantage of various on-line Human Resources training to keep up on ever changing trends, legislation and new HR strategies.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**HUMAN RESOURCES**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$155,298.00	\$198,489.62	\$220,625.09	\$231,394	\$241,525	001-005-4157-1000	3
Sick Leave Repurchase	1,330.84	2,104.80	2,231.20	3,100	2,350	001-005-4157-1006	
COVID-19						001-005-4157-1111	
Part-Time	14,760.26	3,368.00				001-005-4157-1300	
FICA	12,380.03	14,641.20	16,082.80	17,939	18,657	001-005-4157-2100	
PERS	17,730.34	23,040.19	26,608.99	27,998	29,119	001-005-4157-2200	
Workmens Comp	334.12	327.39	374.26	429	425	001-005-4157-2400	
Health Insurance	28,347.38	36,125.44	43,015.24	43,769	45,109	001-005-4157-2500	
Dental Insurance	1,591.66	4,212.22	3,567.60	3,313	3,272	001-005-4157-2501	
Health Reimbursement Acct	7,360.08	10,430.10	12,195.90	11,940	13,155	001-005-4157-2520	
Life & Disability Insurance	1,328.90	1,780.05	2,044.01	2,347	2,399	001-005-4157-2600	
Unemployment Insurance		2,900.00				001-005-4157-2800	
<b>Total Payroll Expenses</b>	<b>\$240,461.61</b>	<b>\$297,419.01</b>	<b>\$326,745.09</b>	<b>\$342,230</b>	<b>\$356,011</b>		
Office Supplies	\$3,050.59	\$3,429.96	\$2,704.78	\$2,450	\$2,450	001-005-4157-3100	
Citywide Training	2,542.90	9,275.00	8,199.00	17,050	17,200	001-005-4157-4105	
Professional Services	4,676.10	8,291.75	7,459.53	9,000	9,000	001-005-4157-4200	
Employee Recognition	3,396.93	2,298.18	2,080.00	3,500	3,500	001-005-4157-4300	
Advertising	5,463.56	2,743.72	5,288.03	5,000	6,000	001-005-4157-4400	
Recruitment Travel Expenses		902.52				001-005-4157-4500	
Dues / Subscriptions		15,675.00	11,147.50	10,320	10,836	001-005-4157-4800	
Tuition Reimbursement *	4,611.42	5,000.00	6,000.00	7,000	8,000	001-005-4157-4901	
Training	1,670.01	2,970.84	4,636.94	5,000	5,000	001-005-4157-4902	
Employee Assistance Program	7,104.00	7,104.00	7,770.00	7,775	7,885	001-005-4157-5810	
Citifit	1,726.94	2,893.13	1,160.93	3,000	3,000	001-005-4157-6902	
Drug and Alcohol Testing	4,744.32	4,690.00	4,000.00	6,500	6,000	001-005-4157-6903	
<b>Total Services &amp; Supplies</b>	<b>\$38,986.77</b>	<b>\$65,274.10</b>	<b>\$60,446.71</b>	<b>\$76,595</b>	<b>\$78,871</b>		
	<b>\$279,448.38</b>	<b>\$362,693.11</b>	<b>\$387,191.80</b>	<b>\$418,825</b>	<b>\$434,882</b>		

\* increase as per LCEA Contract



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Legal Department – Civil Office**

### **Program Description:**

The Civil Office of the Legal Department provides legal counsel to the Mayor, City Council, city boards and commissions, and city staff. Our office works with all departments and has frequent interactions with citizens with questions regarding City ordinances and codes. Our office is responsible for ensuring that the City is in compliance with all legal requirements.

### **Major Objectives:**

Our primary objective is to provide timely, accurate and helpful legal counsel to all members of the City team as well as helping citizens as appropriate.

### **Fiscal Year 2020-21 Accomplishments:**

The Civil Office participates in most major actions by the City. We review contracts, resolutions and ordinances and provide legal support to all departments. This year we worked closely with Administration and Municipal Services to help departments with bidding and purchasing requirements. Recently we have spent considerable time working with HR to interpret the COVID-19 regulations.

- Assisted other city departments, particularly building, in helping citizens recover from the wind storm in January 2021.
- Assisted police and municipal services in efforts to deal with alcohol violations by downtown visitors and establishments.
- Assisted building and code enforcement in cleaning up the Pardue house at 3rd and Roosevelt (September 2020).
- Worked with HR in preparing and updating personnel policies related to COVID.
- Helped move the Lacrosse Ave. improvements forward.
- Assisted Planning in getting the new Historic Preservation Commission up and running (February 2020).
- Assisted HR in investigation and resolution of a variety of personnel matters.
- Coordinated a major personnel investigation.
- Assisted Planning in drafting significant amendments to the Zoning Code, for clarification and updating.
- Assisted Wastewater in updating ordinances to meet NPDES requirements.
- Assisted Parks in securing a lease for property owned by Cancourse, LLC, for expanded trails on Canfield Mountain.
- Coordinated with outside counsel and kept Council informed of ongoing litigation.
- Reviewed bid documents and prepared contracts for many City departments to accomplish the City's business.

### **Fiscal Year 2021-22 Goals:**

Continue to provide excellent legal services to the City team. The Legal Department's work is to support everything the City does. As the City grows and changes the Legal Department will be available to help the City achieve its goals with timely, accurate and helpful legal counsel.



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Legal Department - Prosecuting Attorney's Office**

**Program Description:**

The prosecutors are part of the Kootenai County Coordinated Community Response Team that works to improve communication between partners and bring best practices across many disciplines within our communities while enforcing City and State laws. This partnership has improved safety to victims of crimes. Prosecutors seek criminal sanctions that balance the interests of public safety, rehabilitation, deterrence, with traditional and alternative justice-oriented interventions.

**Major Objectives:**

- Provide prosecution excellence to ensure public safety and assure procedural justice;
- Seek long term solutions to stop recidivism by holding offenders accountable through tradition and alternative intervention strategies;
- Evaluate complaints and crime reports to ensure appropriate charge(s) are filed, and provide quality control feedback to law enforcement.
- Enhance our legal guidance to law enforcement on the ever-changing laws and rules affecting law enforcement;
- Provide assistance in seeking restitution for crime victims, including the City;
- Participate as a stakeholder in treatment courts, community initiatives for victim safety and other local, state and national criminal justice programs.

**Fiscal Year 20-2021 Accomplishments:**

**Response to COVID-19 Impacts:**

State and National COVID-19 shut down orders required quick modification of work plans to facilitate working from home. This required staff to quickly mobilize hardware to enable remote work and remote electronic filings to the court.

- Attorneys and staff had to learn on the fly how to operate Zoom for court appearances, and how to file and present documents and evidence during remote contested hearings.
- Based on changed rules for filing documents and evidence with the court, the team had to adjust to working a minimum two weeks in advance of hearings to ensure all evidence and filings were properly prepared and filed with the courts.
- Staff saw a dramatic increase in court notices and amended Zoom notices which resulted in increased workloads to verify every Zoom hearing and notify all relevant parties of the Zoom invitation.

- Criminal mediations grew tenfold in the last year due to the growing backlog of criminal cases waiting for jury trial. Our legal staff took on the time-consuming process of locating qualified mediators, coordinating and scheduling mediation conferences, and filing the required documents with the mediator and the trial judge. This was all done with no training offered by the courts. Our staff has been instructing other offices and other attorneys on what is required for mediation hearings.
- The office continued to operate with reduced staff levels due to COVID-19 isolation orders and COVID-19 positive tests. Despite reduced staff levels from these impacts the office continues to produce a quality product and continues to cover every court docket.
- Our team worked with the First District Court to establish a protocol for holding jury trials while maintaining COVID-19 protocol integrity and the modified jury trial questionnaire to streamline voir dire and to enhance confidence in the system to enable jury trials to be held.
- Our department volunteer continued to provide victim advocacy and witness coordination for crime victims. Her continued commitment over the last year has helped our office meet our goals of providing quality support to crime victims.

**System Partners:**

The Prosecutor's Office continued to meet with our community stakeholders to ensure best practices are used in addressing crime and providing needed support and services to crime victims. We continue to meet quarterly with the DV Court Judge to address arrest warrant procedures for domestic violence cases.

**Fiscal Year 2021-2022 Goals:**

Major projects for the City Prosecuting Attorney's Office include:

- Locate and launch online discovery applications that will include recorded media;
- Hire a new Assistant City Attorney: This position is required to meet the increased caseloads and demands for services.
- Hire a new Legal Assistant. As advocated for the last few years, this position is a hybrid position that incorporates the legal assistant duties and recorded media expertise, knowledge and skills. This position is required to address the ever-increasing media demands for this office.

Between October 2019 and May 2021, the Prosecuting Attorney's Office will see a reduction of over sixty-five years of legal experience, skills and leadership to our team. Two of our Deputy City Attorneys (DCA) made career advancements elsewhere, and one DCA retired. Each change has produced budget savings for the Department and for the City. However, the increasing caseloads and demands from nine judges make the current staffing levels unsustainable.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**LEGAL DEPT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$793,686.90	\$828,603.98	\$904,035.00	\$892,551	\$878,790	001-006-4161-1000	10
Sick Leave Repurchase	3,847.60	3,944.00	4,042.40	7,300	4,200	001-006-4161-1006	
Cell Phone Allowance	1,440.00	1,440.00	1,620.00	1,440	1,800	001-006-4161-1500	
FICA	59,075.78	61,456.56	67,305.75	67,997	67,058	001-006-4161-2100	
PERS	90,444.03	95,706.61	102,250.34	107,245	105,645	001-006-4161-2200	
Workmens Compensation	1,276.50	1,067.49	1,268.72	1,428	1,284	001-006-4161-2400	
Health Insurance	121,528.47	117,551.87	122,561.48	130,518	137,684	001-006-4161-2500	
Dental Insurance	12,865.96	12,278.64	10,768.10	12,294	12,506	001-006-4161-2501	
Health Reimbursement Acct	42,718.20	44,415.06	41,955.98	35,800	39,200	001-006-4161-2520	
Life & Disability Insurance	7,681.39	8,118.74	7,407.24	8,687	8,520	001-006-4161-2600	
<b>Total Payroll Expenses</b>	<b>\$1,134,564.83</b>	<b>\$1,174,582.95</b>	<b>\$1,263,215.01</b>	<b>\$1,265,260</b>	<b>\$1,256,687</b>		
Office Supplies	\$3,862.67	\$3,888.55	\$2,680.23	\$4,300	\$4,300	001-006-4161-3100	
Office Equipment	19,429.03	4,585.80	3,761.51	6,000	13,100	001-006-4161-3200	
Legal Library	8,063.64	7,322.30	8,429.26	7,600	7,600	001-006-4161-3201	
COVID-19 Supplies			2,699.46			001-006-4161-3610	
Official Representation	151.39					001-006-4161-4100	
Professional Services	9,772.10	16,074.18	46,588.31	12,000	12,000	001-006-4161-4200	
Legal Costs - Personnel Issues		32,208.00				001-006-4161-4200	
Dues/Subscriptions	3,657.00	3,522.70	3,432.00	4,300	4,300	001-006-4161-4800	
Travel / Training	10,764.24	7,042.14	3,378.96	10,000	10,000	001-006-4161-4902	
Utilities	3,672.25					001-006-4161-5200	
Mileage Allowance	956.12	1,698.12	795.40	1,250	1,250	001-006-4161-6101	
Purchased Service	1,938.64	1,373.82	1,677.84	2,703	4,303	001-006-4161-6301	
Office Space Lease	10,000.00					001-006-4161-6316	
<b>Total Services &amp; Supplies</b>	<b>\$72,267.08</b>	<b>\$77,715.61</b>	<b>\$73,442.97</b>	<b>\$48,153</b>	<b>\$56,853</b>		
	<b>\$1,206,831.91</b>	<b>\$1,252,298.56</b>	<b>\$1,336,657.98</b>	<b>\$1,313,413</b>	<b>\$1,313,540</b>		



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Planning Department**

**Program Description**

The Planning Department's role in the City falls under two main pillars. The first is the long-range and strategic planning role, which provides the bigger picture for planning, zoning, and economic development. In this role, the Planning Department leads community engagement efforts, recommends and leads strategic code amendments, focuses on long-range and special planning projects, and engages with community partners.

The second pillar is related to current planning and day-to-day operations. In this role, the Planning Department processes development applications, reviews building permits for compliance with zoning requirements, focuses on improved communications with the development community, and provides excellent customer service. The Planning Department routinely interfaces with other city departments and community partners, and acts as a facilitator.

In all of our efforts, the department is mindful of opportunities to integrate walkability, affordable housing, and economic development (e.g., adaptive reuse, economic gardening, support of small business, and innovation) into planning conversations, and helps guide strategic conversations related to growth and community development.

*The CDBG program details are highlighted separately.*

**Major Objectives**

- Take the lead and/or provide assistance on key City projects (e.g., Atlas, Coeur Housing (infill housing code), East Sherman, Health Corridor, and Midtown).
- Participate in and help lead the Regional Housing & Growth Issues Partnership and cooperative planning efforts with the County and neighboring communities.
- Continue to lead comprehensive planning efforts for the City.
- Lead historic preservation efforts for the City in support of the City's Historic Preservation Commission.
- Facilitate community engagement for major projects.
- Continue to promote continuous improvement for the development review process.
- Promote cost savings by collaborating with community partners on projects and seeking grant opportunities to assist with project costs.
- Promote compatible infill development through code amendments and implementation of the updated Comprehensive Plan.
- Promote economic development opportunities in existing and new businesses districts (e.g., Midtown, East Sherman and Atlas Waterfront).
- Continue to improve the Zoning and Subdivision Codes.

- Continue to take the lead on development projects for the City, such as Atlas and coordinate with other departments to improve the pocket parks on East Sherman.
- Continue to promote the importance and protection of the Shoreline and the Hillside areas of the City.

### **Fiscal Year 2020-21 Accomplishments**

- The Planning Department continued all operations and commission meetings, as well as community engagement on major projects, and provided excellent customer service using various technologies during the COVID-19 pandemic. Other communities had to cancel meetings for several months, creating backlogs.
- Envision Coeur d'Alene – in partnership with CDA 2030 and MIG, staff successfully engaged thousands of community members during the pandemic and pivoted to using creative virtual public engagement. Over 700 volunteer hours have been spent on the project to make sure it reflects community priorities. (The goal is to have the plan adopted prior to the end of the current fiscal year.)
- Atlas Waterfront - Helped facilitate the first phase of development – including securing developers for Areas 1, 2, 6, 10 and 12 (land transfers have occurred and construction is beginning on areas 1, 2 and 6). Staff helped amend the PUD to include the triangle portion and update the Development Standards and provided valuable feedback on the Architectural Guidelines. Staff participates on the Architectural Review Committee and Steering Committee, and attends weekly project coordination meetings with ignite and the consultant team.
- Coeur Housing Code – staff worked with the advisory committee to vet possible locations and housing types prior to holding two virtual public meetings. Based on community feedback and concerns about location, housing types and density, additional public engagement will take place once Envision project is further along. Additionally, neighborhood representatives were added to the committee.
- Successful adoption of an ordinance amendment to allow employee for home occupation day care facilities in partnership with Municipal Services.
- Staff helped spearhead the Regional Housing & Growth Issues Partnership with Council Member Miller in coordination with Hayden, Post Falls, Rathdrum, Kootenai County, and KMPO, and approximately 30 groups/organizations to address regional concerns, research solutions, and bring forward recommendations to elected officials. Planning is taking the lead on coordinating meetings and sharing information.
- East Sherman pocket parks – staff received approval from City Council to complete the projects and were successful in receiving donations to fund all of the improvements. The pocket parks are in support of the East Sherman vision.

- Historic Preservation – staff worked with the new commission and consultants (Northwest Vernacular) on an online survey and held a public meeting on Zoom to gather community input on the draft Historic Preservation Plan. Staff also assisted with identifying stakeholders to be interviewed and has been coordinating with consultants and SHPO to make sure all deadlines are met for the draft plan. The Historic Preservation Plan should be complete and brought to City Council before the end of the current fiscal year.

#### **Fiscal Year 2021-22 Goals**

- Atlas Waterfront – continue being actively involved with the project and a key player in partnership with ignite cda and consultant team on project development.
- Regional Housing & Growth Issues Partnership – continue helping facilitate and lead this effort, share information, and bring forward recommendations to Council.
- Coeur Housing Code - continue to work with the advisory committee, residents and community partners to develop the code and address neighborhood concerns.
- Update Development Impact Fees in conjunction with Streets & Engineering and Administration. This will utilize growth projections and data from the Envision project. Staff will help create the advisory committee, secure a consultant to update the fees, and ensure community participation in the fee update.
- Amend the Zoning Code to align with Envision Coeur d’Alene and implement related action items.
- Continue working with CDA 2030 and other community partners to implement the top priorities of the Envision Coeur d’Alene plan and other efforts.
- East Sherman Revitalization Plan – revise the plan to include updated roadway design options and the new pocket parks, continue supporting revitalization efforts and working with the businesses and neighborhoods to achieve the vision. Staff will be bringing forward an updated revitalization plan for City Council consideration and adoption to address updated roadway design options.
- Implement the Historic Preservation Plan (once adopted) working with the Historic Preservation Commission and pursue possible grant funding to accomplish goals outlined in the draft Historic Preservation Plan.
- Assist with economic development efforts citywide in partnership with CDAEDC, NIC and other regional business partners.
- Multi-Generational Housing – continue supporting new housing ideas and researching how multi-generational housing could be allowed in the city, including code amendments.
- Through regional partnership, Coeur Housing Code and other efforts, continue doing education and outreach to community members on planning, land use, density, housing needs, etc.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**PLANNING DEPT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$ 364,541.07	\$ 409,853.53	\$455,120.58	\$445,255	\$456,090	001-007-4170-1000	7
Sick Leave Repurchase	1,340.40	1,374.00	1,527.60	2,750	1,700	001-007-4170-1006	
Cell Phone Allowance	360.00	360.00	360.00	360	360	001-007-4170-1500	
FICA	27,584.52	30,961.86	34,519.87	34,209	35,048	001-007-4170-2100	
PERS	41,458.61	47,238.93	54,566.96	53,393	54,704	001-007-4170-2200	
Workmens Comp	3,181.76	3,074.08	3,947.41	4,390	6,072	001-007-4170-2400	
Health Insurance	60,304.41	58,343.17	62,932.31	60,566	71,116	001-007-4170-2500	
Dental Insurance	4,328.06	4,124.29	5,163.13	7,980	5,285	001-007-4170-2501	
Cobra & Retirees	(2,559.57)					001-007-4170-2502	
Health Reimbursement Acct	22,772.19	29,401.81	34,879.66	28,162	22,270	001-007-4170-2520	
Life & Disability Insurance	3,769.49	4,114.93	4,338.86	4,526	4,573	001-007-4170-2600	
<b>Total Payroll Expenses</b>	<b>\$527,080.94</b>	<b>\$588,846.60</b>	<b>\$657,356.38</b>	<b>\$641,592</b>	<b>\$657,218</b>		
Office Supplies	\$3,675.40	\$3,009.53	\$4,332.84	\$4,000	\$4,000	001-007-4170-3100	
Minor Equipment	14,338.42	112.23	3,228.90	2,000	2,000	001-007-4170-3400	
Official Representation	1,697.74	1,605.00	1,827.91	2,000	2,000	001-007-4170-4100	
Professional Services	39,022.87	84,578.21	110,185.39	28,000		001-007-4170-4200	
Professional Services - 2030	45,000.00	45,000.00	45,000.00	40,000	40,000	001-007-4170-4200	
State Historic Preservation						001-007-4170-4210	
Advertising - Publications	2,887.69	2,126.41	1,861.48	2,500	2,500	001-007-4170-4400	
Dues/Subscriptions	2,936.88	2,374.22	2,742.88	2,800	2,800	001-007-4170-4800	
Travel / Training	3,537.52	5,725.52	4,081.25	4,000	4,000	001-007-4170-4902	
Repair & Maint - Auto		65.10	63.21			001-007-4170-6100	
<b>Total Services &amp; Supplies</b>	<b>\$113,096.52</b>	<b>\$144,596.22</b>	<b>\$173,323.86</b>	<b>\$85,300</b>	<b>\$57,300</b>		
	<b>\$640,177.46</b>	<b>\$733,442.82</b>	<b>\$830,680.24</b>	<b>\$726,892</b>	<b>\$714,518</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Building Maintenance Division**

### **Program Description**

The building division is responsible for maintaining all city owned buildings.

### **Major Objectives**

Perform preventive maintenance on all HVAC equipment and to make all repairs to the buildings as needed.

### **Fiscal Year 2020-21 Accomplishments**

- Bricks restroom at City Park was demolished, the site graded, and pad was prepped, to install a new CXT custom prefab restroom this spring.
- Assisted the Police Department in multiple remodels at the station. These remodels included records department, front desk office, and the addition of an interrogation room. The building department helped to minimize costs by performing the demolition, electrical work, drywall, tape/mud, wall texture, and painting. Coordinated with contractors to complete carpentry, flooring, and office furniture installation in a timely manner to complete projects on schedule.
- Plans to replace the chiller at the Police Department did not occur due to seasonal weather and lead time of replacement equipment. Instead, the failed compressor was replaced and we were able to get the cooling equipment online and condition the building through the summer months.

### **Fiscal Year 2021-22 Goals**

- Add another fulltime team member. An additional fulltime employee will help diversify our skillset, aid in a proactive approach toward building maintenance, and help us keep up with the increasing work load as the city continues to grow and expand.
- Help design and oversee rebuilding the Jewett House garage that was damaged beyond repair during the winter windstorm of 2021.
- Oversee the demolition and replacement of the Person Field restroom as well as surrounding site improvements.
- Manage the build out of a commercial space located at the Coeur d'Alene Avenue Parking Garage off of 3<sup>rd</sup> Street. The build out will be an 800 sq. ft. space to allow for commercial occupancy that would be utilized by a city department or leased out to generate income for the city.
- Replace the failing roof of the HREI building. The building roof is shingled and has only a slight pitch which makes for poor drainage during the snow melt. It is recommended that the shingled roof be replaced with a membrane roof that would allow for better water flow as well as wrapping the parapet walls to seal the roof and stop known water leaks around the deteriorating masonry.
- Replace the Police Department Chiller. Although the failed compressor was replaced last year, the unit is over 20 years old and has 2 remaining original compressors. Compressor replacements are expensive at over 10k per compressor. The upgraded equipment would provide reliability as well as allow for better cooling control and energy savings through building automation.
- Replace failed epoxy coating on the Front Street concrete stairs that lead down to the park side of the library. The existing coating has failed in multiple spots and continues to deteriorate in large sections.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**BUILDING MAINTENANCE**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$158,289.25	\$164,440.88	\$181,950.66	\$153,800	\$202,981	001-008-4198-1000	4
Sick Leave Repurchase				2,389		001-008-4198-1006	
COVID-19			544.70			001-008-4198-1111	
Overtime	4,092.61		339.48		2,000	001-008-4198-1200	
Part-Time	85,541.54	84,215.96	49,670.48	89,191	34,688	001-008-4198-1300	1.13
Cell Phone Allowance	1,080.00	1,080.00	755.00	1,080	480	001-008-4198-1500	
FICA	19,048.83	19,105.03	17,844.35	18,672	18,371	001-008-4198-2100	
PERS	25,346.08	24,751.98	23,581.46	24,505	28,674	001-008-4198-2200	
Workmens Comp	8,519.07	7,626.06	9,148.85	8,514	7,562	001-008-4198-2400	
Health Insurance	7,247.80	9,445.20	15,779.89	16,797	52,698	001-008-4198-2500	
Dental Insurance	3,648.65	5,778.47	1,332.00	3,990	3,443	001-008-4198-2501	
Health Reimbursement Acct	14,182.83	14,408.46	12,402.53	16,222	15,620	001-008-4198-2520	
Life & Disability Insurance	1,750.26	1,775.47	1,357.88	1,741	2,307	001-008-4198-2600	
Unemployment Insurance			3,735.00			001-008-4198-2800	
<b>Total Payroll Expenses</b>	<b>\$328,746.92</b>	<b>\$332,627.51</b>	<b>\$318,442.28</b>	<b>\$336,901</b>	<b>\$368,824</b>		
Operating Supplies	\$24,532.62	\$22,256.03	\$24,608.34	\$25,000	\$25,000	001-008-4198-3200	
Minor Equipment	475.34	(360.00)	1,141.13	4,000	4,000	001-008-4198-3400	
Fuels/Lubes	6,832.82	4,522.08	2,966.58	5,000	4,000	001-008-4198-3500	
COVID-19 Supplies			9,339.03			001-008-4198-3610	
Dues and Subscriptions		50.00				001-008-4198-4800	
Travel / Training				1,000	2,000	001-008-4198-4902	
Contract Services	26,046.11	30,551.62	83,238.38	70,000	106,000	001-008-4198-5000	
Communications - Cell Phones	132.95			650		001-008-4198-5101	
Utilities - Water	630.11	587.98	552.11	650	650	001-008-4198-5200	
Solid Waste	8,777.51	5,378.95	5,269.89	6,000	6,000	001-008-4198-5201	
Utilities - Sewer	1,114.67	1,252.55	1,262.64	1,425	1,425	001-008-4198-5202	
Utilities - Electric / Gas	36,253.14	34,896.87	37,280.68	40,000	40,000	001-008-4198-5206	
R/M Buildings	8,965.73	39,568.51	11,369.68	48,900	35,000	001-008-4198-6000	
R/M Electrical			292.32			001-008-4198-6010	
R/M Plumbing	347.11	125.00	207.30			001-008-4198-6011	
R/M Mechanical Equipment	4,992.04	5,382.36	12,050.73	6,000	12,000	001-008-4198-6012	
R/M Auto	793.44	306.28	324.76	1,500	3,000	001-008-4198-6100	
R/M Other Equipment	664.91	96.69	12.37	500		001-008-4198-6200	
Preventative Maintenance / Bldgs	39,324.96	20,637.37	33,789.46			001-008-4198-6310	
<b>Total Services &amp; Supplies</b>	<b>\$159,883.46</b>	<b>\$165,252.29</b>	<b>\$223,705.40</b>	<b>\$210,625</b>	<b>\$239,075</b>		
Scissor Lift and Trailer		\$10,673.84				001-008-4198-7625	
Police Dept ALC			\$101,769.99			001-008-4198-7240	
City Hall Generator			42,142.96			001-008-4198-7242	
414 FT Ground Way Bldg Repairs					30,000	001-008-4198-7250	
Police Dept Chiller Unit					65,000	001-008-4198-7241	
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$10,673.84</b>	<b>\$143,912.95</b>	<b>\$0</b>	<b>\$95,000</b>		
	<b>\$488,630.38</b>	<b>\$508,553.64</b>	<b>\$686,060.63</b>	<b>\$547,526</b>	<b>\$702,899</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Police Department**

### **Program Description**

The Police Department strives to improve or maintain the safety of our community through collaborative partnerships with community stakeholders in an effort to appropriately respond to emergency calls for service, reduce the fear of crime, and improve community engagement. CDA PD has 117 members who serve our public. The police department is comprised of the following units: Patrol, investigations, school resource officers, community action team, records, traffic, K9, SWAT, code enforcement, civilian investigative specialists, records, animal control, professional standards, hiring and training, IT, fleet support, property and evidence, and volunteers.

### **Major Objectives**

- Appropriately respond to emergency calls for service.
- Reduce crime and the fear of crime in our community.
- Reinforce a culture focused on community engagement and the reduction of felony crimes in our community.
- Properly and adeptly investigate allegations of crime.
- To improve or maintain our partnership with the community.
- Keep school children safe through the School Resource Officer program.
- To continue to support the members of the police department by ensuring they are staffed, trained, and equipped properly to fully meet our public safety mission.

### **Fiscal Year 2020-21 Accomplishments**

- In 2020 Part 1 crime increased by 17%, marking the first time since 2014 that crime rose in our community. However, overall Part 1 crime has still fallen 52.32% since 2014.
- Responded to 43,748 calls for service (2020).
- Reportable accidents, injury accidents, and DUI- related accidents all went down significantly.
- The victim advocate program served 470 victims of stalking, domestic violence, or sexual assault and an additional 873 additional outreach contacts.
- Improved highway safety through our DUI enforcement program.
- Improved investigative processes and appropriately investigated major cases including 276 auto burglaries, 103 aggravated assaults, 7 robberies, and 53 sexual assaults.
- Continued our partnership with the Fire Department on the Rescue Task Force program to better respond to active shooter incidents.
- Engaged in new partnerships with area law enforcement agencies such as the Idaho State Police and the Kootenai County Sheriff's Office.
- Provided all supervisors with 30-hours of leadership training.

**Fiscal Year 2020-21 Goals**

- Continue to reduce the fear of crime in our City through a collaborative effort with community partners.
- Continue to be leaders in public safety for our region.
- Add one sergeant to supervise our traffic team; the five officers assigned to this assignment do not have a supervisor currently. Four additional officers are needed to reduce mandatory overtime and adequately address increased call volume.
- Increase our social media presence to better inform and partner with the community.
- Continual evaluation of traffic complaints and collisions to optimize deployment of limited traffic enforcement resources.

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - 2021-22  
POLICE DEPARTMENT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$7,175,872.71	\$7,625,954.92	\$8,193,405.05	\$8,877,323	\$9,487,456	001-009-4211-1000	118
Shift Differential	36,076.35	94,425.03	99,384.62	102,140	102,140	001-009-4211-1001	
Assignment Pay				173,628	173,628	001-009-4211-1002	
Court Time	29,248.04	20,963.55	9,601.58	52,266	50,991	001-009-4211-1004	
Holiday Pay	294,316.84	323,013.29	331,288.87	374,495	436,350	001-009-4211-1005	
Sick Leave Repurchase	21,976.17	21,817.94	21,090.30	26,000	28,000	001-009-4211-1006	
Call Out Availability Pay	75,930.37	77,509.10	80,493.87	88,234	88,234	001-009-4211-1007	
Off-duty employment	485.00	3,263.13	780.00	4,000	4,000	001-009-4211-1008	
FTO Pay	4,508.68	18,678.11	11,413.91	17,486	17,486	001-009-4211-1009	
COVID-19			59,177.86			001-009-4211-1111	
Over Time	519,374.95	542,380.68	546,107.01	515,820	528,716	001-009-4211-1200	
OT Enforcing Underage Drinking	6,574.97	664.43				001-009-4211-1201	
Traffic Mobilization - Aggressive	671.19		6,525.36			001-009-4211-1202	
Overtime Impaired / DUI	10,319.96	5,167.96				001-009-4211-1203	
OT Traffic Mobilization - Seatbelt	291.41	1,010.97	688.99			001-009-4211-1205	
OT - Aggressive Driving Grant	1,665.99		2,251.54			001-009-4211-1206	
Overtime - Alive at 25 Grant	5,099.52	6,830.25				001-009-4211-1207	
Overtime - NIRVCTF	4,545.99					001-009-4211-1208	
Overtime - FTO Pay	134.09	9,757.96	5,384.15			001-009-4211-1209	
Overtime - Law Enforcement Liason	5,482.04	2,920.19	2,270.46			001-009-4211-1210	
Victim's Advocate Grant		17,251.95	6,946.39		11,648	001-009-4211-1250	
Part Time	121,512.71	126,063.36	109,461.94	118,121	119,109	001-009-4211-1300	2.5
Part Time - Reserves	27,972.00	27,837.00		59,306	59,306	001-009-4211-1301	2.48
PT-Ambassadors/Volunteer Coord	11,992.50	12,285.00	23,252.08	34,369	34,368	001-009-4211-1302	1.34
Clothing Allowance	11,100.00	600.00				001-009-4211-1400	
Cell Phone Allowance	9,940.00	3,547.00	2,280.00	2,280	1,680	001-009-4211-1500	
Misc Credits to Payroll	(48,820.06)	(40,098.55)	(38,306.72)			001-009-4211-1600	
Reimbursement - Off Duty Officers	(481.25)	(3,923.75)	(515.00)	(4,902)	(4,902)	001-009-4211-1610	
DEA Overtime Reimbursement		(6,826.78)	(1,162.94)			001-009-4211-1620	
FICA	633,032.36	668,524.45	708,617.22	798,310	851,756	001-009-4211-2100	
PERS	953,359.13	1,040,045.08	1,156,634.33	1,266,505	1,352,251	001-009-4211-2200	
Workmens Compensation	188,449.93	171,296.83	208,152.34	242,037	263,061	001-009-4211-2400	
Health Insurance	1,428,863.84	1,413,129.04	1,487,499.87	1,575,787	1,588,674	001-009-4211-2500	
Dental Insurance	115,995.65	118,529.15	140,137.20	149,347	147,254	001-009-4211-2501	
Cobra & Retirees	(2,808.92)	(2,389.31)	203.16			001-009-4211-2502	
Health Reimbursement Acct	398,223.66	370,013.21	441,221.98	417,929	452,048	001-009-4211-2520	
Life & Disability Insurance	72,034.13	76,150.42	77,992.39	98,345	103,475	001-009-4211-2600	
<b>Total Payroll Expenses</b>	<b>\$12,112,939.95</b>	<b>\$12,746,391.61</b>	<b>\$ 13,692,277.81</b>	<b>\$14,988,826</b>	<b>\$15,896,728</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - 2021-22  
POLICE DEPARTMENT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Uniforms	\$70,187.20	\$104,911.37	\$82,150.84	\$84,130	\$76,300	001-009-4211-3000	
Uniform Cleaning	7,497.50	5,284.42	3,243.00	7,500	6,500	001-009-4211-3001	
Office Supplies	31,758.23	33,734.76	23,722.48	28,500	28,500	001-009-4211-3100	
Operating Supplies-Patrol	22,967.84	18,914.16	23,832.39	25,161	25,161	001-009-4211-3201	
Operating Supplies-Serv.	10,774.14	4,720.46	4,343.32	7,250	7,250	001-009-4211-3202	
Operating Supplies/Range	118,709.09	127,192.39	88,388.94	90,000	128,678	001-009-4211-3206	
Operating Supplies/Investgtn	28,882.62	16,507.93	9,609.25	20,000	20,000	001-009-4211-3207	
Oper Supps/Less Lethal Materials			34,417.10	33,845	59,190	001-009-4211-3216	
Motorcycle Program	15,447.19	12,864.87	15,048.32	14,580	63,580	001-009-4211-3220	
Minor Equipment	119,710.38	17,352.57	18,950.36	45,000	45,000	001-009-4211-3400	
Technology	44,995.08	40,754.87	211,461.60	204,000	176,150	001-009-4211-3420	
Fuels/Lubes	154,485.92	151,737.95	132,467.44	176,800	163,300	001-009-4211-3500	
COVID-19 Supplies			1,880.74			001-009-4211-3610	
Official Representation	5,752.71	1,897.16	2,765.90	2,900	2,900	001-009-4211-4100	
Professional Service	10,373.00	12,993.55	7,525.50	12,000	12,000	001-009-4211-4201	
Volunteer Unit	3,077.47	2,402.41	1,717.19	3,500	3,500	001-009-4211-4210	
Explorer Program	2,063.04	1,598.55	2,304.58	2,500	2,500	001-009-4211-4220	
Community Programs	3,865.08	4,606.69	2,357.95	5,500	5,500	001-009-4211-4225	
S.W.A.T. Equipment	55,765.39	54,630.03	134,642.64	64,093	54,606	001-009-4211-4230	
Air Support	4,670.02	4,804.20	4,886.28	7,500	7,500	001-009-4211-4300	
Dues/Subscriptions	19,421.95	16,422.81	15,941.71	19,000	19,000	001-009-4211-4800	
Tuition Reimbursement	16,371.60	5,988.00	6,099.00	16,000	16,000	001-009-4211-4900	
Travel and Training	120,550.38	159,229.69	51,162.12	90,000	90,000	001-009-4211-4902	
Firing Range Contract		3,000.00	3,000.00	5,500	5,500	001-009-4211-4903	
Patrol Canine	9,409.14	8,612.93	6,064.20	29,640	10,280	001-009-4211-4910	
Animal Control	12,057.54	8,842.61	4,176.35	11,000	11,000	001-009-4211-5011	
Software Maintenance Fees	100,501.75	155,567.55	152,429.18	189,445	206,195	001-009-4211-5020	
Communications	57,853.46	80,364.30	88,081.20	83,950	103,000	001-009-4211-5100	
Utilities	48,736.78	50,546.76	50,975.52	52,900	52,900	001-009-4211-5200	
R/M Auto	50,853.74	52,873.12	58,793.55	64,872	52,872	001-009-4211-6101	
R/M Tires	14,450.54	15,499.76	19,733.11	22,220	22,220	001-009-4211-6102	
R/M Radar / Radio	10,056.11	216,276.30	67,547.80	46,300	80,150	001-009-4211-6200	
Patrol Carports - GO Bonds			10,516.67			001-009-4211-6210	
Other Purchased Services	24,511.81	25,062.75	13,440.36	25,000	25,000	001-009-4211-6300	
Police Substation - East Sherman *	19,980.61	17,082.93		10,000		001-009-4211-6316	
Patrol Vehicles / Misc Equipment	46,971.47	25,029.88	131,323.74	119,008	191,000	001-009-4211-6502	
SHSP Grant	32,391.00					001-009-4211-6620	
<b>Total Services &amp; Supplies</b>	<b>\$1,295,099.78</b>	<b>\$1,457,307.73</b>	<b>\$1,484,800.33</b>	<b>\$1,619,594</b>	<b>\$1,768,232</b>		
Records & Front Desk Remodel						001-009-4211-7200	
Patrol Vehicles	\$177,632.23	\$85,448.00	\$130,964.00	\$117,738	\$329,840	001-009-4211-7502	
Evidence Drying Cabinet			10,367.00			001-009-4211-7515	
Mobile Radios		46,661.65				001-009-4211-7601	
Drone			9,963.96			001-009-4211-7610	
COVID-19 Capital			15,819.00			001-009-4211-7612	
<b>Total Capital Outlay</b>	<b>\$177,632.23</b>	<b>\$132,109.65</b>	<b>\$167,113.96</b>	<b>\$117,738</b>	<b>\$329,840</b>		
<b>Total Expenses</b>	<b>\$13,585,671.96</b>	<b>\$14,335,808.99</b>	<b>\$15,344,192.10</b>	<b>\$16,726,158</b>	<b>\$17,994,800</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
BYRNE GRANT - EQUIPMENT ONLY**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Byrne Grant 2020-DJ-BX-0601						001-016-4271-3400
2019-DJ-BX-0850 Byrne Grant			\$35,140.84			
2018-DJ-BX-0644 Byrne Grant		\$37,328.63	16,423.82			001-016-4271-3425
Byrne 2015-DJ-BX-0429	\$20,036.80					001-016-4271-3440
EUDL Grant - breath testers	1,582.38					001-016-4271-3445
2018 TEEGA Grant	11,880.00					001-016-4271-3445
2016 DJ-BX-0378 Byrne Grant		20,041.22				001-016-4271-3500
2020-VD-BX-0288 COVID-19			88,325.46	6,000		001-016-4271-3450
<b>Total Services &amp; Supplies</b>	<b>\$33,499.18</b>	<b>57,369.85</b>	<b>139,890.12</b>	<b>6,000</b>	<b>-</b>	
2019 SHSP Grant			\$26,359.18			001-016-4271-7435
2016-DJ-BX-0378 Byrne Grant	\$305.20					001-016-4271-7610
2017-DJ-BX-0527 JAG Grant		\$64,030.00				001-016-4271-7620
<b>Total Capital Outlay</b>	<b>\$305.20</b>	<b>\$64,030.00</b>	<b>\$26,359.18</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Expenses</b>	<b>\$33,804.38</b>	<b>\$121,399.85</b>	<b>\$166,249.30</b>	<b>\$6,000</b>	<b>\$0</b>	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - 2021-22  
VICTIMS ADVOCATE GRANT**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>	<b>FTE</b>
Wages		\$41,112.22	\$ 44,604.27	\$0	\$51,043	001-017-4241-1000	1
Overtime			764.70			001-017-4241-1200	
FICA		2,992.86	3,235.75	-	3,905	001-017-4241-2100	
PERS		4,734.37	5,417.10	-	6,095	001-017-4241-2200	
Workmens Comp		748.33		-	89	001-017-4241-2400	
Health Insurance		8,492.85	9,257.10	-	11,851	001-017-4241-2500	
Dental Insurance		67.23	712.75	-	1,025	001-017-4241-2501	
Health Reimbursement Acct				-	3,380	001-017-4241-2520	
Life & Disability Insurance		137.73	168.35	-	573	001-017-4241-2600	
<b>Total Payroll Expenses</b>	<b>\$0.00</b>	<b>\$58,285.59</b>	<b>\$64,160.02</b>	<b>\$0</b>	<b>\$77,961</b>		
Equipment			\$1,649.82			001-017-4241-3400	
<b>Total Services &amp; Supplies</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,649.82</b>	<b>\$0</b>	<b>\$0</b>		
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$58,285.59</b>	<b>\$65,809.84</b>	<b>\$0</b>	<b>\$77,961</b>		

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - 2021-22**  
**CDA DRUG TASK FORCE**

<u>Description</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Adopted</u>	<u>2022 Adopted</u>	<u>Account</u>
Program Income	\$9,040.79	\$6,274.44	\$9,796.27			022-000-3620-0022
Interest Income	296.15	325.53	445.34			022-000-3710-0000
Beginning Cash					\$35,000	022-000-3990-0000
<b>Total Revenues</b>	<b>\$9,336.94</b>	<b>\$6,599.97</b>	<b>\$10,241.61</b>	<b>\$0</b>	<b>\$35,000</b>	
Operating Supplies	\$1,200.00	\$1,200.00				022-088-4213-3200
Minor Equipment			\$4,008.95		\$35,000	022-088-4213-3400
Fuels/Lubes			25.42			022-088-4213-3500
Professional Services						022-088-4213-4201
Other Purchased Services	1,825.56					022-088-4213-6300
<b>Total Services &amp; Supplies</b>	<b>\$3,025.56</b>	<b>\$1,200.00</b>	<b>\$4,034.37</b>	<b>\$0</b>	<b>\$35,000</b>	
Vehicles	\$22,150.00					022-088-4213-7502
<b>Total Capital Outlay</b>	<b>\$22,150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0.00</b>	
<b>Total Expenses</b>	<b>\$25,175.56</b>	<b>\$1,200.00</b>	<b>\$4,034.37</b>	<b>\$0</b>	<b>\$35,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$15,838.62)</b>	<b>\$5,399.97</b>	<b>\$6,207.24</b>	<b>\$0</b>	<b>\$0</b>	

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - 2021-22**  
**CDA DRUG TASK FORCE - FEDERAL**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Program Income			\$68,153.30			020-000-3620-0022
Interest Income	\$82.67	\$121.92	229.87			020-000-3710-0000
Beginning Cash						020-000-3990-0000
<b>Total Revenues</b>	<b>\$82.67</b>	<b>\$121.92</b>	<b>\$68,383.17</b>	<b>\$0</b>	<b>\$0</b>	
Other Purchased Services	\$2,500.00					020-087-4213-6300
<b>Total Services &amp; Supplies</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
Vehicles						020-087-4213-7502
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Expenses</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$2,417.33)</b>	<b>\$121.92</b>	<b>\$68,383.17</b>	<b>\$0.00</b>	<b>\$0</b>	



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Fire Department**

**Program Description**

The Fire Department's mission is to prevent and reduce harm to the citizens, their property and the environment. The method in which this mission is achieved include direct delivery of fire suppression (structural, wildfire and marine), basic and advanced life support, emergency medical transport, fire investigation, public education, fire and safety inspections, pre-fire planning, technical rescue (including K-9 team) and hazardous material interventions. This is accomplished by a highly trained, motivated and well managed group of firefighters willing to support the Fire Department mission.

**Mission Statement**

The Coeur d'Alene Fire Department is committed to providing the highest quality service to the residents and valued guests of the City of Excellence. We are driven by perfection and steered by knowledge, tradition and integrity.

**Fiscal Year 2020-21 Accomplishments**

- Played major role, City and County wide, with leadership and processes through the COVID-19 Pandemic.
- Included City representation at all levels of Emergency Management through COVID-19 Pandemic.
- Added EMS/Infection Control Officer to Department who also serves as Liaison with the City.
- Assisted with COVID-19 rebound process.
- Assisted City in recovery of funds associated with COVID-19.
- Three personnel started paramedic program.
- Started construction on new boat garage at Third St. Dock.
- Completed Engineer testing process.
- Completed Captain testing process.
- Completed entry level testing process.
- Completed position certification process for work-up officers and engineers.
- Provide paramedics to support SWAT program with Law Enforcement.
- K-9 team member Firefighter MATCHELL and Scout deployed to Holiday Farm Fire in Oregon as part of the National Task Force.
- Hosted two COVID-19 events to give away masks to the community.
- Worked with Panhandle Health and the Area Agency on Aging to provide vaccines to home bound individuals in the five Northern Counties.

### **Fiscal Year 2021-2022 Goals**

- Assist City with COVID-19 rebound process.
- Work to recoup all expended funds through the COVID-19 pandemic.
- Continue training for paramedics who are in training.
- Complete construction of new Fire Boat Garage at Third Street Docks.
- Complete wildland task books.
- Implement certification process for all positions.
- Add three additional firefighters to staff.
- Design and place back country rescue unit in service.
- Continue process to obtain mental health resources for all personnel.
- Work with P.D. to train and utilize new audio/visual equipment.
- Work to identify location in Atlas Mill area for Station #6.
- Policy and procedure review and re-writes.
- Continue to foster a culture where employees willingly sit on local, state and federal boards and commissions. We currently have fifteen (15) personnel on various boards of which most are in leadership positions.
- Obtain grant for new self-contained breathing apparatus (SCBA)

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**FIRE DEPT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$5,253,989.00	\$5,330,411.18	\$5,670,129.24	\$5,925,613	\$6,310,091	001-010-4231-1000	70
Holiday Pay	364,869.84	369,445.68	395,868.96	418,385	460,156	001-010-4231-1005	
Sick Leave Repurchase	23,436.60	25,320.46	31,719.96	41,755	58,909	001-010-4231-1006	
Shift Differential	37,617.89	44,384.20	27,991.18	58,123	45,830	001-010-4231-1100	
COVID-19			120,497.51			001-010-4231-1111	
Overtime	91,681.77	97,531.26	73,440.86	164,940	164,940	001-010-4231-1200	
Constant Manning	374,864.60	212,265.07	560,052.43	271,050	382,384	001-010-4231-1201	
FLSA	109,999.45	124,765.25	120,124.84	129,605	138,956	001-010-4231-1205	
Cell Phone Allowance	1,750.00	2,400.00	1,850.00	3,000	3,000	001-010-4231-1500	
Reimbursements to Wages	(26,460.39)	(30,708.66)	(27,074.01)			001-010-4231-1600	
FICA / Medicare	95,078.23	94,763.38	105,961.06	101,545	109,563	001-010-4231-2100	
PERS	1,010,469.87	1,033,900.90	1,112,653.38	860,627	928,351	001-010-4231-2200	
PERS - 6.2%	378,399.50	375,820.90	425,532.30	434,190	468,476	001-010-4231-2210	
Workmens Compensation	184,163.98	161,841.02	189,775.85	217,114	238,273	001-010-4231-2400	
Health Insurance	869,155.22	846,709.43	871,571.66	919,231	964,738	001-010-4231-2500	
Dental Insurance	59,224.92	60,567.54	79,712.87	76,045	90,267	001-010-4231-2501	
Cobra & Retirees	(3,551.99)	(542.57)	54.01			001-010-4231-2502	
Health Reimbursement Acct	441,855.23	363,862.14	371,928.78	382,270	395,652	001-010-4231-2520	
Life & Disability Insurance	47,147.17	48,391.18	51,445.15	65,481	70,015	001-010-4231-2600	
<b>Total Payroll Expenses</b>	<b>\$9,313,690.89</b>	<b>\$9,161,128.36</b>	<b>\$10,183,236.03</b>	<b>\$10,068,973</b>	<b>\$10,829,600</b>		
Uniforms	\$56,821.11	\$49,758.59	\$34,210.22	\$56,400	\$66,000	001-010-4231-3001	
Protective Clothing	73,499.49	45,471.33	77,665.95	78,000	102,000	001-010-4231-3002	
Office Supplies	3,803.71	2,849.03	3,875.68	5,000	5,000	001-010-4231-3100	
Operating Supplies	19,446.07	23,713.63	15,161.83	19,446	19,446	001-010-4231-3200	
Fire Prevention	1,928.24	(3,000.00)	6,081.09	2,450	2,450	001-010-4231-3300	
Minor Equipment	43,308.04	124,277.89	33,842.70	42,963	42,963	001-010-4231-3400	
Fuels	46,956.87	49,587.64	38,135.07	55,000	55,000	001-010-4231-3500	
COVID Supplies			101,091.19			001-010-4231-3610	
Official Representation	6,639.88	3,049.52	4,929.16	4,990	4,990	001-010-4231-4100	
Professional Services	7,865.23	7,286.28	7,312.50	7,900	6,000	001-010-4231-4200	
Medical Tests and Exams	22,605.00	23,890.00	27,950.00	24,750	24,750	001-010-4231-4201	
Medical Services	3,477.26	10,087.90	2,081.85	4,100	4,100	001-010-4231-4300	
Dues/Subscriptions	2,450.38	4,419.63	3,254.33	2,700	2,700	001-010-4231-4800	
Public Education	4,592.10	4,282.90	1,776.78	4,800	4,800	001-010-4231-4901	
Travel /Training	68,622.67	71,230.76	66,644.17	82,260	82,260	001-010-4231-4902	
Communications	41,706.75	34,302.74	35,601.06	48,000	48,000	001-010-4231-5100	
Utilities	81,476.70	65,066.13	65,909.17	83,816	83,816	001-010-4231-5200	
Solid Waste	800.99	2,222.13	2,295.05	2,416	2,650	001-010-4231-5201	
R/M Building	29,270.35	44,827.60	25,815.92	24,846	49,850	001-010-4231-6000	
R/M Auto	48,718.67	39,299.49	45,950.70	46,501	48,701	001-010-4231-6100	
R/M Fire Boat	27.27	3,369.78				001-010-4231-6101	
R/M Other	30,228.39	50,836.71	29,875.79	34,000	34,000	001-010-4231-6200	
R/M Radio	2,090.84	1,548.01	6,498.46	3,500	3,500	001-010-4231-6201	
Fire Station 4 - non capital	723.85					001-010-4231-6235	
2015 GO Bond Sale	129,711.52					001-010-4231-6400	
<b>Total Services &amp; Supplies</b>	<b>\$726,771.38</b>	<b>\$658,377.69</b>	<b>\$635,958.67</b>	<b>\$633,838</b>	<b>\$692,976</b>		
Fire Station #4/ Boat House	\$68,437.28		\$12,750.00			001-010-4231-7235	
Ladder Truck	39,002.11					001-010-4231-7501	
Furnaces for Fire Stations			22,224.40			001-010-4231-7516	
Extrication Tool - ITRT Grant			12,037.40			001-010-4231-7519	
Station Flooring				\$8,000	\$25,000	001-010-4231-7250	
COVID-19 Capital			359,185.25			001-010-4231-7610	
<b>Total Capital Outlay</b>	<b>\$107,439.39</b>	<b>\$0.00</b>	<b>\$406,197.05</b>	<b>\$8,000</b>	<b>\$25,000</b>		
	<b>\$10,147,901.66</b>	<b>\$9,819,506.05</b>	<b>\$11,225,391.75</b>	<b>\$10,710,811</b>	<b>\$11,547,576</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Streets & Engineering Department**

### **Program Description**

The Streets & Engineering Department incorporates all maintenance and construction services within the city's rights-of-way as well as provides vehicle maintenance and repair service to all departments. The Department prioritizes public safety as it relates to the maintenance, construction and repair of the street network, storm drain system, street lights, and traffic signals.

### **Major Objectives**

- To provide a quality/quantity-based inspection in the city right-of-way, traffic control, and accessibility;
- Utilize best practices for long-term pavement markings;
- Provide a coordinated, responsive traffic signal system on priority corridors;
- Provide responsive and efficient fleet services to City departments and maintain ongoing communication to assist them with their needs for future planning;
- Work with the school district to ensure safe routes in and around schools;

### **Fiscal Year 2020-21 Accomplishments**

- Completed our 4<sup>th</sup> season of administering chip-sealing;
- Continued to improve department efficiencies through cross-training;
- Provided citywide cleanup from January 2021 windstorm;
- Created a Ground Disturbance Permit to track ground disturbing activities not associated under other permits;
- Completed a successful reorganization of Department buildings and property with the relocation of the Water Department;

### **Fiscal Year 2021-22 Goals**

- Continue to cross-train in street ratings, inspections, asphalt maintenance, permit applications, public vacations, development review, and management;
- Start up a sidewalk rating inspection program;
- Complete pavement rating project;
- Reorganize management structure for sustainability and production;

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**STREET / ENGINEERING DEPT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$1,759,127.46	\$1,950,080.99	\$2,058,810.67	\$2,048,454	\$2,146,410	001-018-4311-1000	35
Sick Leave Repurchase	2,123.60	3,782.40	5,661.76	14,700	2,000	001-018-4311-1006	
COVID-19			1,415.18			001-018-4311-1111	
Overtime	35,917.64	36,220.97	29,795.16	38,000	38,000	001-018-4311-1200	
Part Time	96,861.90	102,291.97	70,504.30	84,005	84,005	001-018-4311-1300	3.05
Cell Phone Allowance	3,145.00	4,640.00	4,585.00	4,560	4,440	001-018-4311-1500	
Misc Credits to Payroll	(240,946.04)	(281,980.26)	(257,590.56)	(300,000)	(300,000)	001-018-4311-1600	
FICA	142,756.31	155,710.10	160,371.89	166,703	174,024	001-018-4311-2100	
PERS	199,042.39	223,230.19	244,010.58	260,204	271,622	001-018-4311-2200	
Workmens Comp	69,185.25	66,584.56	79,835.90	86,885	87,691	001-018-4311-2400	
Health Insurance	410,660.42	430,198.41	463,597.81	470,785	498,651	001-018-4311-2500	
Dental Insurance	39,749.76	43,867.22	43,203.20	43,798	45,027	001-018-4311-2501	
Cobra & Retirees	8,450.25	7,630.46	999.45			001-018-4311-2502	
Health Reimbursement Acct	110,422.02	138,172.16	160,528.48	128,320	140,800	001-018-4311-2520	
Life & Disability Insurance	17,171.73	20,881.95	20,335.27	21,930	22,759	001-018-4311-2600	
Unemployment Insurance	154.56	2,133.33	2,816.18	5,000	5,000	001-018-4311-2800	
<b>Total Payroll Expenses</b>	<b>\$2,653,822.25</b>	<b>\$2,903,444.45</b>	<b>\$3,088,880.27</b>	<b>\$3,073,344</b>	<b>\$3,220,429</b>		
Office Supplies	\$5,010.86	\$9,064.70	\$7,998.52	\$7,000	\$8,500	001-018-4311-3100	
Operating Supplies	24,133.16	74,087.62	46,022.68	37,000	45,000	001-018-4311-3200	
Operating Supplies - Garage	28,108.15	59,169.29	34,144.74	23,000	35,000	001-018-4311-3201	
Signage / Barricades	13,300.69	13,556.80	21,911.61	15,000	15,000	001-018-4311-3270	
Pvmt Markers/Traffic Paint	41,747.23	39,996.54	31,239.51	46,000	50,000	001-018-4311-3280	
Deice Materials / Chemicals	51,117.73	41,511.26	57,255.55	30,000	30,000	001-018-4311-3290	
Miscellaneous Tools - Garage	3,690.40	5,000.10	11,270.10	5,100	6,000	001-018-4311-3400	
Minor Equipment	8,994.85	132.95	6,064.99	4,500	4,500	001-018-4311-3401	
Fuels/Lubes	128,908.28	120,487.82	96,245.64	110,000	120,000	001-018-4311-3500	
Incentives and Reimbursements	14,390.00	14,660.00	23,312.00	6,000	6,000	001-018-4311-3600	
COVID-19 Supplies			1,362.80			001-018-4311-3610	
Official Representation		236.00	153.00	200	200	001-018-4311-4100	
Professional Services			32,699.95	16,000	16,000	001-018-4311-4200	
Dues/Subscriptions	2,096.00	3,446.81	5,318.52	3,200	3,200	001-018-4311-4800	
Public Transportation / KMPO		68,938.62	105,403.62	81,000	81,000	001-018-4311-4810	
Training - Other	6,044.74	20,178.53	6,280.12	10,000	10,000	001-018-4311-4902	
Communications	4,438.99	5,338.70	5,489.38	5,000	6,000	001-018-4311-5101	
Utilities - Garage	18,722.18	17,557.04	17,034.37	33,000	33,000	001-018-4311-5200	
Solid Waste	1,393.60	1,468.85	1,389.20	3,600	3,600	001-018-4311-5210	
R/M Grounds, Asphalt	97,055.81	88,203.79	119,412.96	115,000	125,000	001-018-4311-5901	
R/M Grounds, Gravel/Grindings	7,292.73	9,968.34	15,332.38	9,000	9,000	001-018-4311-5903	
Dust Control Dirt Streets	8,172.62	7,929.90	16,433.49	8,000	16,000	001-018-4311-5904	
R/M Traffic Lights	61,636.22	53,625.59	140,680.05	64,000	75,000	001-018-4311-5910	
Equipment Rental	73,346.78	131,848.91	85,803.45	75,000	80,000	001-018-4311-5911	
R/M Building - Garage	2,486.34	30,115.34	43,074.63	9,000	9,000	001-018-4311-6000	
R/M Concrete and Sidewalks	15,594.64	75,569.65	32,883.45	60,000	75,000	001-018-4311-6010	
R/M Electrical	12,445.52	23,010.18	(8,259.70)	7,000	7,000	001-018-4311-6020	
R/M Auto		528.45				001-018-4311-6100	
R/M Other Equip	67,076.62	81,575.92	95,973.58	67,000	82,000	001-018-4311-6200	
Loader payments (3)	52,795.66			70,000	65,253	001-018-4311-6910	
Grader Lease payments (1)		93,202.99	103,706.11	38,000	33,881	001-018-4311-6910	
Leaf Pickup	76,381.13	77,541.16	54,482.61	65,253	60,000	001-018-4311-6310	
Overlay / Chip Seal Program	713,049.97	604,839.86	809,046.29	750,000	750,000	001-018-4311-6901	
<b>Total Services &amp; Supplies</b>	<b>\$1,539,430.90</b>	<b>\$1,772,791.71</b>	<b>\$2,019,165.60</b>	<b>\$1,772,853</b>	<b>\$1,860,134</b>		
Used Surplus Equipment	\$114,159.33	\$118,876.74	\$79,750.00	\$90,000	\$90,000	001-018-4311-7505	
Backhoe - Used				45,000		001-018-4311-7521	
Dump Truck with Plow						001-018-4311-7525	
Thermo-lay Machine			81,500.00			001-018-4311-7640	
Scanner		5,155.25				001-018-4311-7645	
Grader			4,650.00			001-018-4311-7665	
Loader		499,396.59				001-018-4311-7670	
Sign Message Board	9,425.00	108,000.00				001-018-4311-7675	
Asphalt Paver	137,711.84					001-018-4311-7678	
Sander Bodies	16,721.15					001-018-4311-7679	
Roller		39,165.00				001-018-4311-7680	
Locator		7,784.20				001-018-4311-7685	
<b>Total Capital Outlay</b>	<b>\$278,017.32</b>	<b>\$778,377.78</b>	<b>\$165,900.00</b>	<b>\$135,000</b>	<b>\$90,000</b>		<b>39</b>
	<b>\$4,471,270.47</b>	<b>\$5,454,613.94</b>	<b>\$5,273,945.87</b>	<b>\$4,981,197</b>	<b>\$5,170,563</b>		



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Parks Department**

**Program Description**

The Parks Department provides all landscape maintenance on city owned parks and properties. We maintain 587 acres that include 30 parks, 210 acres of national open space, and 39 miles of pedestrian and bike paths, and 9 miles of hiking trails.

**Major Objectives**

- Maintain restrooms and other park facilities.
- Provide grounds maintenance of turf, trees, and all landscaping.
- Support and help carry out numerous large-scale events; Ironman, 4<sup>th</sup> of July, Taste of the Coeur d'Alene's, three concert series, etc.
- Provide customer service to all facility use permit holders throughout the parks.

**Fiscal Year 2020-2021 Accomplishments**

- Without the ability to hire a full staff of seasonal employees we outsourced some maintenance and restroom cleaning and came under budget.
- The following projects were completed or are underway: Ramsey pumps, Jenny Stokes irrigation redesign for Street Department and second exit, Memorial Grandstands.
- Completion of Atlas Mill, a 12 acre, 4,000 linear feet of waterfront park.
- 3<sup>rd</sup> Street Docks, CXT Restroom, Parks & Recreation Master Plan, Tubbs Hill Cleanup, Ice Rink and Cancourse agreements.
- Landscape and establish two pocket parks on East Sherman.
- Partnership with Rotary to manage the downtown Sherman Square park.
- Hired a lead maintenance worker for Atlas Mill Park.

**Fiscal Year 2021-22 Goals**

- Continue to outsource maintenance on non-park areas.
- Create new mechanic position.
- Truck vendors at Atlas Mill Park.
- Person Field restroom replacement.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**PARKS DEPT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$705,702.20	\$737,315.58	\$825,715.14	\$902,461	\$970,032	001-024-4381-1000	16.50
Sick Leave Repurchase	1,791.99	1,200.00	1,328.40	7,800	1,600	001-024-4381-1006	
COVID-19			5,613.14			001-024-4381-1111	
Over Time	27,952.09	31,895.98	24,853.32	16,400	25,000	001-024-4381-1200	
Part Time	230,383.95	241,799.86	216,212.71	302,653	325,934	001-024-4381-1300	11.19
Cell Phone Allowance	2,320.00	3,015.00	5,910.00	3,540	4,020	001-024-4381-1500	
Misc Credits to Payroll	(22,932.10)	(19,323.00)	(4,959.23)	(25,000)	(15,000)	001-024-4381-1600	
FICA	72,975.27	76,188.77	80,914.42	93,824	101,483	001-024-4381-2100	
PERS	80,109.40	87,225.31	103,127.71	110,304	119,479	001-024-4381-2200	
Workmens Comp	28,850.59	25,499.76	31,845.17	36,570	39,171	001-024-4381-2400	
Health Insurance	174,992.81	171,038.99	185,981.63	198,937	236,702	001-024-4381-2500	
Dental Insurance	13,498.74	19,690.72	15,693.77	19,693	19,355	001-024-4381-2501	
Cobra & Retirees	(312.05)					001-024-4381-2502	
Health Reimbursement Acct	59,835.17	63,493.97	76,137.78	56,998	66,170	001-024-4381-2520	
Life & Disability Insurance	8,419.53	9,175.74	9,272.68	9,929	10,421	001-024-4381-2600	
Unemployment Insurance	15,165.58	12,194.16	10,816.85	17,000	15,000	001-024-4381-2800	
<b>Total Payroll Expenses</b>	<b>\$1,398,753.17</b>	<b>\$1,460,410.84</b>	<b>\$1,588,463.49</b>	<b>\$1,751,110</b>	<b>\$1,919,367</b>		
Downtown Business Impr Dist	\$3,028.57	\$3,944.31	\$7,986.78	\$4,000	\$7,500	001-024-4381-3050	
Office Supplies	4,328.05	4,326.70	3,574.12	4,500	4,500	001-024-4381-3100	
Operating Supplies	52,521.80	44,993.87	51,935.78	64,200	60,000	001-024-4381-3200	
Minor Equipment	11,353.58	10,390.92	59,934.82	22,470	20,000	001-024-4381-3400	
Fuels/Lubes	54,328.29	48,118.85	36,115.01	47,250	46,000	001-024-4381-3500	
COVID-19 Supplies			1,555.40			001-024-4381-3610	
Official Representation	727.75	603.76	304.75	750	750	001-024-4381-4100	
Professional Services	47,297.00	73,247.00	77,919.42	60,000	40,000	001-024-4381-4200	
Dues/Subscriptions	2,030.00	1,202.40	435.00	2,000	2,000	001-024-4381-4800	
Travel / Training	5,495.70	2,670.66	3,556.86	8,000	6,000	001-024-4381-4902	
Janitorial Supplies	21,545.81	23,266.31	19,879.01	21,000	23,000	001-024-4381-5000	
Communications	7,939.23	7,496.14	8,896.63	8,000	7,000	001-024-4381-5101	
Utilities - Water	158,050.55	119,230.81	96,523.27	141,750	141,750	001-024-4381-5200	
Utilities - Sewer	6,631.30	7,725.47	10,350.15	7,350	10,000	001-024-4381-5202	
Utilities - Portable Restrooms	29,136.37	33,239.41	39,925.57	31,500	36,750	001-024-4381-5204	
Utilities - Electric/Gas	97,344.96	101,201.15	97,863.78	96,600	108,600	001-024-4381-5206	
Solid Waste Fees	32,716.33	38,395.91	40,738.09	29,400	35,000	001-024-4381-5210	
Equip Rental	1,447.17	3,955.03	2,245.25	2,000	5,000	001-024-4381-5700	
R/M Grounds	56,696.57	85,167.77	52,588.51	54,600	50,000	001-024-4381-5900	
R/M Building	15,743.67	12,724.34	13,367.56	15,750	15,750	001-024-4381-6000	
R/M Auto	14,538.04	27,443.27	22,015.94	20,000	22,000	001-024-4381-6100	
R/M Other Equipment	25,036.06	21,091.01	30,300.50	31,500	31,500	001-024-4381-6200	
Tree Maintenance	9,902.03	8,208.25	8,955.00	10,000	10,000	001-024-4381-6301	
Centennial Trail	8,000.00	8,000.00	10,000.00	10,000	10,000	001-024-4381-6304	
Trail Maintenance			2,120.00	5,000	5,000	001-024-4381-6305	
Summer Concert Series		(10,000.00)	9,702.50			001-024-4381-6310	
<b>Total Services &amp; Supplies</b>	<b>\$665,838.83</b>	<b>\$676,643.34</b>	<b>\$708,789.70</b>	<b>\$697,620</b>	<b>\$698,100</b>		
Shop Remodel		\$31,974.59				001-024-4381-7200	
Mower	\$6,100.00		\$27,854.00			001-024-4381-7610	
Sweeper	27,210.20					001-024-4381-7634	
Turf Vehicles	22,650.00		8,239.79			001-024-4381-7505	
Chipper		31,482.00				001-024-4381-7801	
Bucket Truck - Used		32,492.52				001-024-4381-7630	
Tractor			21,000.00			001-024-4381-7615	
Pickup Truck		27,138.00	23,255.00			001-024-4381-7520	
<b>Total Capital Outlay</b>	<b>\$55,960.20</b>	<b>\$123,087.11</b>	<b>\$80,348.79</b>	<b>\$0</b>	<b>\$0</b>		
	<b>\$2,120,552.20</b>	<b>\$2,260,141.29</b>	<b>\$2,377,601.98</b>	<b>\$2,448,730</b>	<b>\$2,617,467</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Recreation Department**

### **Program Description**

Our department offers a variety of sports, team sports, lifetime leisure activities, information classes, and community events. Programs are designed to meet the recreational needs of infants to senior citizens, and everyone in between.

### **Major Objectives**

- To provide new programs, find ways to improve existing programs, and seek potential partnerships. For example, we are building upon our relationship with the local pickleball group to reach more people in our community.
- We are working to develop programs that can be held in the city's new parks.
- Events such as Kids to Parks Day and community yard sales are part of a genre of programs we are working to grow. These events will extend our reach into the community.
- A city owned gymnasium facility is something we will continue to strive for. A facility would give us the ability to offer more programs, increase revenue, and bypass the scheduling difficulties that arise with our user agreement with the school district. The city owns property at Cherry Hill that would easily accommodate a building and space for additional soccer fields.

### **Fiscal Year 2020-21 Accomplishments**

- Although the uncertainty of Covid-19 slowed our programs, we are excited about what we are seeing as we come through the other side. We have seen a huge increase in soccer numbers and anticipate increases in other programs. We were able to run a very successful, modified basketball program this year albeit with many restrictions in place.
- Our swim program continues to grow as we look for more pool time in order to accommodate more children. The program has grown from our Monday/Wednesday offerings to include Saturday's. This allows for an additional 40-50 participants every 6 weeks.
- Our new website/registration software has grown in popularity and assisted in an increase of revenue and participation within our programs. In 2020 we had 186 online registrations for spring soccer, this spring we received almost 500. The software has proven to be more efficient for registration, communication, and program administration.

### **Fiscal Year 2021-22 Goals**

- Increase revenue through increased participation will allow us to organize additional community events and outdoor activities.
- Continue to look at creative ways to offer new programs and staff current activities. Our staff has and will continue to be flexible to cover our programs, activities, and weekend tournaments.
- Develop a long-term plan to work toward a city owned recreational facility, potentially, on the property at Cherry Hill.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**Recreation**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$280,264.72	\$293,216.06	\$303,061.61	\$312,908	\$322,012	001-026-4391-1000	4.5
Sick Leave Repurchase	1,468.50	1,498.56	1,535.89	1,600	1,750	001-026-4391-1006	
COVID-19			1,243.18			001-026-4391-1111	
Overtime	1,207.13	263.61	753.79		2,000	001-026-4391-1200	
Part Time	92,964.98	88,008.46	61,314.47	93,287	93,287	001-026-4391-1300	3.23
Cell Phone Allowance	1,805.00	1,980.00	1,650.00	1,620	1,620	001-026-4391-1500	
FICA	28,675.41	29,139.46	27,961.59	31,320	32,182	001-026-4391-2100	
PERS	32,233.38	34,078.95	36,804.22	37,746	39,089	001-026-4391-2200	
Workmens Comp	6,049.06	6,249.36	6,714.14	7,330	7,253	001-026-4391-2400	
Health Insurance	56,211.26	44,636.12	41,765.55	42,572	43,901	001-026-4391-2500	
Dental Insurance	3,719.73	5,825.02	4,485.32	5,223	4,129	001-026-4391-2501	
Cobra & Retirees	(134.45)					001-026-4391-2502	
Health Reimbursement Acct	13,848.40	19,880.00	23,481.96	24,492	24,074	001-026-4391-2520	
Life & Disability Insurance	2,477.73	2,717.31	2,634.24	3,229	3,270	001-026-4391-2600	
Unempl Insurance	707.00	(943.54)	1,865.82			001-026-4391-2800	
<b>Total Payroll Expenses</b>	<b>\$521,497.85</b>	<b>\$526,549.37</b>	<b>\$515,271.78</b>	<b>\$561,328</b>	<b>\$574,567</b>		
Office Supplies	\$1,329.31	\$1,853.04	\$1,068.89	\$1,800	\$1,800	001-026-4391-3100	
Operating Supplies	14,007.24	12,847.76	13,781.56	15,400	15,400	001-026-4391-3200	
Minor Equipment	610.24	116.80		2,500	2,500	001-026-4391-3400	
Fuels/Lubes	1,270.62	1,569.43	1,035.76	2,000	2,000	001-026-4391-3500	
Advertising & Printing	1,725.28		49.64	1,200	1,200	001-026-4391-4400	
Dues/Subscriptions	150.00	226.00		450	450	001-026-4391-4800	
Travel/Training	15.00	150.00	118.37	2,000	2,000	001-026-4391-4902	
Communications	721.06	665.00	122.32			001-026-4391-5101	
Utilities	19,254.93	18,299.04	14,903.39	23,000	20,000	001-026-4391-5200	
Solid Waste	33.70					001-026-4391-5201	
Bldg & Equip Rental	10,580.80	8,835.40	6,274.20	9,000	9,000	001-026-4391-5500	
S.D. Joint Use Agreement	30,000.00	30,000.00		30,030	30,000	001-026-4391-5700	
R/M Building/Grounds	3,109.23	497.40	12,196.48	10,000	10,000	001-026-4391-5900	
Skateboard Park				1,000	1,000	001-026-4391-5910	
R/M Auto	1,360.62	775.49	6,040.38	2,000	2,000	001-026-4391-6100	
R/M Other (Minor Equipment)	129.89	949.26	178.55	1,500	1,500	001-026-4391-6200	
Professional Services	40,449.91	36,287.25	20,842.88	46,500	46,500	001-026-4391-6300	
Misc Services & Sponsors	18,001.85	18,373.49	13,168.20	20,000	20,000	001-026-4391-6900	
Special Needs Recreation	15,500.00	15,500.00	15,000.00	15,500	15,500	001-026-4391-6901	
<b>Total Services &amp; Supplies</b>	<b>\$158,249.68</b>	<b>\$146,945.36</b>	<b>\$104,780.62</b>	<b>\$183,880</b>	<b>\$180,850</b>		
Lighting System - Sunset	\$62,336.00					001-026-4391-7321	
ATV / UTV	6,400.00		\$10,079.12			001-026-4391-7505	
Field Dresser						001-026-4391-	
Pickup		\$17,950.00				001-026-4391-7520	
<b>Total Capital Outlay</b>	<b>\$68,736.00</b>	<b>\$17,950.00</b>	<b>\$10,079.12</b>	<b>\$0</b>	<b>\$0</b>		
	<b>\$748,483.53</b>	<b>\$691,444.73</b>	<b>\$630,131.52</b>	<b>\$745,208</b>	<b>\$755,417</b>		



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Building Inspection Department**

**Program Description**

The Building Department is responsible for the health, safety, and welfare of the public by creating safe buildings. Our team is responsible for enforcing all applicable building, mechanical, accessibility, plumbing and housing codes and laws adopted by the City and State to ensure a safe and habitable building environment.

**Major Objectives**

- Administer the building, mechanical, and plumbing codes as adopted to ensure homes and businesses are safe and are accessible to everyone.
- Provide education on the building codes and construction practices for architects, contractors, homeowners, and students.
- Ensure plan reviews, issuance of permits, and inspections are completed both timely and accurately.
- Provide excellent customer service to the construction community, public, and other city departments.

**Fiscal Year 2020-21 Accomplishments**

- Brought in necessary certification training through our partnership with North Idaho Code Enforcers (NICE) and the Idaho Association of Building Officials (IDABO).
- Continued ongoing partnership with the North Idaho College carpentry program and plumbing apprentice advisory committee.
- Adapted procedures for permitting and inspections to continue operations safely during the pandemic.
- Updated information on the Building Department website. Updated links to city codes and online access to the building codes.
- Fast track permits for buildings damaged during the wind storm.
- Adoption of the 2018 International Building Codes.

**Fiscal Year 2021-22 Goals**

- Replace an aging vehicle used daily for building inspections.
- Continue to improve the Building Department online applications and permitting.
- Provide local education and training through IDABO and NICE.
- Continue to work with NIBCA and build relationships with the construction community.
- Continue to be leaders in building safety for our region.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**BUILDING INSPECTION DEPARTMENT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Wages	\$558,122.52	\$574,101.45	\$585,412.86	\$616,949	\$643,594	001-030-4245-1000	10
Sick Leave Repurchase	1,208.88	1,511.25	1,759.20	5,600	2,000	001-030-4245-1006	
COVID						001-030-4245-1111	
Over Time	1,245.74	517.27				001-030-4245-1200	
Reimbursements to Payroll	(887.64)	(47.40)				001-030-4245-1600	
FICA	42,202.42	43,089.86	43,939.22	47,333	49,390	001-030-4245-2100	
PERS	60,472.20	64,087.99	70,000.95	73,878	77,085	001-030-4245-2200	
Workmens Comp	4,687.18	4,443.25	6,294.01	7,153	8,010	001-030-4245-2400	
Health Insurance	99,199.38	92,646.62	96,141.81	99,181	111,096	001-030-4245-2500	
Dental Insurance	7,193.37	7,694.78	9,392.45	10,294	10,595	001-030-4245-2501	
Health Reimbursement Acct	63,577.82	51,314.03	56,796.09	51,365	55,928	001-030-4245-2520	
Life & Disability Insurance	5,740.55	5,949.19	6,093.20	6,602	6,739	001-030-4245-2600	
Unemployment Insurance	3,824.12		2,119.95			001-030-4245-2800	
<b>Total Payroll Expenses</b>	<b>\$846,586.54</b>	<b>\$845,308.29</b>	<b>\$877,949.74</b>	<b>\$918,356</b>	<b>\$964,436</b>		
Office Supplies	\$7,430.68	\$4,425.37	\$6,289.38	\$7,395	\$7,395	001-030-4245-3100	
Minor Equipment	4,681.46	14,658.65	2,443.99	6,000	2,634	001-030-4245-3400	
Motor Fuels	5,953.72	5,965.61	4,272.14	5,900	5,900	001-030-4245-3500	
COVID-19 Supplies			2,422.15			001-030-4245-3610	
Official Representation	1,158.53	531.28	347.94	850	950	001-030-4245-4100	
Professional Services			97.95			001-030-4245-4200	
Dues/Subscriptions	970.87	1,382.25	1,065.00	1,400	3,869	001-030-4245-4800	
Building Code	643.94	854.16	1,456.13	4,479	5,670	001-030-4245-4900	
Travel / Training	5,219.04	5,410.14	3,472.04	8,005	5,950	001-030-4245-4902	
Communications	4,506.97	4,106.28	4,559.99	4,500	5,960	001-030-4245-5101	
R/M Auto	1,670.67	1,173.38	1,495.06	1,600	1,600	001-030-4245-6100	
<b>Total Services &amp; Supplies</b>	<b>\$32,235.88</b>	<b>\$38,507.12</b>	<b>\$27,921.77</b>	<b>\$40,129</b>	<b>\$39,928</b>		
Vehicle		\$22,895.85	\$24,578.00	\$0		001-030-4245-7520	
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$22,895.85</b>	<b>\$24,578.00</b>	<b>\$0</b>	<b>\$0</b>		
	<b>\$878,822.42</b>	<b>\$906,711.26</b>	<b>\$930,449.51</b>	<b>\$958,485</b>	<b>\$1,004,364</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
GENERAL GOVERNMENT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account
Health Insurance	(\$314.28)	\$1,051.54	(\$82.23)			001-011-4191-2500
Dental Insurance	(1,149.36)	(1,056.09)	(420.24)			001-011-4191-2501
Life Insurance	78.81	(1,481.11)	(111.81)			001-011-4191-2600
COVID- Small Business Relief						001-011-4191-3610
Professional Services						001-011-4191-4200
City of CDA Employee Benefits			1,400,000.00			001-011-4191-4210
SA Aquifer to Kootenai County	660.38	671.86	738.50	\$750	\$780	001-011-4191-4255
1516 & 1620 Sherman expenses			15,660.86	3,300		001-011-4191-5200
GSPI Funds to Ignite						001-011-4191-5250
Transfer to Street Lighting Fund	125,100.00	154,050.00	105,000.00	129,000	26,400	001-011-4191-6992
Transfers to Cem And P/C Funds	20,000.00	20,000.00	20,000.00	20,000	20,000	001-011-4191-6994
Transfer to Capital Projects	630,471.66	89,443.54				001-011-4191-6999
Interest Expense		16,500.00	16,747.51			001-011-4191-8200
<b>Total Services &amp; Supplies</b>	<b>\$782,045.21</b>	<b>\$279,179.74</b>	<b>\$1,557,532.59</b>	<b>\$153,050</b>	<b>\$47,180</b>	
Property Purchases			\$802,997.55			001-011-4191-7100
City Hall Remodel	\$796,228.96	\$29,521.00				001-011-4191-7200
<b>Total Capital Outlay</b>	<b>\$796,228.96</b>	<b>\$29,521.00</b>	<b>\$802,997.55</b>	<b>\$0</b>	<b>\$0</b>	
	<b>\$1,578,274.17</b>	<b>\$308,700.74</b>	<b>\$2,360,530.14</b>	<b>\$153,050</b>	<b>\$47,180</b>	

VEHICLE  
EQUIPMENT  
REPLACEMENT  
SCHEDULE

**CITY OF COEUR D'ALENE FY 2021-22  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Year and Make</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Building Maint	2007 CHEVY 1500 SILVERADO	PARKS 800	\$14,628				40,000	
Building Maint	2003 GMC PICKUP	PARKS 804	17,681			\$40,000		
Building Maint	1997 FORD RANGER PICKUP	PARKS 817	10,732		\$40,000			
Building Maint	2016 12' SCISSOR LIFT & TRAILER	PARKS 896	12,000					\$25,000
Police	1993 RADAR TRAILER	POLRADAR	7,999					
Police	1995 FORD F SUPER DUTY	POL656	95,927					
Police	2001 CHEV IMPALA	POL1621	31,999					
Police	2001 DODGE RAM 1500 5.2L	POL1370	4,589					
Police	2002 CHEV IMPALA	POL985	32,175					
Police	2002 CHEV TAHOE	POL864	29,500		36,000			
Police	2003 CHEV IMPALA 3800 ENGINE	POL930	23,325					
Police	2004 CHEV ASTRO VAN 4.3 LTR	POL1030	19,000					30,020
Police	2004 CHEV IMPALA 3.8 ENG	POL677201	23,744					
Police	2008 Ford F550 Diesel Truck	POL1808	40,000					
Police	2005 CHEV IMPALA 3.8LTR	POL1042	33,447					
Police	2005 CHEV IMPALA 3.8 ENG	POL1039	22,847	37,685				
Police	2006 CHEV IMPALA 3.9LTR	POL1079	22,969				30,020	
Police	2006 CHEV IMPALA 3.9LTR	POL1080	45,969					
Police	2006 CHEV IMPALA 3.9LTR	POL1078	23,369	37,685				
Police	2006 FORD CROWN VICTORIA 4.6LTR	POL1087	21,759		30,020			
Police	2007 CHEV COLORADO	POL1154	24,999		30,020			
Police	2007 CHEV IMPALA 3.9 LTR	POLPCD4	46,955				36,746	
Police	2007 CHEV IMPALA 3.9 LTR	POLCPD3	46,955					
Police	2008 CHEV TAHOE 5.3LTR	POL642553	52,480					
Police	2009 CHEV IMPALA	POL1301	27,268		30,020			
Police	2009 CHEV IMPALA	POLCPD2	49,868					
Police	2009 FORD CROWN VICTORIA	POL1287	26,491					
Police	2011 CHEV IMPALA	POL1408	46,426	37,685				
Police	2011 CHEV IMPALA	POL1409	46,426				36,746	
Police	2011 CHEV IMPALA	POL1412	46,426			36,746		
Police	2011 FORD CROWN VICTORIA PI	POL1418	48,935	37,685				
Police	2012 CHEV IMPALA	POL1439	47,049				36,746	
Police	2012 POLARIS RANGER 500 EFI	PBRF515	11,577					
Police	2013 CHEVY IMPALA	POL1495	47,255					
Police	2013 FORD INTERCEPTOR	POL1494	50,786					
Police	2013 FORD INTERCEPTOR	POL1448	50,119					
Police	2013 FORD INTERCEPTOR	POL1449	50,786	39,000				
Police	2013 POLICE INTERCEPTOR	POL1492	50,119			36,746		
Police	2013 GMC TAHOE	POL1496	56,276	39,000				
Police	2013 AEP North America 5400	POLALPR	62,465					
Police	2014 CHEVY IMPALA	POL1596	46,685					
Police	2014 FORD F150 XL EXTENDED	POL1585	26,948					
Police	2014 Ford Taurus Police Interceptor	POL1594	50,974					

**CITY OF COEUR D'ALENE FY 2021-22  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Year and Make</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Police	2014 Police Interceptor Utility	POL1595	52,730					36,746
Police	2015 CHEV TRAVERSE AWD 4DR	POL580453	32,608					
Police	2015 Chev Impala Limited	POL1648	46,157					36,746
Police	2015 Chev Impala Limited	POL1645	46,157		36,746			
Police	2015 Dodge Durango	POL580935	43,938					
Police	2015 Dodge Durango	POL580933	41,938					
Police	2015 Ford SE 1.5 L Fusion	POL577701	45,150					
Police	2015 FORD Police Interceptor	POL1622	51,197				36,746	
Police	2015 FORD Police Interceptor	POL1623.	52,907		36,746			
Police	2015 Ford Police Interceptor	POL1626	57,871					
Police	2015 Ford Police Interceptor	POL1632	56,657			36,746		
Police	2015 Jeep Grand Cherok	POL580934	29,388					
Police	2015 FORD F150	POL1659	46,500					30,020
Police	2015 Dodge Durango	POL590875	40,373					
Police	2016 Ford Police Interceptor Utility Wagon	POL1654	58,929					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1671	55,765		36,746			
Police	2016 Ford Police Interceptor Sedan	POL 1672	54,917				36,746	
Police	2016 Ford Police Interceptor Sedan	POL 1673	54,917					36,746
Police	2016 Ford Police Interceptor Utility Wagon	POL 1670	55,765					
Police	2016 Ford Police Interceptor Utility Wagon	POL 1674	55,765		36,746			
Police	2016 Ford Police Interceptor Utility Wagon	POL 1675	58,700			36,746		
Police	2016 Interstate Trailer 7X14 enclosed	POLZKJ874	4,871					
Police	2016 Ford Police Interceptor Utility Wagon	POL1678	56,355					
Police	2016 Ford F550 Diesel XLT Truck	POL1694	56,113					
Police	2016 Ford Police Interceptor Utility Wagon	POL1698	31,355			36,746		
Police	2016 Ford Police Interceptor Utility Wagon	POL1697	31,355			36,746		
Police	2017 LDV TRAILER	POLA14538	252,457					
Police	2016 FORD ESCAPE	POL608281	25,358					
Police	2016 Ford Edge	POL1713	30,200					
Police	2016 Ford Edge	POL1708	30,200					
Police	2016 Ford Edge	POL1712	30,571					
Police	2017 Ford Explorer	POL1739	62,358					
Police	2017 Ford Explorer	POL1740	62,358				36,746	
Police	2017 Ford Explorer	POL1741	62,358					
Police	2017 Ford Explorer	POL1742	62,358					36,746
Police	2017 Ford Explorer	POL1743	62,358					
Police	2017 Ford Explorer	POL1744	62,358					36,746
Police	2017 Kawasaki Utility Mule	POLMULE	15,124					
Police	2017 Ford Explorer	POL675308	64,298					
Police	2017 Jeep Grand Cherokee	POL637822	38,314					
Police	2017 Chev Traverse	POL637827	40,640					
Police	2018 Dodge Durango SXT AWD	POL639366	40,413					
Police	2018 CHEV TAHOE 5.3LTR	POL1797	63,277					

**CITY OF COEUR D'ALENE FY 2021-22  
CAPITAL REPLACEMENT SCHEDULE**

<u>Dept.</u>	<u>Year and Make</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Police	2018 Ford Explorer	P1809	67,682					
Police	2018 Chev Equinox	P1816	21,798					
Police	2018 Jeep Grand Cherokee	POL667138	38,761					
Police	2018 Chev Equinox	POL667139	22,912					
Police	2019 Chev Equinox	P1815	24,989					
Police	2004Ford F-350 crew cab	POLK678933	15,213					
Police	2003Chev Blazer	POL677921	15,780					
Police	2007 Honda Rubicon ATV TRX500F	POLKRH682	2,500					
Police	2007 Honda Rubicon ATV	POLKRH681	2,500					
Police	2018 Ram 1500	POL694899	30,448					
Police	2018 Jeep Grand Cherokee	POL694898	34,000					
Police	2009 Jeep Patriot 4x4 4cyl	POL677202	8,987					
Police	2013 Ford Explorer	POL698763	16,500					
Police	2013 Ford Explorer	POL698765	10,500					
Police	2013 Ford Explorer	POL709358	10,500					
Police	Linux Server, Hardware & Software		64,030					
Police	8 APX 6000 Portable Radio		46,662					
Police	2019 Harley Davidson Motorcycle	POLM785	25,500					
Police	2019 Harley Davidson Motorcycle	POLM786	25,500					
Police	2019 Harley Davidson Motorcycle	POLM800	25,500					
Police	2020 Ford Explorer	POL 1905	64,776					
Police	2020 Ford Explorer	POL 1906	64,776					
Police	2020 Ford Explorer	POL 1907	64,776					
Police	2020 Ford Explorer	POL 1908	64,776					
Police	2021 Ford Explorer	POL00266	69,051					
Police	2021 Ford Explorer	POL00267	69,051					
Police	2021 Ford Explorer	POL00268	71,661					
Fire	1924 American LaFrance Antique Fire Truck	FIRE1924	30,000					
Fire	1995 DODGE 2500 8LTR	FIRE350	20,291				53,000	
Fire	1999 E-ONE LADDER TRUCK	FIRE341	595,492					
Fire	2002 TEREX TX51-19M FORK LIFT	FIRE319	21,000					
Fire	2003 SPARTAN GLADIATOR PUMPER	FIRE323	400,875					
Fire	2005 FORD F250 SUPER DUTY 6.8L	FIRE394	29,149				53,000	
Fire	2005 Forest River Utility Trailer	FIRE313	65,350					
Fire	2006 GMC BRUSH TRUCK 7.8LTR	FIRE354	131,861					
Fire	2006 Kawasaki/Mule 3010	FIRE355	9,088				14,000	
Fire	2006 Scotty, Safety Trailer	FIRE311	47,281					
Fire	2006 SPARTAN BIG EASY	FIRE380	641,644				700,000	
Fire	2007 SPARTAN GLADIATOR CLASSIC	FIRE322	485,934					
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE399	46,300					
Fire	2008 CHEVROLET TAHOE 5.3LTR	FIRE392	46,300					
Fire	2015 Forest River Cargo Utility Trailer	FIRE316	36,195					
Fire	2014 Mercury Inflatable Boat	FIRE395	10,050					

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<u>Dept.</u>	<u>Year and Make</u>	<u>Vehicle #</u>	<u>Original Cost</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>
Fire	2015 Forest River Utility Trailer	FIRE317	31,350					
Fire	2015 Kawasaki Mule	FIRE356	15,000					
Fire	2016 Ford F250 Super Cab XL	FIRE396	37,623				43,000	
Fire	2016 Ford F250 Super Cab XL	FIRE397	37,623				43,000	
Fire	2016 Aluminum Kokopelli Trailer	FIRE314	14,835					
Fire	2016 FIRE BOAT 32" Landing Craft	FIRE371	387,269					
Fire	2016 DODGE RAM 5500	FIRE353	157,000					
Fire	2016 FORD F 150	FIRE393	72,591				80,000	
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE357	43,002					
Fire	2016 FORD F-350 UTILITY TRUCK	FIRE358	33,835					
Fire	2016 ROSENBAUER COMMANDER PUMPER	FIRE324	662,263				675,000	
Fire	2016 ROSENBAUER COMMANDER PUMPER	FIRE325	662,263				675,000	
Fire	2016 ROSENBAUER COMMANDER PUMPER	FIRE326	662,263				675,000	
Fire	2017 Rosembauer Ladder Fire truck	FIRE342	1,098,622				1,250,000	
Fire	2018 Kawasaki Mule Pro FXT EPS	FIRE359	19,495					
Fire	2017 FORD EXPLORER	FIRE394	54,502				60,000	
Fire	2017 FORD EXPLORER	FIRE390	54,502				60,000	
Fire	2017 FORD EXPLORER	FIRE391	54,502				60,000	
Fire	2017 FORD EXPLORER	FIRE388	54,502				60,000	
Streets	2007 FORD F150 TRUCK	ST201	15,578			22,000		
Streets	2008 CHEVY 1500 5.3 LTR	ST202	22,680					25,000
Streets	2009 CHEVY Silverado PU	ST203	25,000				30,000	
Streets	2009 CHEVY TRUCK	ST204	24,975					
Streets	2003 GMC PICKUP	ST206	21,170			15,000		
Streets	2005 DODGE 1500 4.7	ST207	16,241					
Streets	2009 CHEVY PICKUP	ST208	18,000					
Streets	1998 CHEVY PICK UP 5.7 LTR	ST209	19,795		30,000			
Streets	2006 FORD TRUCK	ST210	24,975		25,000			
Streets	2015 GMC Sierra 3500 Flatbed	ST211	36,789					
Streets	2003 GMC 3500 LIC# C12605	ST213	29,104					
Streets	2009 CHEVY 3500	ST214	22,100					
Streets	2008 CHEVY 3500 6 LTR	ST215	24,830				35,000	
Streets	2003 FORD F350 5.4L	ST216	41,029					30,000
Streets	2004 FORD F150 PICK UP	ST217	22,019		25,000			
Streets	2008 FREIGHTLINER M2 106	ST220	111,000					
Streets	2002 GMC TOPKICK	ST221	82,184			195,000		
Streets	2003 FL80 FREIGHTLINER	ST222	82,184				195,000	
Streets	2001 GMC TOPKICK DUMP TRUCK	ST223	64,982					200,000
Streets	2006 International Dump Truck	ST225	17,805					
Streets	2003 International 4300 Diesel Dump Truck	ST226	36,600					
Streets	1995 GMC TOPKICK DUMP TRUCK	ST228	52,792					
Streets	2003 938G CAT LOADER	ST233	165,000					
Streets	1997 580L CASE BACKHOE	ST238	46,592					

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Streets	1999 GMC C6500 TRUCK	ST248	136,230		40,000			
Streets	2006 GMC SIERRA 4.8LTR	ST251	19,859					
Streets	2008 STERLING BUCKET TRUCK	ST252	46,580					70,000
Streets	1988 HEAVY SIGN TRAILER	ST253	8,300					
Streets	2006 FORD LOW CAB FOWARD	ST258	113,000					
Streets	2000 GMC FLATBED TRUCK	ST259	27,669					
Streets	2001 FREIGHTLINER JET TRUCK LIL JET	ST261	96,962				45,000	
Streets	2009 FORD F450 6.8LTR	ST265	24,264		65,000			
Streets	1994 WHITE GMC WATER TRUCK	ST266	23,133		110,000			
Streets	2007 EXCAVATOR	ST267	22,000				135,000	
Streets	1998 GMC 3500 TRUCK 5.7 LTR	ST275	19,100		25,000			
Streets	1997 CHEV 1/2 TON PICKUP	ST276	15,343			25,000		
Streets	2002 DODGE RAM 1500 PICKUP	ST277	19,397			30,000		
Streets	1998 INGERSOLL-RAND DD-24 ROLLER	ST282	25,526					
Streets	1998 CRAFTCO CRACK SEALER	ST284	38,500					
Streets	2007 LEE BOY L500 TACK SPRAY TRAILER	ST285	17,000					
Streets	1990 EAGLE FLATBED TRAILER	ST291	6,800					
Streets	2005 AIR COMPRESSOR	ST294	9,300			20,000		
Streets	2000 3500 GMC TRUCK	ST295	66,886					
Streets	1994 TANDEM AXLE TRAILER	ST295A	8,000					
Streets	1997 INTERSTATE TRAILER	ST289	10,000					
Streets	2017 Dynapac Drum Roller	ST288	39,165					
Streets	2016 Carlson Paver	ST283	137,300					
Streets	2019 New Caterpillar 930M Wheel Loader	ST230	193,391					
Streets	2019 New Caterpillar 930M Wheel Loader	ST231	193,391					
Streets	2019 New Caterpillar 930M Wheel Loader	ST232	193,391					
Streets	Solar Portable Message Board		23,529					
Streets	2004 Intern 7600 Dump Truck	ST229	29,164					
Streets	2006 International Dump Truck		20,455					
Streets	2009 Felling Deck Over Trailer	ST287	24,979					
Streets	2012 Chevy Silverado	ST203	20,750					
Streets	RD8100PDL Locater		7,784					
Streets	HP DesignJet T830 Printer HP		5,155					
Streets	2011 Chevy Silverado	ST203	21,314					
Streets	2002Volvo Grader	ST241	50,000					
Streets	Tymco Model 600 Air Sweeper	ST271 (DRG1071)	177,465					
Streets	2004 Freightliner	ST220	42,000					
Engearing	2000 CHEVY 1500 TRUCK	ENG611	20,914					
Engearing	2005 DODGE DAKOTA	ENG600	23,898					
Engearing	2005 CHEVROLET 4.2LTR	ENG605	16,666					
Parks	2008 Chevy 2500 Service Body Truck	PARKS802	34,223					
Parks	2005 CHEVY SK20 RED TRUCK	PARKS803	11,000					
Parks	2003 Chevy 2500 Flat Bed	PARKS 805	72,390					

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Parks	2004 GMC SIERRA 150 PICKUP	PARKS806	15,560				20,000	
Parks	2002 FORD F150 PICKUP	PARKS807	6,000			20,000		
Parks	2008 Ford F550 4 Wheel Super duty truck	Parks808	24,680					
Parks	1998 GMC K3500 TRUCK	PARKS809	19,191					
Parks	2007 GMC WHITE PICKUP -CAB A	PARKS810	21,299					
Parks	1997 CHEVY 3500 TRUCK	PARKS811	19,096				20,000	
Parks	2007 GMC WHITE PICKUP - CAB A	PARKS812	22,590					
Parks	1990 GMC 2500 PICKUP TRUCK	PARKS813	17,155					
Parks	2008 Ford F150 Pickup White	PARKS814	13,328					
Parks	1985 FORD 700 BOOM TRUCK	PARKS815	27,750					
Parks	2006 CHEVY 6 LTR	PARKS816						
Parks	1990 CHEVY 3/4 TON, 4X4, W/UTILITY BOX	PARKS818	19,305					
Parks	2008 Dodge Ram Pickup	PARKS819	21,278					
Parks	2003 GMC PICKUP	PARKS820	15,000					25,000
Parks	1998 FORD RANGER PICKUP	PARKS821	16,976					
Parks	2016 GMC Sierra 250 Pickup	PARKS822	26,530					
Parks	2004 Chevy 3500	PARKS823	14,628					
Parks	2004 FORD F450 FLATBEAD	PARKS854	26,874			40,000		
Parks	1996 BANDIT CHIPPER	PARKS855	13,450					
Parks	1998 JACOBSEN PTO BLOWER	PARKS858	2,500				5,000	
Parks	1994 FORD F150, X-CAB	PARKS880	6,984		30,000			
Parks	1992 CHEVY 4.3, C1500 PICKUP	PARKS881	12,109		20,000			
Parks	2008 GMC Sierra 150 1/2 ton, 4WD Pickup	PARKS882	22,883					
Parks	2008 GMC Meduim DUT	PARKS883	32,999					40,000
Parks	2005 FORD F150 PICKUP WHITE	PARKS884	10,172					25,000
Parks	1980 GMC 1 TON FLAT BED	PARKS886	9,233					
Parks	2009 CHEVY SILVERADO 2500 HD	Parks 888	19,543					
Parks	2002FORD F350 TRUCK	PARKS889	32,973		35,000			
Parks	2013 CARGO TRAILER	PARKS891	28,000					
Parks	2007 KAWASAKI MULE	PARKS834-C	5,000					
Parks	2007 KAWASAKI MULE	PARKS834-D	5,000			22,000		
Parks	1992 OLATHE SWEEPER	PARKS838-A	10,000					
Parks	1987 RYAN AERATOR	PARKS850-A	8,000		15,000			
Parks	1998 TORO AERATOR	PARKS850-B	8,000					
Parks	2015 TORO PROCORE SR70	PARKS850-D	19,818					
Parks	2002 HONDA ATV	PARKS852-A	5,500				22,000	
Parks	205 KUBOTA ATV	PARKS852-B	12,000					
Parks	2008 INGERSOLL COMPRESSOR	PARKS856-A	5,000					
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-A	3,500		25,000			
Parks	2001 JOHN DEERE GATOR	PARKS857-B	3,863					
Parks	2003 JOHN DEERE GATER 6X4	PARKS857-C	4,200					
Parks	1992 JOHN DEERE GATOR 4X2	PARKS857-D	6,888			22,000		
Parks	2017 JOHN DEERE GATOR 825i	PARKS857-F	15,846					

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Parks	2004 HUSQVRNA MOWER	PARKS860-C	4,500					
Parks	2007 HUSQVRNA MOWER	PARKS860-D	4,500					
Parks	2002 TORO MOWER	PARKS860-E	72,000					
Parks	2015 TORO 5900 MOWER	PARKS860-F	75,000					
Parks	1991 TORO MOWER	PARKS860-G	8,500					
Parks	2017 TORO GRANDSTAND	PARKS860-H	12,000					
Parks	1995 TROYBUILT MOWER	PARKS860-J	1,000					
Parks	2007 GRAVELY MOWER	PARKS860-L	6,000					
Parks	2007 GRAVELY MOWER	PARKS860-M	6,000					
Parks	2007 KUBOTA MOWER	PARKS860-T	12,000		25,000			
Parks	2007 KUBOTA MOWER	PARKS860-V	15,000			25,000		
Parks	2020 GRAVELY MOWER	PARKS860-W						
Parks	2020 GRAVELY MOWER	PARKS860-X						
Parks	2016 JOHN DEERE MUV	PARKS861-A	15,846					
Parks	2018 Toro Grandstand 36 inch Mower	PARKS861-B	6,100				10,000	
Parks	1986 OLATHE SWEEPER	PARKS869-A	10,000		30,000			
Parks	1995 TORO SWEEPER	PARKS869-B	15,000					
Parks	2006 TORO SWEEPER	PARKS869-C	13,000					
Parks	2007 TENENT SWEEPER	PARKS869-D	10,000					
Parks	2018 Smith Co Sweep Star 48H	PARKS 869-F	27,210					
Parks	2005 JOHN DEERE TRACTOR	PARKS870-B	15,000					
Parks	1997 TRACTOR, TURF TIRE, 4 WHEEL DRIVE	PARKS870-C	17,392					
Parks	1995 KUBOTA TRACTOR	PARKS870-D	19,000			30,000		
Parks	1993 WACHS TRASPUMP	N/A	9,975					
Parks	2017 Kubota 4x4 Utility		22,650					
Parks	2016 12' Scissor Lift Trailer		5,000					
Parks	2018 Bandit Brush Intimidater chipper		31,482					
Parks	1998 CHEV 1/2 TON PICK UP 4.3 LT	PARKS890	14,623					25,000
Parks	2001 CHEV S10 PICK UP TRUCK	PARKS892	13,549				25,000	
Parks	2005 Chevrolet Silverado truck	PARKS893	13,256					
Parks	2003 International Truck	PARKS894	24,882					
Parks	Hotsy Pressurewasher		8,000					
Parks	West Snow Plow		5,882					
Parks	2019 Honda ATV		7,611					
Rec	1993 HONDA ATV	RECM415	2,500				7,500	
Rec	1999 FORD VAN	REC502	16,885					
Rec	2001 JOHN DEERE FIELD DRESSER	REC1200A-1	10,000					
Rec	2002 GMC 1500 TRUCK	REC505	18,124		20,000			
Rec	2004 JOHN DEERE BUNKER RAKE	REC1200A	10,000					20,000
Rec	2005 CHEVROLET TRAILBLAZER	REC506	16,500			25,000		
Rec	2005 YAMAHA PRO HAULER	RECPROHAULE	4,000					
Rec	2007 FORD E450 SUPER DUTY	REC507	52,480					
Rec	2007 CHEVROLET	REC509	18,986					

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Rec	2008 GMC CANYON 2.9 LTR	REC508	13,891						
Rec	2013 CHEVROLET	REC510	22,475						
Rec	2015 JOHN DEERE BUNKER RAKE	REC1200A-3	13,015						
Rec	2019 HONDA CAN AM	RECM414	7,611						
Rec	2013 Dodge Ram 1500	REC500	17,950						
Building Dept	2016 Ford Escape 4WD Wagon	BLDG956	23,896						
Building Dept	2016 Ford Escape 4WD Wagon	BLDG954	23,896						
Building Dept	2005 Chevy Trailblazer	BLDG955	16,666		26,000				
Building Dept	2005 Chevy Trailblazer	BLDG958	16,666		28,000				
Building Dept	2008 Chevy Trailblazer	BLDG959	15,900					30,000	
Building Dept	2019 Ford Escape	BLDG957	22,896						
Building Dept	2020 Ford Escape	BLDG951	24,578						
Cemetery	1998 BOBCAT SKIDSTEER	PARKS836	20,000		70,000				
Cemetery	1996 LOGAN VAULT CARRIER	PARKS840	5,000						
Cemetery	2003 JOHN DEERE GATER 6X4	PARKS831-A	4,200						
Cemetery	2007 ANBO GRAPPLER	PARKS831-B	2,000						
Cemetery	1995 TORO MOWER	PARKS833-A	7,800						
Cemetery	2019 KUBOTA MOWER	PARKS 832							
Cemetery	2007 KUBOTA MOWER	PARKS833-B	15,000	17,000					
Cemetery	2014 GRASSHOPPER MOWER	PARKS833-C							
Cemetery	2014 GRASSHOPPER BLOWER	PARKS833-D							
Cemetery	2019 KUBOTA MOWER	PARKS833-E							
Cemetery	2007 KAWASAKI MULE	PARKS834-B	13,000						
Cemetery	2002 KUBOTA TRACTOR	PARKS839-B	15,749		30,000				
Cemetery	1991 KUBOTA TRACTOR	PARKS839-C	12,000						
Cemetery	2007 KUBOTA BACKHOE	PARKS839-D	42,000					70,000	
Cemetery	2001 JOHN DEERE GATER 6X4	PARKS857-B	4,200						
<b>Total General Government</b>				<b>\$16,318,404</b>	<b>\$245,740</b>	<b>\$987,044</b>	<b>\$751,476</b>	<b>\$5,340,996</b>	<b>\$828,770</b>

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Water	2010 FORD ESCAPE	WTR700	\$17,495				\$23,000	
Water	2015 Ford F250 Crew Cab XL	WTR701	26,830					\$31,000
Water	2013 Ford F150	WTR702	21,213		\$27,000			
Water	2020 Chevy Silverado 1500 4WD	WTR703	28,161					
Water	2009 F250 FORD TRUCK	WTR704	18,206				29,000	
Water	2016 FORD SUPERCAB XL 4WD	WTR705	23,184					
Water	2012 DODGE RAM 1500	WTR706	19,550	\$25,000				
Water	2017 FORD F-150	WTR707	28,794					
Water	2020 FORD F150	WTR708	28,000					
Water	2007 FORD EXPLORER	WTR709	20,422					
Water	2008 Ford F150 Reg PU	WTR711ROB	16,389		23,000			
Water	2020 FORD F350	WTR 740	29,595					
Water	2019 Ford F550 Chassis Super 4x4	WTR765	38,379					
Water	2016 FORD SUPERCAB 162" SRW	WTR766	43,354					49,000
Water	2012 F-350 ROLL BED TRUCK	WTR767	22,408		48,000			
Water	2011 DODGE RAM 3500 4X4 5.7LTR	WTR768	52,744					
Water	2008 FORD F350 1 TON	WTR769	28,439					
Water	2006 CHEVROLET 6 LTR	WTR 770	22,391					
Water	2015 Ford F250 Crew Cab XL	WTR771	26,830				31,000	
Water	2018 Dodge Ram 5500 4X4	WTR772	32,391					
Water	2009 DODGE 3500 TRUCK	WTR773	20,449	25,000				
Water	2015 FORD F650 CREW CAB CHASSIS	WTR774	116,505				135,000	
Water	2013 FORD F150	WTR775	21,475			\$27,000		
Water	2013 Freightliner Tandem Dump Truck	WTR776	126,219					
Water	2006 Jet-Vac Truck (Big Blue)	WTR777	216,279					400,000
Water	2009 Freightliner Tandem Dump Truck	WTR778	134,983				157,000	
Water	2011 CATERPILLAR 4WD BACKHOE	WTR780	84,491					
Water	2015 CAT 420F IT Backhoe	WTR781	89,438				135,000	
Water	2006 FORK LIFT	WTR782	17,400	40,000				
Water	1994 LEROI 125 AIR COMPRESSOR	WTR783	17,000		\$25,000			
Water	2008 FORK LIFT	WTR785	13,500					
Water	1980 BOBCAT TRAILER	WTR788	10,700			22,000		
Water	2015 Interstate 50DLA Flatbed Equipment Trailer	WTR789	32,261					
Water	2011 VIRATORY SCREENER	WTR790	43,000		56,000			
Water	2002 ROLLER WACKER COMPACTER	WTR791	23,693		22,000			
Water	1988 ALCOP Pup Dump Trailer	WTR792	5,750					
Water	2013 PJ Deckover Trailer 8' by 22'	WTR793	6,459					
Water	2019 New Caterpillar 930M Wheel Loader	WTR794	193,391			217,000		
Water	2021 CATERPILLAR 4WD BACKHOE	WTR780	113,454					
WasteWater	1989 KOHLER GENERATOR	WW458	6,000					
WasteWater	1993 FORD 555D BACKHOE UNIT#2J04B	WW448	33,100	50,000				
WasteWater	1998 JOHN DEERE LAWN TRACTOR	WW455	13,000					
WasteWater	1999 EAGLE UTILITY FLATBED TRAILER	WWEQ124	5,000			7,500		

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WasteWater	2001 SULLAIR AIR COMPRESSOR 143HR	WW459	14,000		19,600				
WasteWater	2004 TH330J CAT TELEHANDLER FORKLIFT	WW460	48,735		66,280				
WasteWater	2016 FORD F150 SuperCrew XL 5	WW403	31,050					37,260	
WasteWater	2008 FORD ESCAPE HYBRID	WW402	26,200						
WasteWater	2008 GEM ELECTRIC CAR	WWEQ202	10,955		13,584				
WasteWater	2008 CAT GENERATOR #2	WW457	21,848						
WasteWater	2009 F350 SUPER DUTY 6.8LTR	WW441	31,882			40,809			
WasteWater	2009 FORD E450 6.8LTR C13484	WW443	154,197		191,204				
WasteWater	2010 FREIGHTLINER	WW413	111,820	190,000					
WasteWater	2010 GEHL 5640 SKID STEER LOADER	WW456	39,338				50,353		
WasteWater	2011 DODGE JOURNEY	WW400	24,138		28,483				
WasteWater	2011 DODGE TRUCK LIC C8280 4.7 L	WW405	25,137	35,000					
WasteWater	2011 FORD F250 4WD 6.2LTR	WW410	21,842		25,774				
WasteWater	2013 Freightliner M2106 dump tk	WW412	126,556						
WasteWater	2012 FREIGHTLINER	WW445	161,712						
WasteWater	2013 GMC 1500 SIERRA 4X4	WW411	23,340		27,541				
WasteWater	2013 GMC 3500HD 4X4	WW442	51,503		60,773				
WasteWater	2014 GMC sierra	WW440	36,831			43,461			
WasteWater	2015 GMC Terrain	WW401	24,120				28,462		
WasteWater	2015 Freightliner Truck "Tank"	WW447	102,050						
WasteWater	2016 John Deere UTV XUV550	WWEQ201	13,200	20,000					
WasteWater	2017 Freightliner Tank Truck	WW446	384,820						
WasteWater	2017 Dodge Ram 1500	WW420	27,662						
WasteWater	2017 UTV Kioti	WW414P	15,361						
WasteWater	2019 CAT Loader 938M	WW428S	189,465						
WasteWater	2019 CAT Loader 950GC	WW429S	200,285						
WasteWater	2017 SSTE 4x4-10 NOVO Trailer unit	WWEQ104	26,517						
Drainage	2019 KUBOTA SKID STEER	DRNG1068	\$110,048						
Drainage	2004 E450 SUPER DUTY	DRNG1064	123,950	100,000					
Drainage	2010 FREIGHTLINER - VAC-ALL	DRNG1062	194,021						
Drainage	2015 RAM 1500 TRUCK	DRNG1060	24,934			45,000			
Drainage	2015 TYMCO MODEL 600 AIR SWEEPER	DRNG1067	177,465		265,000		265,000		
Drainage	2005 CONTRAIL EQUIP TRAILER	DRNG1065	6,000						
Drainage	2017 TAKEUCHI TB290 EXCAVATOR	DRNG1066	99,126						
Drainage	2018 JET TRUCK	DRNG1063	368,973						
Drainage	Cold Planer Series 2		14,955						
Drainage	Towmaster 14DT Drop Deck Trailer	DRNG1068A	10,000						
Drainage	Schwartz Sweeper	DRNG1072	259,402					250,000	
Drainage	2021 Towmaster Deck Tilt Trailer	DRNG1070	31,827						
Drainage	2020 Western Star 4700 SF Dump Truck	DRNG1078	169,125						
<b>Total Enterprise Funds</b>				<b>\$5,422,709</b>	<b>\$485,000</b>	<b>\$899,239</b>	<b>\$402,770</b>	<b>\$853,815</b>	<b>\$767,260</b>

SPECIAL REVENUE  
FUNDS

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-22  
SPECIAL REVENUE FUNDS**

SPECIAL REVENUE FUNDS	REVENUES					EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TRFS IN	OTHER INCOME	TOTAL REVENUES	WAGES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRFS OUT	TOTAL EXPENDS	
Library Fund	\$157,129	\$1,622,045		\$16,891	\$1,796,065	\$1,388,065	\$228,000	\$180,000		\$1,796,065	
CDBG *				550,372	550,372	72,250	478,122			550,372	
Impact Fees Fund	700,000			567,000	1,267,000		60,000		\$709,000	769,000	\$498,000
Parks Capital Imp.	52,142		\$400,000	175,153	627,295		45,500	419,960		465,460	161,835
Annexation Fees				175,000	175,000				175,000	175,000	
Cemetery Fund	58,716		160,000	195,324	414,040	209,640	78,400	87,000	39,000	414,040	
Cemetery Perpetual Care	1,000,000		59,000	10,000	1,069,000		6,500		160,000	166,500	902,500
Jewett House	14,000			12,353	26,353		26,353			26,353	
Reforestation	29,000				29,000		6,500			6,500	22,500
Street Trees	150,000			80,800	230,800		112,000			112,000	118,800
Community Canopy				1,500	1,500		1,500			1,500	
Public Art Fund	545,300			138,300	683,600		71,300	390,000		461,300	222,300
<b>TOTALS:</b>	<b>\$2,706,287</b>	<b>\$1,622,045</b>	<b>\$619,000</b>	<b>\$1,922,693</b>	<b>\$6,870,025</b>	<b>\$1,669,955</b>	<b>\$1,114,175</b>	<b>\$1,076,960</b>	<b>\$1,083,000</b>	<b>\$4,944,090</b>	<b>\$1,925,935</b>

\* - Community Development Block Grant



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Library**

**Program Description**

**Mission Statement:** The Coeur d'Alene Public Library is committed to excellence in library services. Dedicated to lifelong learning, the library provides free and equal access to a full range of historical, intellectual, and cultural resources.

The Coeur d'Alene Public Library is a modern 21st century library that satisfies community library needs through an exceptional multimedia collection and an excellent staff. Our personal touch and responsiveness to changing needs provides an intergenerational public space that becomes an inviting community hub for all our residents.

Library users experience this when they use the services of the Coeur d'Alene Public Library. They find a library that:

- Is innovative and continually changing and adapting to meet community needs.
- Is a safe and secure welcoming location for our community with materials, spaces, and activities.
- Is an innovative and inviting community hub connecting a diverse population of users to their community and to each other.

**Major Objectives**

- To provide up to date and historical materials in a variety of formats
- To plan and present programs for all ages
- To offer assistance to patrons
  - Reader's advisory
  - Research
  - Technical training and support
  - Informational, and more
- To serve an ever-growing community and respond to community needs
- To enhance literacy throughout the community through outreach to underserved populations
- To provide spaces for community activities
- To collaborate with area libraries to share resources
- To offer excellent library services to everyone

### **Fiscal Year 2020-21 Accomplishments**

- Rose to the challenge of providing innovative online and curbside services during a Pandemic
- Developed and implement a reopening plan, building towards safe and sustainable services
- Hired externally and promoted from within to fill the roles of several long serving staff members
- Patrons checked out 202,227 physical items, downloaded 62,169 eBooks, and accessed 40,389 digital music files from the Library during 2020
- Use of eBooks increased by over 10,000 checkouts in 2020, a 19% increase over 2019
- Equipment checkouts (Wi-Fi hotspots, Chromebooks, Rokus) continue to be hugely popular
- Loaned nearly 40,000 items to partner libraries within the Cooperative Information Network
- In-person and virtual programs were attended by over 38,000 residents
- Answered over 20,000 information questions
- Over 29,000 residents of Coeur d'Alene have a library card

### **Fiscal Year 2021-22 Goals**

- Increase outreach to schools, daycares, senior facilities and community centers
- Improve the library's adult and all ages programming output to complement its full range of children's and teen programs
- Modify and improve the library's marketing efforts to better reach all residents
- Add more digital, tech and "make it" equipment for patron checkout
- Continue to assess at features and services that enhance the main library facility and its impact
- Create and strengthen partnerships to foster collaborative opportunities that benefit the community
- Partner with the Museum of North Idaho on like-minded programs
- Continue building the Coeur d'Alene Digital Archives website to allow for hosting of more historic archives
- Ongoing collection development providing excellent materials for all ages and interests in a variety of formats
- Identify non-English speaking/reading citizen groups and provide and market materials in those languages as well as library tours
- Provide ongoing continuing educational opportunities for all staff
- Provide a 5% step increase for part-time employees upon the first 12-months of service, subject to evaluation

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**LIBRARY FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Property Tax - Current Year	\$1,597,515.13	\$1,681,911.03	\$1,746,518.65	\$1,622,045	\$1,622,045	003-000-3110-0000	
Property Tax - Prior Year	20,063.14	14,663.24	18,052.46			003-000-3120-0000	
State Grant	9,237.26	16,941.39	10,400.00		5,000	003-000-3310-0000	
Printing & Photocopy	7,867.21	7,449.40	3,903.76	7,000	5,000	003-000-3410-5000	
Non Resident Fees	100.00	325.00	150.00		150	003-000-3560-0100	
Inter-Library Loans	3.00					003-000-3560-0200	
Library Fines	16,723.52	9,708.72	155.85			003-000-3610-2000	
Private Donations	8,495.00	46.19	1.00			003-000-3760-0100	
Sale of Books-Lost or Damaged	3,683.08	3,300.24	2,730.79	3,000	3,000	003-000-3790-3100	
Other Revenue	4,261.29	5,247.96	3,734.55	4,000	3,000	003-000-3790-4000	
Beginning Cash				100,000	157,129	003-000-3990-0000	
Interest	3,812.70	6,353.05	4,181.62		741	003-000-3710-0000	
<b>Total Revenues</b>	<b>\$1,671,761.33</b>	<b>\$1,745,946.22</b>	<b>\$1,789,828.68</b>	<b>\$1,736,045</b>	<b>\$1,796,065</b>		
Wages	\$594,362.79	\$669,114.87	\$676,664.46	\$654,117	\$678,367	003-028-4611-1000	13
Sick Leave Repurchase						003-028-4611-1006	
COVID-19			14,541.66			003-028-4611-1111	
Part Time	272,722.11	261,497.35	226,117.45	283,745	295,867	003-028-4611-1300	9.85
FICA	65,401.01	69,836.67	68,730.61	71,748	74,536	003-028-4611-2100	
PERS	97,803.83	104,154.70	102,730.71	111,989	116,317	003-028-4611-2200	
Workmens Compensation	1,636.83	1,467.04	1,592.56	1,716	1,701	003-028-4611-2400	
Health Insurance	123,831.15	137,790.50	141,164.05	137,851	146,699	003-028-4611-2500	
Dental Insurance	10,056.01	16,748.11	12,210.31	14,086	13,116	003-028-4611-2501	
Health Reimbursement Acct	39,493.97	47,122.93	69,429.07	45,840	52,404	003-028-4611-2520	
Life & Disability Insurance	6,512.16	7,323.26	7,443.34	7,454	7,558	003-028-4611-2600	
Unemployment Insurance			21,559.93	1,500	1,500	003-028-4611-2800	
<b>Total Payroll Expenses</b>	<b>\$1,211,819.86</b>	<b>\$1,315,055.43</b>	<b>\$1,342,184.15</b>	<b>\$1,330,045</b>	<b>\$1,388,065</b>		
Office Supplies	\$46,718.84	\$48,611.26	\$31,074.91	\$45,000	\$45,000	003-028-4611-3100	
Postage and Courier Fees	17,278.00	17,035.73	16,493.73	17,000	17,000	003-028-4611-3101	
Computer Maintenance	1,760.20	4,615.49	28,264.35	5,000	5,000	003-028-4611-3102	
Periodicals	11,664.33	11,426.14	9,564.27	12,000	10,000	003-028-4611-3200	
Promotional Supplies	26,412.03	3,478.57	1,475.22	2,000	2,000	003-028-4611-3400	
Dues / Subscriptions	42,705.49	87,876.71	51,092.43	51,000	55,000	003-028-4611-4800	
Training	12,499.87	16,155.38	7,636.92	10,000	10,000	003-028-4611-4902	
Utilities	85,635.81	79,039.43	72,626.56	80,000	80,000	003-028-4611-5200	
Photocopier Maint & Supplies	5,337.53	6,213.66	3,612.46	4,000	4,000	003-028-4611-6900	
<b>Total Services &amp; Supplies</b>	<b>\$250,012.10</b>	<b>\$274,452.37</b>	<b>\$221,840.85</b>	<b>\$226,000</b>	<b>\$228,000</b>		
Golf Cart	\$8,495.00					003-028-4611-7505	
Books	157,792.27	\$134,259.11	\$173,484.69	\$180,000	\$180,000	003-028-4611-7701	
<b>Total Capital Outlay</b>	<b>\$166,287.27</b>	<b>\$134,259.11</b>	<b>\$173,484.69</b>	<b>\$180,000</b>	<b>\$180,000</b>		
<b>Total Expenses</b>	<b>\$1,628,119.23</b>	<b>\$1,723,766.91</b>	<b>\$1,737,509.69</b>	<b>\$1,736,045</b>	<b>\$1,796,065</b>		
<b>Total Revenues over (under) expenses</b>	<b>\$43,642.10</b>	<b>\$22,179.31</b>	<b>\$52,318.99</b>	<b>(\$0)</b>	<b>\$0</b>		



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Community Development Block Grant**

### **Program Description**

The City receives an annual Community Development Block Grant from the U.S. Department of Housing and Urban Development (HUD). The objective of this grant is to support lower income residents of Coeur d'Alene, which can include the following projects: housing rehabilitation for lower income families, increase of affordable housing (for rent and for sale units), the provision of economic development opportunities, supportive infrastructure development in lower income areas of the City, senior support, aid to local organizations whose mission it is to provide safety for lower income residents. This grant is managed by the City's Planning Department with additional oversight provided by the City's Finance Department.

### **Major Objectives**

- Facilitate sub-recipient management, fund dispersal and program compliance for the following activities:
  - Accessible Sidewalk Improvement: available in the City's lower income census tracts
  - Emergency Minor Home Repair and Accessibility (EMRAP): Available to local qualifying homeowners
  - Annual Community Opportunity Grant Cycle: available to public, private and government entities (*which now also includes CDBG-CV funds*)
  - Annual Meals on Wheels Grant to Lake City Center: senior support

### **Fiscal Year 2020-21 Accomplishments**

- Administered 9 EMRAP projects, including one sewer connection project.
- Dispersed \$10,000 for the Annual Meals on Wheels grant.
- Managed and administered \$446,799 of CDBG-CV FUNDS (COVID-19 CARES ACT) funds. \$321,093 in CDBG-CV projects have been funded to date, leaving a remaining \$66,346 to allocate toward community projects. \$59,359 has been allocated to admin expenses. \$137,445 remains between the unallocated project amount and the unused admin funds set aside.

<b>CDBG-CV PROJECTS FUNDED</b>	
Lake City Center Meals on Wheels Expanded	\$3,685.92
Boys and Girls Food Pantry	\$10,000.00
Family Promise Sheltering	\$12,600.00
Safe Passage	\$26,145.00
St. Vincent's Sheltering	\$24,000.00
United Way Child Care	\$15,000.00
City Subsistence	\$10,000.00
CDAIDE Subsistence	\$50,000.00
Boys & Girls Academic Support	\$50,000.00
Lake City Center	\$19,662.00
Love, Inc	\$20,000.00
Idaho Youth Ranch	\$28,000.00
United Way Child Care	\$52,000.00
<b>TOTAL FUNDED PROJECTS</b>	<b>\$321,092.92</b>

- Managed Community Opportunity Grant Cycle for HUD Plan Year 2020 with a budget of \$206,500. The funding was distributed to four local agencies, including North Idaho College in support of the Economic Development goal and Habitat for Humanity in support of Affordable Housing which is helping the City comply with our 5-year CDBG Consolidated Plan goals.

**Fiscal Year 2021-22 Goals**

- Continued fiscal monitoring of the 2020 grant recipients.
- Administer 10-15 EMRAP projects, including the new sewer connection program.
- Disperse funds for the Annual Meals on Wheels grant with the increased amount of \$10,000.
- Manage and administer remaining \$137,445 CDBG-CV FUNDS (COVID-19 CARES ACT) funds.
- Manage Community Opportunity Grant Cycle whose balance for FY2021-2022 is \$258,416.
- Begin preparing for the Housing Needs Assessment and Affirmatively Furthering Fair Housing studies that are required by HUD. Staff will allocate a portion of the admin funding to begin a phased study with consultant assistance, and possibly engage CDA 2030 in the effort for cost savings.
- Begin preparing to update the Consolidated Plan for 2023-2028.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Federal Grant	\$145,381.71	\$304,518.48	\$295,848.17			005-000-3310-0000	
Federal Grant - Plan Year 2018				\$1,164	\$1,803	005-000-3310-0000	
Federal Grant - Plan Year 2019				204,672	14,601	005-000-3310-0000	
Federal Grant - Plan Year 2020				301,830	47,500	005-000-3310-0000	
Federal Grant - Plan Year 2021				37,377	324,441	005-000-3310-0000	
Federal Grant - Plan Year 2022					36,322	005-000-3310-0000	
CDBG-CV (COVID-19 CARES Act) **				149,989	125,705	005-000-3310-0000	
<b>Total Revenues</b>	<b>\$145,381.71</b>	<b>\$304,518.48</b>	<b>\$295,848.17</b>	<b>\$695,032</b>	<b>\$550,372</b>		
Wages				\$46,209	\$49,742	005-046-4159-1000	1
FICA				\$3,535	3,805	005-046-4159-2100	
PERS				\$5,517	5,939	005-046-4159-2200	
Workmens Comp				\$85	747	005-046-4159-2400	
Health Insurance				\$8,250	8,669	005-046-4159-2500	
Dental Insurance				\$1,330	805	005-046-4159-2501	
Health Reimbursement Acct				\$9,285	1,980	005-046-4159-2520	
Life & Disability Insurance				\$543	563	005-046-4159-2600	
<b>Total Payroll Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$74,754</b>	<b>\$72,250</b>		
CDBG Administration	\$5,464.79	\$13,247.62	\$1,718.80	\$2,626	\$3,525	005-046-4159-4230	
Community Opportunity Grants				363,062	257,489	005-046-4159-4235	
Meals on Wheels				5,000	10,000	005-046-4159-4235	
Sidewalks				32,991	26,403	005-046-4159-4235	
EMRAP				76,545	55,000	005-046-4159-4235	
CDBG Projects	139,916.92	291,214.57	151,000.67			005-046-4159-4235	
CDBG-CV (COVID-19 CARES Act) **			143,184.99	140,054	125,705	005-046-4159-4240	
<b>Total Services &amp; Supplies</b>	<b>\$145,381.71</b>	<b>\$304,462.19</b>	<b>\$295,904.46</b>	<b>\$620,278</b>	<b>\$478,122</b>		
<b>Total Expenses</b>	<b>\$145,381.71</b>	<b>\$304,462.19</b>	<b>\$295,904.46</b>	<b>\$695,032</b>	<b>\$550,372</b>		
<b>Total Revenues over (under) expenses</b>	<b>\$0.00</b>	<b>\$56.29</b>	<b>(\$56.29)</b>	<b>\$0</b>	<b>\$0</b>		

**\* Federal Grant Allocation by Year**

HUD PY2017 (actual)	\$301,850	20%	\$72,098
HUD PY2018 (actual)	318,476	61%	218,392
HUD PY2019 (actual)	329,815	2.8%	10,000
HUD PY2020 (actual)	339,427	1.4%	5,000
HUD PY2021 (actual)	360,490	15%	55,000
HUD PY2021 (anticipated April 1, 2022)	360,490		
		100%	<b>\$360,490</b>

**CDBG-CV Funds\*\* 2020-2022**

CDBG-CV Admin	13%	\$59,359	\$72,098.00
Grants*	87%	387,439	59,359.80
	100%	<b>\$446,798</b>	<b>\$131,457.80</b>

\* HUD plan year April 1st to March 31st - versus City fiscal year of October 1st to September 30th

\*\* \$321,093 has been funded in CV grants

\*\*\* Admin funds can be used to pay wages, benefits, travel/training, memberships, equipment, and required CDBG studies  
A portion of the Admin funds will be set aside for the Affordable Housing Needs Assessment

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
IMPACT FEES FUND**

<u>Description</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Adopted</u>	<u>2022 Adopted</u>	<u>Account</u>
Impact Fees Collected	\$1,029,993.55	\$596,835.01	\$1,078,788.10	\$600,000	\$550,000	021-000-3720-7200
Beginning Cash				3,000,000	700,000	021-000-3990-0000
Interest Income	38,859.67	81,033.12	55,400.04	20,000	17,000	021-000-3710-0000
<b>Total Revenues</b>	<b>\$1,068,853.22</b>	<b>\$677,868.13</b>	<b>\$1,134,188.14</b>	<b>\$3,620,000</b>	<b>\$1,267,000</b>	
Professional Services					\$60,000	021-111-4527-4200
Transfer to Parks					300,000	021-111-4527-6997
Trf to Traffic Improvements	\$515,318.59	\$218,235.12	\$297,021.18	\$450,000	409,000	021-111-4527-6998
Transfer to Public Safety			23,267.00			021-111-4527-6999
<b>Total Services &amp; Supplies</b>	<b>\$515,318.59</b>	<b>\$218,235.12</b>	<b>\$320,288.18</b>	<b>\$450,000</b>	<b>\$769,000</b>	
<b>Total Revenues over (under) Expenses</b>	<b>\$553,534.63</b>	<b>\$459,633.01</b>	<b>\$813,899.96</b>	<b>\$3,170,000</b>	<b>\$498,000</b>	



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Parks Capital Improvements Fund**

**Program Description**

Parks Capital Improvements Fund allows for the purchase, improvement, or construction of properties and/or amenities for the Parks Department.

**Major Objectives**

- Improve existing park properties and amenities
- Construct new sites
- Provide funding for needed capital enhancements

**Fiscal Year 2020-2021 Accomplishments**

- Completion of Atlas Mill Park
- Installed new 3<sup>rd</sup> Street Docks
- Bluegrass playground upgraded
- Installation of City Park CXT
- Electrical upgrade at City Park

**Fiscal Year 2021-2022 Goals**

- Build restrooms at Person Field
- Replace roof on City Park Bandshell
- Install stop and waste at Government Way Islands

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
PARKS CAPITAL IMPROVEMENTS FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account
State Grant	\$147,198.84	\$5,000.00		\$150,000.00		072-000-3310-0000
Concessions	10,931.96	11,323.30	\$5,377.13	10,000	\$25,000	072-000-3720-2000
Dock Rental	63,925.36	64,794.19	62,008.94	70,478	70,479	072-000-3720-2100
Transfer from Parking Revenues	67,519.00	70,141.92	190,000.00		100,000	072-000-3720-2300
Boat Launch Fees	10,221.73	7,523.43	7,621.63	11,269	11,269	072-000-3720-2400
Mooring Dock Fees	5,809.80	14,622.40	22.40	6,405	6,405	072-000-3720-2500
Miscellaneous Parks Revenues	60,811.15	57,893.96	21,292.15	67,044	60,000	072-000-3720-2200
McEuen Park Contributions	228,000.00					072-000-3720-3000
ignite - Memorial Park Contributions	950,599.00	1,190,167.06				072-000-3720-4000
Trail Revenues	57,633.50	13,924.70	956.00	7,500		072-000-3720-5000
Donations	382,964.00					072-000-3791-1000
Transfer from Impact Fees					300,000	072-000-3999-0021
Transfer from General Fund	7,198.00					072-000-3993-0002
Beginning Cash				209,000	52,142	072-000-3990-0000
Interest Income	9,301.47	29,404.44	22,529.96	564	2,000	072-000-3710-0000
<b>Total Revenues</b>	<b>\$2,002,113.81</b>	<b>\$1,464,795.40</b>	<b>\$309,808.21</b>	<b>\$532,260</b>	<b>\$627,295</b>	
McEuen Park	\$19,521.98	\$9,351.85	\$2,500.00			072-100-4485-6645
Dog Park Relocation	2,446.51	7,465.99	(1,074.90)			072-100-4485-6911
4 Corners / Mullan Project	596.18	1,386.00				072-100-4485-6925
Waterfront Improvements	21,057.87	6,298.99	24,399.14	\$15,000	\$15,000	072-100-4485-6930
Designer	7,405.00	2,810.11	10,762.26	30,000	7,500	072-100-4485-6940
Infrastructure	3,147.50	5,002.87	21,606.87	25,000	15,000	072-100-4485-6950
Parks Foundation	15,000.00	15,000.00			5,000	072-100-4485-6955
Bike Path Maintenance	886.49					072-100-4485-6960
Memorial Park Restrooms			4,966.42			072-100-4485-6970
Trails - misc expenses	2,663.81	7,475.30	3,611.44			072-100-4485-6972
Trails Realignment	37,000.00					072-100-4485-6976
Tubbs Hill - misc expenses	2,853.97	1,806.14	6,812.91	2,000	3,000	072-100-4485-6990
Transfer to Public Art Funds	3,400.00					072-100-4485-6998
Trf to General Fund for Tubbs Hill Work			40,000.00			072-100-4485-6999
<b>Total Services &amp; Supplies</b>	<b>\$115,979.31</b>	<b>\$56,597.25</b>	<b>\$113,584.14</b>	<b>\$72,000</b>	<b>\$45,500</b>	
3rd Street Boat Launch Ramps				\$180,000		072-100-4485-7640
McEuen Park			\$12,541.09			072-100-4485-7645
Ramsey Park Irrigation			74,220.45			072-100-4485-7802
Phippeny Park			7,580.00			072-100-4485-7805
Bluegrass Park Playground Upgrade				10,000		072-100-4485-7901
East Tubbs Bollard Replacement				15,000		072-100-4485-7911
Skateboard Park	\$60,664.16	\$17,622.73				072-100-4485-7915
City Park Electrical Upgrade				15,000		072-100-4485-7935
City Park Restrooms						072-100-4485-7970
Memorial Park Grandstand		266,584.76	1,026,100.74			072-100-4485-7971
Trails - Capital Improvements	204,000.00			31,260		072-100-4485-7972
Memorial Park	1,329,607.46	186,933.29				072-100-4485-7975
Trail Realignment - Hubbard/River		19,236.00	167,374.08			072-100-4485-7976
City Park Bandshell Roof/Stage Replcmnt					\$65,000	072-100-4485-7975
East Tubbs Trail Reconstruction					39,960	072-100-4485-7965
Person Restroom					300,000	072-100-4485-7928
Park Shop Expansion					15,000	072-100-4485-7200
<b>Total Capital Outlay</b>	<b>\$1,594,271.62</b>	<b>\$490,376.78</b>	<b>\$1,287,816.36</b>	<b>\$251,260</b>	<b>\$419,960</b>	
<b>Total Expenses</b>	<b>\$1,710,250.93</b>	<b>\$546,974.03</b>	<b>\$1,401,400.50</b>	<b>\$323,260</b>	<b>\$465,460</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$291,862.88</b>	<b>\$917,821.37</b>	<b>(\$1,091,592.29)</b>	<b>\$209,000</b>	<b>\$161,835</b>	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
ANNEXATION FEES**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Annexation Fees Collected	\$186,574.00	\$172,550.00		\$100,000	\$175,000	024-000-3720-7200
Beginning Cash				95,000		024-000-3990-0000
Interest Income	3,349.43	1,586.20	\$1,556.27			024-000-3710-0000
<b>Total Revenues</b>	<b>\$189,923.43</b>	<b>\$174,136.20</b>	<b>\$1,556.27</b>	<b>\$195,000</b>	<b>\$175,000</b>	
Transfers Out	\$398,240.00	\$286,000.00	\$99,000.00	\$195,000	\$175,000	024-113-4525-6999
<b>Total Services &amp; Supplies</b>	<b>\$398,240.00</b>	<b>\$286,000.00</b>	<b>\$99,000.00</b>	<b>\$195,000</b>	<b>\$175,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$208,316.57)</b>	<b>(\$111,863.80)</b>	<b>(\$97,443.73)</b>	<b>\$0</b>	<b>\$0</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Cemetery Fund**

### **Program Description**

Operation and upkeep of Forest and Riverview cemeteries.

### **Major Objectives**

The cemetery's major objectives are to perform burial services and provide the highest quality and most respectful care possible. We provide maintenance on 22 acres at Forest and 7.5 acres at Riverview.

### **Fiscal Year 2020-21 Accomplishments**

- We performed 90 interments, sold 122 lots and niches, and inspected and staked out 62 headstones.
- The Cemetery did not ask for anything this year to help ease the financial impact of Covid 19 on the City of Coeur d'Alene.

### **Fiscal Year 2021-22 Goals**

- Replace the irrigation clock that Calsence no longer supports with more affordable clocks.
- Obtain a new mower to replace an unreliable mower.
- Sealcoat the roads of Forest Cemetery.
- Partner with a homeowner in replacing 76 feet of old chain link on the south side of the cemetery.
- Continue to convert to battery operated equipment.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**CEMETERY FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Lot And Niche Sales	\$116,725.00	\$115,655.00	\$105,925.00	\$103,500	\$130,000	033-000-3540-1000	
Opening & Closing	47,100.00	50,850.00	39,425.00	29,136	40,000	033-000-3540-2000	
Liner Sales	12,160.43	13,229.30	12,971.75	7,472	14,000	033-000-3540-4000	
Miscellaneous Revenue	11,605.00	11,390.00	9,795.00	7,747	11,000	033-000-3790-0000	
Transfer from P/C Care Fund	150,000.00	200,000.00	185,004.00	160,000	160,000	033-000-3996-0046	
Interest	361.41	1,477.24	1,540.33	300	324	033-000-3710-0000	
Beginning Balance					58,716	033-000-3990-0000	
<b>Total Revenues</b>	<b>\$337,951.84</b>	<b>\$392,601.54</b>	<b>\$354,661.08</b>	<b>\$308,155</b>	<b>\$414,040</b>		
Wages	\$92,416.51	\$90,763.32	\$97,681.55	\$102,611	\$108,351	033-015-4421-1000	2
COVID-19			1,040.00				
Overtime	10,125.19	3,875.09	5,767.74	2,038	6,200	033-015-4421-1200	
Part Time	16,755.42	9,600.53	15,892.50	26,000	17,745	033-015-4421-1300	0.63
Cell Phone Allowance	825.00	480.00	(1,545.00)	840	720	033-015-4421-1500	
FICA	9,065.70	7,787.49	8,920.19	10,059	10,174	033-015-4421-2100	
PERS	11,612.97	10,910.09	12,319.35	12,352	13,023	033-015-4421-2200	
Workmens Comp	6,150.83	4,771.38	5,457.38	6,209	5,929	033-015-4421-2400	
Health Insurance	33,169.19	25,487.84	31,519.65	28,442	35,360	033-015-4421-2500	
Dental Insurance	4,395.58	4,043.51	3,238.01	3,165	2,987	033-015-4421-2501	
Health Reimbursement Account	7,360.08	7,727.09	6,098.17	7,960	7,960	033-015-4421-2520	
Life & Disability Insurance	419.82	655.65	1,137.82	1,161	1,192	033-015-4421-2600	
<b>Total Payroll Expenses</b>	<b>\$192,296.29</b>	<b>\$166,101.99</b>	<b>\$187,527.36</b>	<b>\$200,837</b>	<b>\$209,640</b>		
Office Supplies	\$519.90	\$106.03	\$218.19	\$300	\$300	033-015-4421-3100	
Operating Supplies	5,942.34	1,468.92	4,780.32	6,000	6,000	033-015-4421-3200	
Items For Resale	4,564.07	5,916.53	12,030.80	8,000	8,500	033-015-4421-3300	
Minor Equipment	3,919.28	13,034.53	10,391.28	3,500	5,000	033-015-4421-3400	
Fuels/Lubes	6,783.04	5,378.00	5,202.60	6,000	5,500	033-015-4421-3500	
Utilities - Water	18,840.70	16,380.54	14,892.38	12,100	12,100	033-015-4421-5200	
Solid Waste	8,179.32	7,419.78	6,725.70	7,000	7,000	033-015-4421-5201	
Utilities - Sewer	982.85	956.26	891.03	1,000	1,000	033-015-4421-5202	
Utilities - Electric	14,368.64	14,221.29	14,226.65	15,000	15,000	033-015-4421-5206	
R/M Grounds	4,636.00	4,929.26	5,426.72	5,000	5,000	033-015-4421-5900	
R/M Auto			30.04			033-015-4421-6100	
R/M Other	3,061.94	4,775.16	4,421.48	4,000	6,000	033-015-4421-6200	
Tree Maintenance	6,917.00	4,600.00	6,965.00	7,000	7,000	033-015-4421-6301	
30% Of Lots To P/C Trusts	34,717.50	34,696.50	31,777.50	31,050	39,000	033-015-4421-6991	
<b>Total Services &amp; Supplies</b>	<b>\$113,432.58</b>	<b>\$113,882.80</b>	<b>\$117,979.69</b>	<b>\$105,950</b>	<b>\$117,400</b>		
Fencing			\$24,479.56			033-015-4421-7210	
Mowers			22,676.00		\$17,000	033-015-4421-7610	
Turf Vehicle			18,950.00			033-015-4421-7505	
1 Ton Flatbed Truck		\$25,084.53				033-015-4421-7520	
Seal Coating-Forest Cemetery					10,000	033-015-4421-7215	
Irrigation Clock Replacement					10,000	033-015-4421-7645	
Niche Wall		34,741.51			50,000	033-015-4421-7220	
	\$0.00	\$59,826.04	\$66,105.56	\$0	\$87,000		
<b>Total Expenses</b>	<b>\$305,728.87</b>	<b>\$339,810.83</b>	<b>\$371,612.61</b>	<b>\$306,787</b>	<b>\$414,040</b>		
Total Revenues over (under) expenses	\$32,222.97	\$52,790.71	(\$16,951.53)	\$1,368	(\$0)		



City of Coeur d'Alene, Idaho  
Departmental Summary and Description  
**Cemetery Perpetual Care Fund**

**Program Description**

Provides funds to sustain the ongoing maintenance of the cemeteries beyond lot and niche sales revenue.

**Major Objectives**

To increase the perpetual care fund to assure interest from the fund will offset operating expenses, and to continue to add thirty percent of lot sales to the perpetual care fund.

**Fiscal Year 2020-21 Accomplishments**

- Continued to provide services in uncertain Covid 19 times.
- The cemetery was aggressive with tree planting. We planted over 40 trees in forest and Riverview to replace lost trees and make the cemetery more appealing and tranquil.

**Fiscal Year 2021-22 Goals**

- Increase prices to stay competitive in the area and continue to provide high standards of quality.
- Continue to provide safe services as we reopen and recover from the impact of Covid 19

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
CEMETERY PERPETUAL CARE FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
30% of Lot Sales from Cem Fund	\$34,717.50	\$34,696.50	\$31,777.50	\$31,050	\$39,000	046-000-3991-0033
Transfer from General Fund	20,000.00	20,000.00	20,000.00	20,000	20,000	046-000-3991-0200
Beginning Cash				1,000,000	1,000,000	046-000-3990-0000
Unrealized Gains (Losses)	(42,800.90)	43,287.25	16,479.04			046-000-3710-1000
Interest	36,549.07	34,179.68	31,867.44		10,000	046-000-3710-0000
<b>Total Revenues</b>	<b>\$48,465.67</b>	<b>\$132,163.43</b>	<b>\$100,123.98</b>	<b>\$1,051,050</b>	<b>\$1,069,000</b>	
Trustee Fees	\$6,140.62	\$5,826.88	\$5,490.38	\$6,500	\$6,500	046-032-4423-4200
Transfer to Cemetery for Operating	150,000.00	200,000.00	185,004.00	160,000	160,000	046-032-4423-6996
<b>Total Expenses</b>	<b>\$156,140.62</b>	<b>\$205,826.88</b>	<b>\$190,494.38</b>	<b>\$166,500</b>	<b>\$166,500</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$107,674.95)</b>	<b>(\$73,663.45)</b>	<b>(\$90,370.40)</b>	<b>\$884,550</b>	<b>\$902,500</b>	



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Recreation Department-Jewett House**

**Program Description**

The Jewett House serves as a senior center for a number of activities for senior citizens as well as an event center that accommodates weddings and other special events. The house is host to recreation department offerings as well as staff and corporate meetings and gatherings.

**Major Objectives**

Our major objectives for the house are to continue to grow our department offerings held there and to also continue to grow the number of weddings and special events held at the house. With the increased activity with weddings and events comes a growth in revenue for the house. This increased revenue will help keep the house mostly self-sustaining and not solely reliant on budgeted city funds.

**Fiscal Year 2020-21 Accomplishments**

This past year was a difficult one as we saw our revenue down due to the pandemic. We have since been able to reschedule some of the lost weddings from a year ago and have been steadily filling spots for the 2021 summer season. We have changed the structure in how we are accepting reservations, with our recreation staff taking reservations at our office and conducting the house tours related to event reservations. This has proved to be a much more efficient and effective way of managing the house and its events.

**Fiscal Year 2021-22 Goals**

The City plans to continue growing programs at the Jewett House. We would like to complete a few projects at the house that we feel would greatly benefit the overall product we can present to prospective customers. In trying to accommodate those projects we would like to ask the City to fund \$15,000 as was the case in previous budget years. We are working hard to get a plan in place to replace the garage that was damaged by a recent wind storm. Our hope is to build it back in a similar style while also adding a few amenities to the structure that will make it more useful for our potential clients.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**JEWETT HOUSE**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Donations	\$1,000.00		\$1,000.00			057-000-3780-0000
Miscellaneous Revenue	23,095.49	\$17,167.38	\$418.50	\$12,000	\$12,000	057-000-3790-0000
Interest	420.57	870.45	474.57		353	057-000-3710-0000
Beginning Cash				15,000	14,000	057-000-3990-0000
<b>Total Revenues</b>	<b>\$24,516.06</b>	<b>\$18,037.83</b>	<b>\$1,893.07</b>	<b>\$27,000</b>	<b>\$26,353</b>	
Wages	\$960.00	\$1,014.00	\$156.00	\$1,500	\$1,500	057-057-4521-1000
FICA	73.44	77.56	11.93	153	153	057-057-4521-2100
Operating Supplies	2,530.33	2,006.67	512.13	2,500	2,500	057-057-4521-3200
Communications	683.08	1,510.60	1,604.78	700	700	057-057-4521-5101
Utilities	7,090.29	7,157.08	7,155.44	8,500	8,500	057-057-4521-5200
Repair and Maintenance	551.23	12,849.52	1,302.02	13,000	13,000	057-057-4521-5900
Miscellaneous	109.35		(129.13)			057-057-4521-6200
<b>Total Services and Supplies</b>	<b>\$11,997.72</b>	<b>\$24,615.43</b>	<b>\$10,613.17</b>	<b>\$26,353</b>	<b>\$26,353</b>	
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total Expenses</b>	<b>\$11,997.72</b>	<b>\$24,615.43</b>	<b>\$10,613.17</b>	<b>\$26,353</b>	<b>\$26,353</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$12,518.34</b>	<b>(\$6,577.60)</b>	<b>(\$8,720.10)</b>	<b>\$647</b>	<b>\$0</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description Reforestation, Street Trees and Community Canopy

### **Program Description**

The Urban Forestry division serves as the liaison to the public regarding city ordinances, tree selection and tree care. The division manages the city's tree inventory, coordinates and carries out tree work on public trees, issues permits to contractors and homeowners to work on public trees, provides public education, and serves as a liaison to the urban forestry committee. Reviews commercial permits to ensure city codes regarding street trees are met and assists with project reviews. The street tree permit program provides funds for planting and the cost share program provides assistance paying for tree care on public trees abutting single family residential properties.

### **Major Objectives**

- To ensure that public trees receive proper tree care through permitting
- To protect public trees from unnecessary removal
- To keep the city tree inventory up to date and to track the state of the tree infrastructure.
- To establish ordinances that promote proper tree care and a diverse tree population through approved planting lists
- To improve public safety through mitigating hazards regarding public trees.
- To continue the growth of the Urban Forest through planting new trees and reforestation.

### **Fiscal Year 2020-21 Accomplishments**

- The Urban Forest Master Plan was added to the Parks Master plan as an appendix and was adopted by the City Council. This will help establish guidance for the future of the Urban Forestry division.
- 31 residential homes have utilized the cost share program this fiscal year resulting in 16 street trees pruned and 17 hazardous or unhealthy trees removed through this program. With a total of 220 trees pruned and 89 trees removed since the program's inception. Some applicants that have been approved are still awaiting completion.
- Through the RSTR program 265 street trees were planted at residential properties in the incorporated city limits in this budget year.

### **Fiscal Year 2020-2021 Goals**

- Continue the Re Leaf CDA program in the 2021-2022 fiscal year as budget allows.
- Work towards funding a full-time street tree crew for the City of Coeur d' Alene parks department. (requesting Full Time Urban Forestry Assistant)
- Complete the fuel mitigation grant work in the Fernan Hill natural area within the two-year timeline allowed by the grant. Work is scheduled to begin 05/03/2021
- Continue to explore options to expand the Cost Share Maintenance program to assist homeowners with Right of Way tree care.

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
REFORESTATION FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
State Grant						064-000-3310-0000
Miscellaneous Revenue	\$6,237.78	\$1,915.00	\$2,097.50	\$4,500		064-000-3790-0000
Beginning Cash				24,000	\$29,000	064-000-3990-0000
Interest Income	395.27	628.71	390.69			064-000-3710-0000
<b>Total Revenues</b>	<b>\$6,633.05</b>	<b>\$2,543.71</b>	<b>\$2,488.19</b>	<b>\$28,500</b>	<b>\$29,000</b>	
Reforestation Expenditures	\$2,083.72	\$6,248.42	(\$1,100.00)	\$6,500	\$6,500	064-048-4384-6317
<b>Total Expenses</b>	<b>\$2,083.72</b>	<b>\$6,248.42</b>	<b>(\$1,100.00)</b>	<b>\$6,500</b>	<b>\$6,500</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$4,549.33</b>	<b>(\$3,704.71)</b>	<b>\$3,588.19</b>	<b>\$22,000</b>	<b>\$22,500</b>	

**STREET TREES FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Street Trees	\$74,100.00	\$79,400.00	\$72,300.00	\$80,000	\$80,000	065-000-3780-0000
Beginning Cash				190,000	150,000	065-000-3990-0000
Interest Income	2,910.05	4,714.23	2,968.87	1,500	800	065-000-3710-0000
<b>Total Revenues</b>	<b>\$77,010.05</b>	<b>\$84,114.23</b>	<b>\$75,268.87</b>	<b>\$271,500</b>	<b>\$230,800</b>	
Street Tree Reimbursements	\$70,405.00	\$18,538.52	\$67,835.90	\$72,000	\$72,000	065-029-4158-6317
Trees and Planting	28,363.37	63,770.00	22,188.67	40,000	40,000	065-029-4158-6301
<b>Total Expenses</b>	<b>\$98,768.37</b>	<b>\$82,308.52</b>	<b>\$90,024.57</b>	<b>\$112,000</b>	<b>\$112,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$21,758.32)</b>	<b>\$1,805.71</b>	<b>(\$14,755.70)</b>	<b>\$159,500</b>	<b>\$118,800</b>	

**COMMUNITY CANOPY FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Miscellaneous Revenue	\$1,150.00	\$650.00	\$400.00	\$1,500	\$1,500	066-000-3790-0000
Interest Income	44.84	73.06	46.86			066-000-3710-0000
<b>Total Revenues</b>	<b>\$1,194.84</b>	<b>\$723.06</b>	<b>\$446.86</b>	<b>\$1,500</b>	<b>\$1,500</b>	
Community Canopy Expenditures	\$621.13	\$958.79	\$248.46	\$1,500	\$1,500	066-031-4159-6306
<b>Total Expenses</b>	<b>\$621.13</b>	<b>\$958.79</b>	<b>\$248.46</b>	<b>\$1,500</b>	<b>\$1,500</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$573.71</b>	<b>(\$235.73)</b>	<b>\$198.40</b>	<b>\$0</b>	<b>\$0</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Public Art**

### **Program Description**

The City of Coeur d'Alene Arts Commission is the standing committee charged by the City Council to "stimulate and encourage, throughout the City and surrounding area, the study and preservation of the performing and fine arts, and public interest and participation."

On June 1, 1999, Coeur d'Alene became the first city in Idaho with a funding mechanism for public art. Coeur d'Alene now dedicates 1.33% of the total cost of all eligible capital improvement projects to fund art in public places.

The purpose of the public art program is to integrate a wide range of public art into the community and reflect the diversity of community, artistic disciplines, and points of view. Artists can be valuable members of planning or design teams, and are primary resources in the revitalization and development of the downtown area and of neighborhoods throughout the City.

### **Major Objectives:**

- Integrate public art into the design of buildings, parks, streetscape and public spaces – making art a natural, normal enhancement of community design.
- Select artwork of sufficient scale to capture public attention and make a favorable impression.
- Build a diverse public art collection which; incorporates various art media styles and themes; includes permanent works and temporary exhibitions; and is well-made to withstand climate extremes.
- Place public art in accessible locations where more people can view and interact with it.
- Over the years, gradually extend public art from the downtown core into all areas of the City.
- Select art through a juried process that invites citizens to play a role. Extend the selection process to include artists from outside the area in order to diversify the collection.
- Ensure that Coeur d'Alene's growing public art program is supported by adequate funding, professional staff, and proper maintenance of the collection by qualified individuals.
- Strive to acquire truly exceptional art – of the highest quality, representing in Coeur d'Alene's collection the finest artists of the region and the world.

- Serve as a model and inspiration for other communities interested in introducing their own public art programs.

### **Fiscal Year 2020-21 Accomplishments:**

- Awarded Artist Humanity Memorial Inc. the Public Art Project at the 4-Corners Entrance to the City of Coeur d'Alene. Targeted completion date of September 2021.
- Issued a Call to Artists for Public Art at the Fourth (Third) Street Parking Garage.
- Purchased the Art Piece "The Climb" from the Art Currents Collection.
- Accepted the Donation of Art Piece "Noto Thistle" to be installed outside the Urban Renewal District.
- Accepted the Donation of Art Piece "Cor Leonis" to be installed outside the Urban Renewal district.
- Performing Arts Grants awarded and funds have begun to be disbursed.

### **Fiscal Year 2020-21 Goals:**

- Issue a call to artists for new art on loan for the ArtCurrents program.
- Revisit and complete the installation of Storm Drain Art using elementary school artists at four locations in the City of Coeur d'Alene.
- Completion and installation of utility box wraps at 15 locations in the City of Coeur d'Alene.
- Completion, installation, and dedication of "Inspired," public art sculpture by artist Jason Sanchez, at Memorial Field.
- Plan, coordinate, and execute 25<sup>th</sup> Annual Mayor's Awards in the Arts Ceremony.
- Issue a call to artists, and completion of various mural projects in the City of Coeur d'Alene.
- Explore the opportunity for a mural festival in the City of Coeur d'Alene.
- Issue a call to artists for an East Sherman Arch over the roadway as you enter the City from the east side of Sherman Ave.
- Complete the roof of the stage at Riverstone
- Partner with youth art programs in the community to provide scholarships to the youth.
- Relocate "Open Arms," by artist Donald Cadden to the intended permanent location at Atlas Waterfront Park.
- Explore and discuss art opportunities as the Atlas Waterfront Park develops.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**PUBLIC ART FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account
Payment from General Fund						074-000-3760-0001
Payment from Wastewater Fund			\$1,985.77		\$17,300	074-000-3760-0031
Payment from Parks Capital Improvmt	\$3,400.00	\$27,205.00				074-000-3760-0072
Beginning Cash				\$80,000	45,300	074-000-3990-0000
Interest Income	984.18	1,274.59	1,210.73			074-000-3710-0000
Donations		61,160.06	51,200.00			074-000-3791-1000
<b>Total Revenues</b>	<b>\$4,384.18</b>	<b>\$89,639.65</b>	<b>\$54,396.50</b>	<b>\$80,000</b>	<b>\$62,600</b>	
Professional Services	\$1,446.48	\$1,627.05	\$2,152.62	\$3,000	\$3,000	074-038-4389-4200
Education and Training	433.19	53.99	43.39	500	500	074-038-4389-4902
Art		183.56	18,977.40	30,000	30,000	074-038-4389-6000
Community Arts Partnership	29,495.00			3,000	8,000	074-038-4389-6300
Mayor's Art Awards	3,412.85	2,773.08	2,770.00	3,800	3,800	074-038-4389-6318
Transfers Out	14,465.00	9,000.00				074-038-4389-6999
Capitlay Outlay - Art		60,000.00	51,200.00			074-038-4389-7100
<b>Total Expenses</b>	<b>\$49,252.52</b>	<b>\$73,637.68</b>	<b>\$75,143.41</b>	<b>\$40,300</b>	<b>\$45,300</b>	
Total Revenues over (under) expenses	(\$44,868.34)	\$16,001.97	(\$20,746.91)	\$39,700	\$17,300	

**IGNITE PUBLIC ART FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Requested	Account
Payment from Urban Renewal Agency	\$118,808.00	\$122,811.00		\$120,000	\$120,000	076-000-3999-0068
Beginning Cash				250,000	400,000	076-000-3990-0000
Interest Income	8,170.15	14,163.07	\$7,391.35	1,000	1,000	076-000-3710-0000
Miscellaneous Revenues			134,870.00			076-000-3790-0000
<b>Total Revenues</b>	<b>\$126,978.15</b>	<b>\$136,974.07</b>	<b>\$142,261.35</b>	<b>\$371,000</b>	<b>\$521,000</b>	
Professional Services	\$540.00		\$4,940.00	\$6,000	\$6,000	076-039-4395-4200
Art - Lake District - Non-Capital	17,548.00	\$17,442.67	1,710.00			076-039-4395-6000
Art - River District - Non Capital	5,000.00	335.50	(225.00)			076-039-4395-6100
Art - Lake District - Capital	47,700.00	54,875.90	7,100.00	200,000	200,000	076-039-4395-7100
Art - River District - Capital	51,000.00	159,350.12		10,000	190,000	076-039-4395-7110
Transfers Out		27,256.50				076-039-4395-6999
<b>Total Expenses</b>	<b>\$121,788.00</b>	<b>\$259,260.69</b>	<b>\$13,525.00</b>	<b>\$216,000</b>	<b>\$396,000</b>	
Total Revenues over (under) expenses	\$5,190.15	(\$122,286.62)	\$128,736.35	\$155,000	\$125,000	

**PUBLIC ART FUND - MAINTENANCE**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Requested	Account
Transfer from Arts Commission	\$14,465.00	\$36,256.50				077-000-3760-0074
Miscellaneous Revenues	5,000.00		\$1,463.00			077-000-3790-0000
Beginning Cash				\$90,000	\$100,000	077-000-3990-0000
Interest Income	1,183.45	2,355.43	1,955.99			077-000-3710-0000
<b>Total Revenues</b>	<b>\$20,648.45</b>	<b>\$38,611.93</b>	<b>\$3,418.99</b>	<b>\$90,000</b>	<b>\$100,000</b>	
Art Maintenance	\$5,076.79	\$2,986.16	9,783.73	\$15,000	\$20,000	077-035-4396-6100
<b>Total Expenditures</b>	<b>\$5,076.79</b>	<b>\$2,986.16</b>	<b>\$9,783.73</b>	<b>\$15,000</b>	<b>\$20,000</b>	
Total Revenues over (under) expenses	\$15,571.66	\$35,625.77	(\$6,364.74)	\$75,000	\$80,000	

# ENTERPRISE FUNDS

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-22  
ENTERPRISE FUNDS**

ENTERPRISE FUNDS	REVENUES				EXPENDITURES					ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	SALARIES/ BENEFITS	SERVICES/ SUPPLIES	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL EXPENDS	
Street Lights	\$12,000	\$26,400	\$620,500	\$658,900		\$658,900			\$658,900	
Water Fund	2,979,606	2,650,000	6,677,500	12,307,106	\$2,497,479	4,476,300	\$4,713,500	\$619,631	12,306,910	\$196
Wastewater	8,514,836	3,840,853	12,557,800	24,913,489	3,034,429	11,313,672	9,735,000	830,388	24,913,489	
Water Cap Fee	1,485,000		1,165,000	2,650,000				2,650,000	2,650,000	
WWTP Cap Fees	2,325,853		1,515,000	3,840,853				3,840,853	3,840,853	
Sanitation Fund	1,500,000		4,457,000	5,957,000		3,881,300		680,997	4,562,297	1,394,703
Public Parking	900,000		850,500	1,750,500		1,142,800		575,819	1,718,619	31,881
Drainage	1,400,000		1,058,000	2,458,000	229,876	810,500	890,000	191,362	2,121,738	336,262
<b>TOTALS</b>	<b>\$19,117,295</b>	<b>\$6,517,253</b>	<b>\$28,901,300</b>	<b>\$54,535,848</b>	<b>\$5,761,784</b>	<b>\$22,283,472</b>	<b>\$15,338,500</b>	<b>\$9,389,051</b>	<b>\$52,772,807</b>	<b>\$1,763,041</b>

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**STREET LIGHT BUDGET**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account
State Grant		\$11,419.91				004-000-3310-0000
Service Charges	\$537,925.74	558,894.76	\$596,040.58	\$578,000	\$620,000	004-000-3430-3000
Transfers In	125,100.00	154,050.00	105,000.00	129,000	26,400	004-000-3999-0000
Beginning Cash				26,000	12,000	004-000-3990-0000
Interest	370.31	666.43	1,408.46	250	500	004-000-3710-0000
<b>Total Revenues</b>	<b>\$663,396.05</b>	<b>\$725,031.10</b>	<b>\$702,449.04</b>	<b>\$733,250</b>	<b>\$658,900</b>	
Annual Operation	\$606,396.61	\$624,005.36	\$655,289.10	\$648,000	\$601,600	004-013-4318-5200
Utilities For Traffic Lights	4,131.44	3,536.83	3,536.23	3,650		004-013-4318-5201
Repair & Maint	51,695.31	56,180.88	29,067.47	55,000	45,000	004-013-4318-6200
Bad Debt Expense	195.64	523.37	82.07	600	300	004-013-4318-6305
Depreciation Expense	25,828.40	25,828.40	9,877.03	26,000	12,000	004-013-4318-6502
<b>Total Services &amp; Supplies</b>	<b>\$688,247.40</b>	<b>\$710,074.84</b>	<b>\$697,851.90</b>	<b>\$733,250</b>	<b>\$658,900</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$24,851.35)</b>	<b>\$14,956.26</b>	<b>\$4,597.14</b>	<b>\$</b>	<b>\$</b>	



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Water Department**

**Program Description**

The Water Department's primary goal is to provide safe, clean and abundant drinking water for the City. The global pandemic demonstrated how valuable a commodity clean and safe drinking water is for successful sanitation. Our licensed and specifically trained operators remained on the job and provided the necessary services such as emergency customer service calls, meter reading, maintenance and repairs, water production, treatment and storage, water quality sampling, leak detection and repairs, and various other critical operational and maintenance programs. This dedication, pride and efficiency of the City of Coeur d'Alene public water system operators and staff was repeatedly demonstrated each and every day.

The Water Department consistently provides the utmost in customer service to all of our consumers. Routine functions of the department include provision of a myriad of services such as routine and emergency customer calls, meter reading, maintenance and repairs, water production, treatment and storage, water quality sampling, leak detection, various operational and maintenance programs, main and service replacements, fire hydrant installation, maintenance and repairs, all aimed at providing the best customer service possible. Administration and the support staff consistently provide routine and emergency scheduling, budgeting, purchasing, research and resource management to provide the necessary manpower, tools, materials, equipment and available information necessary to properly maintain and operate an outstanding public water system.

**Major Objectives**

- Provide high quality and abundant water at an affordable rate.
- Meet and exceed all federal, state and local water quality requirements.
- Provide excellent customer service at all times.
- Provide reliable fire service citywide to ensure public safety.
- Continue to replace aging and failing infrastructure in a reasonable time frame to prevent future system failures with exorbitant replacement costs.
- Promote equitable funding methodology to maintain and improve system performance and reliability while limiting debt service.
- Maintain and update standards and policies for proper construction practices and service reliability.

### **Fiscal Year 2020-21 Accomplishments**

- Completion of the Prairie Trail Transmission Main to provide water from the Huetter Well to the High Zone, the first phase of the project.
- Acquisition of an additional 8 CFS water right from CDA Place.
- Completion of the 23<sup>rd</sup> St. water main replacement as part of the Fernan Hill transition project to remove services from the overloaded zone. Working on the second phase of converting services for zone boundary split.
- Continuation of professional development to ensure we have the best trained operators in the region.
- Completion of routine annual service and main replacement projects ahead of street overlays.
- Completion of the Atlas Well rehab project.
- Continuation of the annual meter replacement program.
- Completion of the Water Meter Test Bench and Recirculation System.

### **Fiscal Year 2021-22 Goals**

- Finalize construction of the Huetter Well, conversion of the Atlas Well to General Zone, and related transmission main construction projects.
- Acquisition of additional ground water rights through the future Lakeside Holdings subdivisions and annexation to meet peak production demand capabilities.
- Continuation of the Yardley service line replacement project.
- Various water main and large service replacement projects.
- Continue with quest for acquisition of property for two future storage facility sites.
- Conduct and attend annual training necessary to maintain operator licenses.
- Begin construction of a replacement booster station.
- Near end of fiscal year, will send an RFP out for the next Water Comp Plan Update due in FY 2022.
- Work on preparation for upgrade to a Class IV public water system in the near future.

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**WATER OPERATING FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
State Grant			\$746.82			026-000-3310-0000	
Fire Line	\$64,344.80	\$66,799.22	68,765.76	\$68,700	\$69,900	026-000-3460-1400	
Metered Sales - Residential	3,901,869.39	3,897,265.39	4,077,048.45	3,930,000	3,998,800	026-000-3460-2100	
Metered Sales - Commercial	615,375.99	632,467.19	602,431.74	634,000	645,100	026-000-3460-2200	
Metered Sales-Public Authority	125,515.29	114,690.89	105,129.75	118,000	120,100	026-000-3460-2400	
Metered Sales - Multi-Family	266,885.27	273,083.08	281,712.88	275,000	279,800	026-000-3460-2500	
Metered Sales-Mobile Home Park	78,223.71	73,462.41	74,704.81	80,000	81,400	026-000-3460-2600	
Armstrong Park surcharge	26,500.09	26,976.99	27,408.61	27,000	27,400	026-000-3460-2700	
Irrigation Only	1,022,114.53	1,221,048.87	1,041,299.77	1,117,000	1,136,500	026-000-3460-2800	
Tag Fee	99,710.00	115,565.00	69,220.00	100,000	101,700	026-000-3460-6100	
Fill Station Usage	22,618.43	17,431.65	17,513.97	17,000	17,500	026-000-3460-6200	
Hook Up Fees	98,947.45	106,293.00	85,071.00	100,000	101,800	026-000-3460-7100	
Miscellaneous Revenue	36,291.92	39,037.19	46,991.22	40,000	45,500	026-000-3790-0000	
Trf from Cap Fee Fund		642,822.95	673,181.63	5,300,000	2,650,000	026-000-3994-0034	
Beginning Cash				2,707,321	2,979,606	026-000-3990-0000	
Contributed Capital-Developers	1,265,860.00	645,371.00	1,478,057.00			026-000-3460-7400	
Sale of Surplus	43,496.80	39,562.44	(337,639.80)	15,000	15,000	026-000-3730-0026	
Interest	44,403.20	78,091.99	35,495.08	37,349	37,000	026-000-3710-0000	
<b>Total Revenues</b>	<b>\$7,712,156.87</b>	<b>\$7,989,969.26</b>	<b>\$8,347,138.69</b>	<b>\$14,566,370</b>	<b>\$12,307,106</b>		
Wages	\$1,144,189.83	\$1,204,384.45	\$1,252,981.26	\$1,382,656	\$1,476,138	026-021-4341-1000	25
Sick Leave Repurchase	2,519.92	3,587.20	3,876.80	8,900	4,300	026-021-4341-1006	
COVID-19			1,831.38			026-021-4341-1111	
Overtime	40,237.96	49,832.51	43,937.15	50,000	40,000	026-021-4341-1200	
Part Time	70,891.89	85,321.92	108,012.33	78,750	78,710	026-021-4341-1300	2.23
Misc Credits to Payroll	(60.00)	(72.92)	(441.77)			026-021-4341-1600	
FICA	94,530.72	99,913.43	104,735.05	115,952	122,335	026-021-4341-2100	
PERS	132,703.40	518.17	875.31	171,572	181,543	026-021-4341-2200	
Workmans Compensation	35,211.57	31,334.36	40,757.35	44,332	47,774	026-021-4341-2400	
Health Insurance	300,667.39	304,737.59	322,049.37	329,242	390,477	026-021-4341-2500	
Dental Insurance	23,164.56	25,609.49	28,170.79	29,125	33,952	026-021-4341-2501	
Cobra & Retirees	7,246.20					026-021-4341-2502	
Health Reimbursement Acct	114,276.55	90,863.92	93,774.13	84,540	101,100	026-021-4341-2520	
Life & Disability Insurance	12,989.98	14,306.82	13,767.80	15,284	16,150	026-021-4341-2600	
Unemployment Insurance	6,402.38			5,000	5,000	026-021-4341-2800	
Vacation, Sick Leave, Comp	1,151.27	19,753.40	8,283.07			026-021-4341-2900	
Pension expense	-	148,033.00	316,019.00			026-021-4341-2910	
<b>Total Payroll Expenses</b>	<b>\$1,986,123.62</b>	<b>\$2,078,123.34</b>	<b>\$2,338,629.02</b>	<b>\$2,315,352</b>	<b>\$2,497,479</b>		
Bad Debt Expense	\$1,394.96	\$5,623.33	\$630.88	\$3,000	\$2,500	026-021-4340-6305	
Depreciation	2,655,580.89	2,667,773.00	2,827,801.00	2,700,000	2,800,000	026-021-4340-6502	
Office Supplies & Postage	22,364.53	18,579.84	23,093.12	25,000	20,000	026-021-4341-3121	
Computer Peripherals	3,235.53	5,908.45	27,018.07	20,500	21,000	026-021-4341-3125	
Office and Shop Maintenance	4,837.18	11,571.30	13,417.92	20,000	25,000	026-021-4341-3232	
Small Tools & Equipment	35,884.58	36,491.86	37,103.90	47,000	40,000	026-021-4341-3430	
Transportation Cost - Fuels	52,410.14	50,415.44	36,337.43	50,000	51,000	026-021-4341-3521	
COVID-19 Supplies			868.74		1,000	026-021-4341-3610	
Annual Maint-computer software	9,793.62	35,476.67	5,360.34	35,000	25,000	026-021-4341-4220	
Outside Professional Services	50,273.33	80,877.26	99,429.08	60,000	60,000	026-021-4341-4223	
Water Rate Study		31,039.21				026-021-4341-4225	
Insurance Claims - Settlements	27,536.91	1,000.00	970.00	3,000	3,000	026-021-4341-4601	
Travel/Meetings	15,419.29	18,943.55	10,860.38	22,000	22,000	026-021-4341-4721	
Dues/Subscriptions	5,649.35	6,027.01	6,593.46	6,500	7,000	026-021-4341-4821	
Communications	15,907.88	13,793.17	15,822.43	16,000	16,500	026-021-4341-5101	
Comm Serv - Telemetering	40.55	63.82	28,286.34	35,000	35,000	026-021-4341-5121	
Utilities (Non Pumping)	16,126.15	15,168.95	14,709.86	20,000	20,000	026-021-4341-5200	
Solid Waste Fees	4,040.18	7,202.91	2,946.29	4,000	5,000	026-021-4341-5210	
R/M - Equipment	9,390.28	16,280.90	13,611.04	18,000	16,000	026-021-4341-5840	
R/M Vehicles	22,715.52	29,712.33	57,470.37	30,000	32,000	026-021-4341-6121	
Fill Station Program Non-Capital	8,246.18	6,014.94	10,655.61			026-021-4341-6525	
Loader Lease Payments - Interest	2,672.34	5,577.16	7,715.59	12,000	7,800	026-021-4341-6910	
Other (Uniforms,Boots,Etc)	4,137.20	3,939.38	1,742.13	5,000	5,000	026-021-4341-6930	
Safety Materials and Equipment	2,835.97	5,295.18	5,085.32	5,000	5,000	026-021-4341-6931	
Interfund Overhead Transfer	500,000.00	515,000.00	604,518.00	604,518	619,631	026-021-4341-6992	
Trf-General Fund for GIS Support	60,975.00	62,000.00				026-021-4341-6997	
Maintenance Facilities	19,656.17	55,737.00	28,320.95	25,000	35,000	026-021-4342-3211	
Maint Pumping Station/Reservoirs	99,769.31	170,672.11	127,009.48	108,000	110,000	026-021-4343-3231	
Public Drinking Water Assessmt	50,358.00	50,487.00	50,358.00	51,000	50,500	026-021-4343-4344	
Power Purchased for Pumping	862,515.89	790,040.80	792,149.72	800,000	850,000	026-021-4343-5223	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
WATER OPERATING FUND**

Description	2018	2019	2020	2021	2022	Account	FTE
	Actual	Actual	Actual	Adopted	Adopted		
Chemicals	12,855.97	5,188.49	7,286.61	13,000	13,000	026-021-4344-3241	
Laboratory	21,938.89	24,980.00	37,414.69	35,000	30,000	026-021-4344-6342	
Maintenance Mains	13,981.62	12,586.70	35,127.38	20,000	25,000	026-021-4345-3273	
Maintenance Services	2,280.87	3,800.89	(7,601.20)	15,000	15,000	026-021-4345-3275	
Maintenance Meters	6,723.71	4,041.46	7,392.70	15,000	15,000	026-021-4345-3276	
Maintenance Hydrants	2,044.28	4,112.31	17,480.99	10,000	11,000	026-021-4345-3277	
Cross Connection Program	7,153.52	8,765.32	8,352.22	14,000	12,000	026-021-4345-4245	
Conservation / Education	15,561.24	1,184.59	11,676.62	25,000	15,000	026-021-4345-4250	
Equipment Rental	92,872.30	67,182.44	59,899.42	80,000	75,000	026-021-4345-5566	
Projects / non capital items	17,407.83	60,207.40	-			026-021-4347-6900	
<b>Total Services &amp; Supplies</b>	<b>\$4,756,587.16</b>	<b>\$4,908,762.17</b>	<b>\$5,026,914.88</b>	<b>\$4,952,518</b>	<b>\$5,095,931</b>		
Water Admin / Maint Facility	\$95,466.75	\$888,625.15	\$2,373,033.21			026-021-4347-7200	
Handheld Reader/Trimble		24,372.55			\$5,500	026-021-4347-7401	
Backhoe				\$110,000		026-021-4347-7501	
Landscape Mower				6,500		026-021-4347-7504	
Forklift					40,000	026-021-4347-7514	
Cold Storage Addn		37,097.03	38,582.19			026-021-4347-7506	
Water Meter Test Bench		9,919.12		110,000		026-021-4347-7508	
Backup Power for Wells/Carryover		28,387.85	118,458.08	140,000	200,000	026-021-4347-7512	
Pick Up Truck	61,141.00	61,144.13	91,381.45	54,000	50,000	026-021-4347-7513	
Fill Station Program				15,000	15,000	026-021-4347-7525	
Soft Start for Wells						026-021-4347-7533	
Water Comprehensive Plan Update		31,039.21			100,000	026-021-4347-7538	
Painting Industrial Standpipe	77,461.83					026-021-4347-7541	
New / Replace Meters	350,356.50	396,364.92	445,290.83	400,000	310,000	026-021-4347-7606	
New / Replace Mains	400,510.01	600,184.29	883,342.80	600,000	650,000	026-021-4347-7616	
Trails/Atlas Trans Main/Carryover *		462,268.92	188,833.95	4,000,000	1,500,000	026-021-4347-7618	
Seltice Way Water Project	287,442.90					026-021-4347-7810	
Well Flow Meter Replacement					20,000	026-021-4347-7934	
Bi-annual Well Rehab Project	76,987.00	98,322.00	77,297.37	98,000	196,000	026-021-4347-7935	
Motor Replacement - Energy Efficiency	15,235.00		22,900.00	30,000	42,000	026-021-4347-7936	
Onsite Chlorine Generation		63,011.16	49,950.00	150,000	110,000	026-021-4347-7937	
Huetter Well Construction Carryover**	38,330.00	20,026.80	339,385.23	1,200,000	100,000	026-021-4347-7938	
Northeast Storage Facility	569,169.67	101,406.04		100,000	800,000	026-021-4347-7940	
Blackwell Booster Station***				275,000	575,000	026-021-4347-7945	
Elm Street Booster Station Upgrade				10,000		026-021-4347-7950	
<b>Total Capital Outlay</b>	<b>\$1,972,100.66</b>	<b>\$2,822,169.17</b>	<b>\$4,628,455.11</b>	<b>\$7,298,500</b>	<b>\$4,713,500</b>		
<b>Total Expenses</b>	<b>\$8,714,811.44</b>	<b>\$9,809,054.68</b>	<b>\$11,993,999.01</b>	<b>\$14,566,370</b>	<b>\$12,306,910</b>		
<b>Total Revenues over (under) expenses</b>	<b>(\$1,002,654.57)</b>	<b>(\$1,819,085.42)</b>	<b>(\$3,646,860.32)</b>	<b>(\$0)</b>	<b>\$196</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
WATER CAPITALIZATION FEES FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Beginning Cash				\$4,035,000	\$1,485,000	034-000-3990-0000
Capitalization Fees	\$1,216,587.00	\$1,023,809.00	\$945,731.00	1,200,000	1,100,000	034-000-3470-2300
Interest Income	81,931.52	167,987.69	112,131.97	65,000	65,000	034-000-3710-0000
<b>Total Revenues</b>	<b>\$1,298,518.52</b>	<b>\$1,191,796.69</b>	<b>\$1,057,862.97</b>	<b>\$5,300,000</b>	<b>\$2,650,000</b>	
Transfer to Water Operating Fund	\$0.00	\$642,822.95	\$673,181.63	\$5,300,000	\$2,650,000	034-040-4382-6999
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$642,822.95</b>	<b>\$673,181.63</b>	<b>\$5,300,000</b>	<b>\$2,650,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$1,298,518.52</b>	<b>\$548,973.74</b>	<b>\$384,681.34</b>	<b>\$0</b>	<b>\$0</b>	



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Wastewater Department**

**Program Description**

The City of Coeur d'Alene Wastewater Department provides treatment for municipal, commercial, and industrial wastewater for more than 50,000 residents and associated commercial users prior to discharge to the Spokane River. The Department maintains over 220 miles of public sewer, treating almost 1.3 billion gallons last year, and producing over 5,000 cubic yards of "Class A, Exceptional Quality" compost. The Department employs 29 people who clean, measure, maintain, operate, and administer this service.

**Major Objectives**

- To provide sanitary sewer for the residents and businesses of the City of Coeur d'Alene while maintaining our pristine Spokane River and Rathdrum Prairie Aquifer.
- Protect the public health and our employee's safety in a fiscally responsible manner.
- Promote public awareness of the importance and value of clean water to our community.
- Think ahead and plan for the future. The City still utilizes many of our original pipes and infrastructure. This type of investment has had huge returns within our community. We utilize modern technology to not only maintain this original equipment but ensure that new equipment has a long, beneficial service life.

**Fiscal Year 2020-21 Accomplishments**

- Replacement of our biosolids hopper. This hopper handles all of the City's biosolids during Coeur d'Alene Green Compost production.
- In the last year, the Wastewater Treatment Facility received 3,653,953 lbs. of pollution (CBOD, TSS, Ammonia, and Phosphorous) and discharged 7965 lbs. That's a removal efficiency of 99.8%.

**Fiscal Year 2021-22 Goals**

COVID significantly affected our ability to roll out projects. We'll be continuing many of last year's project this year.

- Replacement of a "belt filter press" installed in the late 90's with a "centrifuge". This equipment is responsible for drying out the biosolids from about 3% to 25+% solids.

- Construction of the new Wastewater Collections building centrally located to facilitate more efficient maintenance of the Collection System as well as respond to collection emergencies.
- Remodel existing Collection building into the new Operations Control Center. The current Operational Control Center was built in the 1970's and has been expanded upon over the decades and suffers from both functional and mechanical deficiencies. A recent analysis has shown a need to replace this building.
- Work with DEQ on the development of a new discharge permit.
- Update to the Collection System Master Plan

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
WASTEWATER OPERATING FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
State Grant			\$6,535.31			031-000-3310-0000	
Huetter Interceptor Fees	\$17,550.00	\$20,150.00	17,850.00	\$15,000	\$19,000	031-000-3220-1260	
Fernan Commercial	8,742.92	6,444.20	4,231.30	8,500	6,500	031-000-3470-0500	
Fernan Residential	26,067.74	28,429.37	29,607.90	26,000	30,300	031-000-3470-0600	
Dalton Gardens Commercial Sewer	5,086.43	601.80	-			031-000-3470-0700	
Service Charges - Commercial	2,554,171.32	2,776,856.74	2,842,426.61	2,500,000	2,969,000	031-000-3470-1000	
Commercial High - SWCH	925,576.87	1,000,021.72	925,342.85	910,000	990,000	031-000-3470-1200	
Commercial Medium - SWCM	373,655.54	409,890.56	380,874.20	368,900	410,000	031-000-3470-1300	
Duplex - One Meter - SERMF	517,941.41	565,177.83	610,222.74	588,750	664,000	031-000-3470-1400	
Residential - SFD - SERS	5,192,653.27	5,587,408.05	6,130,577.18	5,865,000	6,630,000	031-000-3470-1500	
Residential Low - SERSL	531,737.01	596,505.68	643,522.88	632,000	661,000	031-000-3470-1600	
Summer Sewer Adj - SSADJ	184,039.45	108,737.97	86,218.20	108,000	108,000	031-000-3470-1700	
Hook-Up Fees	140.00					031-000-3470-2100	
Sale of Surplus Property		76,910.45	11,724.22			031-000-3730-0031	
Compost Facility Revenues	38,766.00	24,357.60	23,885.00	22,000	25,000	031-000-3750-0000	
Miscellaneous Revenue	7,830.10	5,996.85		4,500		031-000-3790-0000	
Transfer In from WW DS Fund						031-000-3992-0027	
Transfer from Capitalization Fees	620,850.00	883,710.00	813,792.00	1,484,809	3,840,853	031-000-3992-0031	
Beginning Cash				7,543,428	8,514,836	031-000-3990-0000	
Contributed Capital-Developers	187,730.00	596,674.00	690,396.00			031-000-3460-7400	
Interest	136,310.75	257,748.32	187,426.74	50,789	45,000	031-000-3710-0000	
<b>Total Revenues</b>	<b>\$11,328,848.81</b>	<b>\$12,945,621.14</b>	<b>\$13,404,633.13</b>	<b>\$20,127,676</b>	<b>\$24,913,489</b>		
Wages/Administration	\$381,244.60	\$393,891.25	\$344,936.68	\$417,686	\$440,719	031-022-4351-1000	5
Sick Leave Repurchase	1,566.40	1,605.60		6,800	-	031-022-4351-1006	
COVID-19						031-022-4351-1111	
Part-Time/Temporary	14,433.21	24,476.84	17,719.61	31,998	25,098	031-022-4351-1300	0.85
Cell Phone Allowance	1,560.00	1,390.00	1,900.00	1,620	1,620	031-022-4351-1500	
Miscellaneous Credits to Payroll	(8.21)	(74.80)				031-022-4351-1600	
FICA	29,600.16	31,463.45	26,842.85	35,111	36,131	031-022-4351-2100	
PERS	43,510.78	40,431.41	40,260.32	50,980	53,396	031-022-4351-2200	
Workmens Compensation	9,338.30	9,624.15	7,993.88	9,391	7,750	031-022-4351-2400	
Health Insurance	56,854.46	50,908.49	52,976.23	68,348	70,465	031-022-4351-2500	
Dental Insurance	19,217.23	14,906.30	9,454.25	7,005	6,520	031-022-4351-2501	
Health Reimbursement Acct	23,200.08	20,928.40	14,054.35	17,900	17,900	031-022-4351-2520	
Life & Disability Insurance	3,994.30	2,649.97	3,539.16	4,134	4,255	031-022-4351-2600	
Unemployment Insurance	246.77	1,273.43	2,286.23	5,000	5,000	031-022-4351-2800	
Vacation, Sick Leave, Comp	12,887.66	(30,573.80)	41,996.63			031-022-4351-2900	
Wages/Collection	410,044.25	405,317.48	393,412.69	445,859	446,071	031-022-4352-1000	8
COVID-19			9,389.46			031-022-4352-1111	
Overtime/Collection	55,806.89	56,428.93	55,007.95	66,716	66,716	031-022-4352-1200	
Cell Phone Allowance	1,125.00	1,875.00	1,425.00	1,879	1,879	031-022-4352-1500	
FICA	35,529.89	34,897.20	34,522.08	44,315	44,334	031-022-4352-2100	
PERS	51,015.58	53,073.16	54,832.62	69,168	69,194	031-022-4352-2200	
Workmens Compensation	11,582.57	8,390.72	12,943.91	13,670	14,022	031-022-4352-2400	
Health Insurance	84,772.22	87,402.17	82,049.68	96,634	98,340	031-022-4352-2500	
Dental Insurance	5,645.32	10,732.42	6,261.42	11,740	8,026	031-022-4352-2501	
Health Reimbursement Acct	23,239.26	25,943.71	36,832.08	36,122	35,912	031-022-4352-2520	
Life & Disability Insurance	4,074.94	4,201.79	3,987.69	5,913	5,789	031-022-4352-2600	
Wages/Compost	114,082.31	122,117.97	111,319.50	107,497	129,037	031-022-4353-1000	2
COVID-19			1,836.85			031-022-4353-1111	
Overtime/Compost	8,781.30	8,035.03	5,533.01			031-022-4353-1200	
FICA	9,170.70	9,764.30	9,009.59	8,223	9,872	031-022-4353-2100	
PERS	13,908.18	13,973.84	14,171.55	12,835	15,408	031-022-4353-2200	
Workmens Compensation	3,212.12	2,311.18	2,594.30	2,537	3,122	031-022-4353-2400	
Health Insurance	17,855.42	15,005.40	18,706.24	16,797	24,410	031-022-4353-2500	
Dental Insurance	174.24	163.35	1,453.15	2,270	1,458	031-022-4353-2501	
Health Reimbursement Acct	6,432.88	6,050.78	5,759.71	5,960	7,552	031-022-4353-2520	
Life & Disability Insurance	1,216.36	1,241.38	1,480.15	1,198	1,424	031-022-4353-2600	
Wages/Plant	705,312.51	732,434.51	785,054.24	828,418	845,604	031-022-4354-1000	13
COVID-19			2,927.44			031-022-4354-1111	
Overtime/Plant	56,218.70	61,088.85	41,210.39	66,716	66,716	031-022-4354-1200	
Cell Phone Allowance	3,120.00	2,740.00	3,280.00	2,981	2,981	031-022-4354-1500	
FICA	57,089.43	59,348.98	61,873.28	63,374	64,689	031-022-4354-2100	
PERS	86,558.51	90,956.72	98,560.17	98,914	100,966	031-022-4354-2200	
Workmens Compensation	25,232.91	15,757.29	17,475.68	19,551	20,463	031-022-4354-2400	
Health Insurance	162,693.52	158,997.40	177,015.28	191,240	201,440	031-022-4354-2500	
Dental Insurance	7,987.68	7,234.55	15,837.46	17,415	17,600	031-022-4354-2501	
Health Reimbursement Acct	49,736.13	52,693.94	51,996.36	57,022	53,740	031-022-4354-2520	
Life & Disability Insurance	7,046.17	7,611.27	7,871.21	8,762	8,811	031-022-4354-2600	
<b>Total Payroll Expenses</b>	<b>\$2,616,310.73</b>	<b>\$2,618,690.01</b>	<b>\$2,689,590.33</b>	<b>\$2,959,700</b>	<b>\$3,034,429</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
WASTEWATER OPERATING FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Office Supplies	\$18,858.78	\$25,746.32	\$21,010.41	\$25,000	\$25,000	031-022-4351-3100	
Minor Equipment		67,537.83	-			031-022-4351-3400	
Fuels/Lubes	797.48	461.74	342.74	500	500	031-022-4351-3500	
COVID-19			6,535.31			031-022-4351-3610	
Professional Services	175,107.43	170,337.70	119,400.01	190,000	205,000	031-022-4351-4200	
PLC Programming Support		18,425.95	-			031-022-4351-4230	
Annual Maint-computer software	29,834.81		30,278.68	50,000	60,000	031-022-4351-4220	
Travel/Meetings	10,569.38	15,816.84	658.83	11,000	11,000	031-022-4351-4700	
Dues/Subscriptions	15,497.66	3,770.91	3,614.84	4,000	4,000	031-022-4351-4800	
Training	10,308.65	7,967.00	2,651.95	9,000	9,000	031-022-4351-4900	
Public Education			999.49	9,500	9,500	031-022-4351-4901	
Communications	7,750.55	7,970.13	9,298.26	7,000	11,000	031-022-4351-5100	
Utilities			17.78			031-022-4351-5200	
R/M Auto	874.64	654.02	832.90	1,000	1,000	031-022-4351-6100	
Bad Debt Expense	3,058.31	7,233.65	1,491.90	4,500	4,500	031-022-4351-6305	
Public Art Fee				20,000	17,300	031-022-4351-6317	
Depreciation	3,884,292.33	3,921,703.00	4,378,604.00	4,200,000	4,600,000	031-022-4351-6502	
2020 Sewer Revenue Bonds				526,100	2,016,229	031-022-4351-6990	
2013 Sewer Revenue Bonds	644,840.62	644,840.00	644,840.31	644,841	644,841	031-022-4351-6991	
2015 Sewer Revenue Bonds	528,221.70	528,221.70	528,221.85	528,222	528,222	031-022-4351-6992	
2012D Sewer Revenue Bonds	1,003,440.98	1,002,979.15	1,001,577.21	1,005,100	1,005,700	031-022-4351-6993	
Transfers Out						031-022-4351-6994	
Interfund Overhead Transfer	663,489.00	683,394.00	790,376.00	810,135	830,388	031-022-4351-6995	
Trf - General Fund GIS Support	60,975.00	62,000.00				031-022-4351-6997	
Operating Supplies/Collection	10,797.80	8,760.53	7,698.42	10,000	10,000	031-022-4352-3201	
Collection Odor Control	11,947.51	12,923.04	12,406.36	15,000	25,000	031-022-4352-3300	
Fuels/Collection	14,942.15	14,514.84	12,717.32	13,000	13,000	031-022-4352-3500	
Compound Water Meter Change-Out	13,696.17	15,222.63		15,000	15,000	031-022-4352-3520	
Leases - Burlington Northern	20.00					031-022-4352-4300	
Utilities/Collection	12,975.96	11,960.70	12,321.54	13,000	28,000	031-022-4352-5200	
R/M Grounds	34.99					031-022-4352-5900	
R/M Auto/Collection	11,302.03	11,978.64	17,233.97	15,000	15,000	031-022-4352-6100	
R/M Other/Collection	20,052.79	19,359.84	20,580.30	20,000	23,000	031-022-4352-6200	
Operating Supplies, Compost	43,049.61	47,876.40	85,704.44	75,000	75,000	031-022-4353-3201	
Lab Reports for Compost	2,656.59	2,910.91	2,205.09	3,500	3,500	031-022-4353-3202	
Minor Equip/Replacement/Compost	12,362.40					031-022-4353-3400	
Fuels, Compost	10,043.98	9,656.56	8,018.14	10,000	10,000	031-022-4353-3500	
Utilities, Compost	18,630.39	22,474.65	22,647.20	23,000	23,000	031-022-4353-5200	
R/M Grounds, Compost	879.18	262.29	1,466.15	8,000	8,000	031-022-4353-5900	
R/M Buildings, Compost	2,047.12	2,445.34	3,793.23	5,000	5,000	031-022-4353-6000	
R/M Auto, Compost	344.65	1,828.30	236.66	1,000	1,000	031-022-4353-6100	
R/M Other, Compost	8,605.97	11,968.38	17,709.17	10,000	10,000	031-022-4353-6200	
Office Supplies - Plant			46.64			031-022-4354-3100	
Operating Supplies - Plant	605,897.04	915,093.29	776,046.65	850,000	950,000	031-022-4354-3201	
Lab Supplies - Plant	28,366.76	26,875.07	29,979.56	32,000	34,000	031-022-4354-3202	
Pretreatment	30,315.63	31,267.12	33,561.14	35,000	38,500	031-022-4354-3203	
Surface Water Tests (Permit Required)	7,562.25	7,959.02	9,741.02	11,400	10,000	031-022-4354-3205	
Minor Equipment/Replacement/Plant	19,028.12	21,434.50				031-022-4354-3400	
Fuels - Plant	6,777.39	5,744.76	5,511.74	8,000	8,000	031-022-4354-3500	
Professional Services		56,816.25	13,134.85			031-022-4354-4200	
Contract Services	4,797.05	5,497.06	6,296.96	8,000	6,000	031-022-4354-5000	
Utilities - Plant	395,517.87	488,904.31	503,268.76	500,000	550,000	031-022-4354-5200	
Solid Waste Fees	1,220.31	1,628.22	1,455.30	1,500	1,500	031-022-4354-5201	
Rental Equip/Plant	3,636.91	2,260.55	3,728.08	2,000	2,000	031-022-4354-5700	
R/M Grounds/Plant	5,184.15	10,811.38	19,530.94	15,000	25,000	031-022-4354-5900	
R/M Buildings -Plant	5,996.55	8,636.01	3,460.25	10,000	40,000	031-022-4354-6000	
R/M Auto	2,706.87	9,293.33	7,159.37	8,000	8,000	031-022-4354-6100	
R/M Other/Plant	154,812.67	130,504.90	276,646.50	150,000	190,000	031-022-4354-6200	
Interest Loader Lease Payments	5,543.81	14,549.57	17,915.91	17,380	17,380	031-022-4354-6910	
Protective Clothing	8,967.05	9,071.35	9,660.63	6,000	6,000	031-022-4354-6930	
Safety				10,000	10,000	031-022-4354-6940	
<b>Total Services &amp; Supplies</b>	<b>\$8,538,637.04</b>	<b>\$9,109,549.68</b>	<b>\$9,482,654.76</b>	<b>\$9,946,678</b>	<b>\$12,144,060</b>		

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
WASTEWATER OPERATING FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>	<b>FTE</b>
Capital Replacement Fund				\$1,000,000	\$1,000,000	031-022-4351-7200	
AWTF Facility Plan	\$109,128.87		\$24,170.86			031-022-4351-7305	
Rate Study		\$156,442.77			100,000	031-022-4351-7306	
Collections Building					1,600,000	031-022-4352-7310	
15th & Ash Lift Station Panel	33,430.00					031-022-4352-7415	
Mill River Lift Station	18,235.00		26,216.23		75,000	031-022-4352-7430	
Sewer Replacement/Collection	739,513.30	350,331.73	1,176,668.48	750,000	800,000	031-022-4352-7901	
GIS / Sewer Planning Carryover (1)				200,000	260,000	031-022-4352-7902	
Easement Research / Acquisitions				25,000		031-022-4352-7910	
Compost Facility Improvements		446,197.55	376,393.22			031-022-4353-7310	
Operations Center Planning/Design Carryover (2)			24,360.00	1,100,000	1,250,000	031-022-4354-7300	
Plant Mechanics Vehicle (ATV Type)	15,361.00					031-022-4354-7420	
Sludge Storage Tank Recirculation		19,287.14				031-022-4354-7529	
Chemical Systems Roof Replacement		54,931.80				031-022-4354-7530	
Centrate Screening Carryover (3)				300,000	300,000	031-022-4354-7532	
Biogas to Flare Piping Improvements				70,000		031-022-4354-7545	
Reclaimed Water Dist Expan Study & Permit				25,000		031-022-4354-7553	
Door Replacement - Chem proof doors					30,000	031-022-4354-7560	
Primary Clarifier #2 Electrical Corrosion Mitigation					150,000	031-022-4354-7565	
Plant Security System Upgrade	16,144.46	32,617.64	23,395.90			031-022-4354-7915	
Coatings	17,400.00			30,000		031-022-4354-7920	
Outfall Maintenance / Planning					565,000	031-022-4354-7925	
Pre-aeration Scum Removal Modification (4)				100,000	100,000	031-022-4354-7930	
Foul Air Duct Recoat	32,966.00					031-022-4354-7935	
Centrate Storage Tank Flow Metering				50,000		031-022-4354-7940	
Cover Centrate Storage Tank				100,000		031-022-4354-7970	
Solids Handling Improvements Carryover (5)				2,365,000	1,465,000	031-022-4354-7998	
Tertiary Phase 2 Construction	9,097,729.13	3,764,474.73	456,318.62			031-052-4954-7925	
TMF Mixing Tank Expansion Study/Design 5C.3					700,000	031-052-4954-7935	
<b>Replacements</b>							
Equipment Replacements		162,532.72	418,663.53	440,000	485,000	031-058-4351-7210	
SCADA and Control Systems	132,695.31	272,606.74	74,663.24	50,000	250,000	031-058-4351-7416	
Utility Vehicle					20,000	031-058-4354-7632	
Backhoe					50,000	031-058-4354-7540	
Dump Truck (WW 413)					190,000	031-058-4354-7545	
Inspection Truck (WW 405)					35,000	031-058-4354-7512	
Compost Vehicle	27,662.00					031-058-4353-7410	
Compost Facility Biosolids Hopper/Auger	75,605.00		12,983.40	600,000		031-058-4353-7411	
Chem Feed Polymer Unit		12,688.75				031-058-4354-7412	
Washer/Compactor Replacement					60,000	031-058-4354-7633	
Trickling Filter Feed Pump					250,000	031-058-4354-7669	
Total Capital Outlay	\$10,315,870.07	\$5,272,111.57	\$2,613,833.48	\$7,205,000	\$9,735,000		
Total Expenses	\$21,470,817.84	\$17,000,351.26	\$14,786,078.57	\$20,111,378	\$24,913,489		
Total Revenues over (under) expenses	(\$10,141,969.03)	(\$4,054,730.12)	(\$1,381,445.44)	\$16,298	(\$0)		

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**WASTEWATER CAPITALIZATION FEE FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Beginning Cash				\$1,700,000	\$2,325,853	036-000-3990-0000
Capitalization Fees	\$2,712,432.05	\$1,614,842.48	\$2,032,512.66	978,163	1,500,000	036-000-3470-2300
Cap Fees - outdoor seating	936.12	13,045.91				
Capitalization Fees - Mill River	6,750.00	2,250.00	11,250.00			036-000-3470-2350
Interest Income	122,115.90	169,607.92	157,088.87		15,000	036-000-3710-0000
<b>Total Revenues</b>	<b>\$2,842,234.07</b>	<b>\$1,799,746.31</b>	<b>\$2,200,851.53</b>	<b>\$2,678,163</b>	<b>\$3,840,853</b>	
Transfer to Wastewater Fund	\$620,850.00	\$883,710.00	\$813,792.00	\$1,484,809	\$3,840,853	036-055-4380-6999
<b>Total Revenues over (under) expenses</b>	<b>\$2,221,384.07</b>	<b>\$916,036.31</b>	<b>\$1,387,059.53</b>	<b>\$1,193,354</b>	<b>\$0</b>	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
SANITATION BUDGET**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Garbage & Refuse Collection	\$4,239,253.64	\$4,295,509.15	\$4,315,424.28	\$4,400,000	\$4,451,000	032-000-3450-1100
Beginning Cash				1,500,000	1,500,000	032-000-3990-0000
Interest	18,885.43	35,989.57	24,442.98	20,000	6,000	032-000-3710-0000
<b>Total Revenues</b>	<b>\$4,258,139.07</b>	<b>\$4,331,498.72</b>	<b>\$4,339,867.26</b>	<b>\$5,920,000</b>	<b>\$5,957,000</b>	
Garbage Collection	\$3,041,443.75	\$3,160,524.39	\$3,355,879.10	\$3,300,000	\$3,700,000	032-014-4330-6301
Recycling	52,741.12	238,433.98	253,196.67	240,000	180,000	032-014-4330-6304
Street Sweeping	20,060.00	100,060.00	100,060.00	100,060	100,060	032-014-4330-6305
Alley Maintenance				17,133	17,133	032-014-4330-6302
Bad Debt Expense	1,513.74	3,020.59	1,169.10	2,000	1,300	032-014-4330-6306
Interfund Overhead Transfer	154,746.00	159,388.00	112,984.00	115,809	118,704	032-014-4330-6995
Trf to General for Equip - Alleys		431,275.03				032-014-4330-6999
Trf to General for Street Wear	558,802.13	170,000.00	433,190.92	440,000	445,100	032-014-4330-6997
<b>Total Services &amp; Supplies</b>	<b>\$3,829,306.74</b>	<b>\$4,262,701.99</b>	<b>\$4,256,479.79</b>	<b>\$4,215,002</b>	<b>\$4,562,297</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$428,832.33</b>	<b>\$68,796.73</b>	<b>\$83,387.47</b>	<b>\$1,704,998</b>	<b>\$1,394,703</b>	

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**PUBLIC PARKING FUND**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account
Quarterly Rent	\$282,140.95	\$453,708.31	\$319,984.90	\$285,000	\$350,000	070-000-3720-0020
McEuen Contract	245,738.57	360,874.82	375,367.34	250,000	350,000	070-000-3720-0030
CdA Parking Garage Fees		52,296.74	62,222.85	54,000	60,000	070-000-3720-0040
Rent - 4th Street			14,435.01	12,000	14,000	070-000-3720-3000
Kootenai County Contributions	1,039,045.95	6,423.40				070-000-3790-0000
Beginning Cash				940,000	900,000	070-000-3990-0000
Improper Parking Fines	102,239.28	103,905.00	78,446.34	100,000	75,000	070-000-3610-1200
Interest Income	924.93	6,526.64	4,080.44	1,500	1,500	070-000-3710-0000
Gain on Sale of Asset	990.00					070-000-3730-0070
Contributed Capital - LCDC		9,051,318.00				070-000-3460-7400
<b>Total Revenues</b>	<b>\$1,671,079.68</b>	<b>\$10,035,052.91</b>	<b>\$854,536.88</b>	<b>\$1,642,500</b>	<b>\$1,750,500</b>	
Parking Lot Reserve				\$52,500	\$52,500	070-096-4434-4100
Professional Services	\$12,693.46	\$15,300.18	\$15,534.24	15,000	18,000	070-096-4434-4200
Diamond Parking Enforcement Contract	43,771.80	41,352.05	36,551.94	43,200	43,200	070-096-4434-5010
Downtown Association Contract	54,500.00	52,000.00	49,500.00	52,000	57,000	070-096-4434-6200
Coeur d'Alene Parking Services	12,500.00	30,000.00	30,000.00	30,000		070-096-4434-6215
R/M Parking Lots	20,493.32	8,079.55	7,642.49	12,000	22,100	070-096-4434-6300
Library / Hubbard/Rosenberry Contract		4,500.00	750.00			070-096-4434-6220
CdA Parking Garage Expense		43,444.10	45,979.84	26,000	50,000	070-096-4434-6225
McEuen Management Contract	70.99		-			070-096-4434-6210
Depreciation Expense	487,780.81	879,271.88	891,877.83	900,000	900,000	070-096-4434-6502
Interfund Overhead Transfer	87,796.00	89,080.00	253,011.00	259,336	265,819	070-096-4434-6995
Transfer to Parks - Maintenance & Equip				210,000	210,000	070-096-4434-6999
Transfer To Parks Capital Improvement	67,519.00	70,141.92	411,221.00		100,000	070-096-4434-6999
<b>Total Services &amp; Supplies</b>	<b>\$787,125.38</b>	<b>\$1,233,169.68</b>	<b>\$1,742,068.34</b>	<b>\$1,600,036</b>	<b>\$1,718,619</b>	
Capital Equipment				\$40,000		070-096-4434-7200
<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000</b>	<b>\$0</b>	
<b>Total Expense</b>	<b>\$787,125.38</b>	<b>\$1,233,169.68</b>	<b>\$1,742,068.34</b>	<b>\$1,640,036</b>	<b>\$1,718,619</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$883,954.30</b>	<b>\$8,801,883.23</b>	<b>(\$887,531.46)</b>	<b>\$2,464</b>	<b>\$31,881</b>	



## City of Coeur d'Alene, Idaho Departmental Summary and Description **Drainage Fund**

### **Program Description:**

This Utility is administered by the Streets & Engineering Director and two FTE's, Assistant Project Manager and Field Lead. Utility fees provide the funding for the planning, engineering, construction and maintenance of the city's storm drainage system.

### **Major Objectives**

- To provide the utility rate payers with efficient and quality service
- Proactive maintenance versus reactive
- Reduce the number of pollutants in stormwater runoff
- Reduce the amount of stormwater discharge to surface waters

### **Fiscal Year 2020-21 Accomplishments**

- Increase in street sweeping. (Recognized as the most effective best management practice in reducing pollutants from reaching our surface waters)
- Secured a new discharge permit from EPA
- Completed construction on two new swales to rectify roadway flooding
- Completed construction of the NW Blvd / US 95 swale project
- Continued training to improve the skills and knowledge of staff

### **Fiscal Year 2021-22 Goals**

- Improve drainage in areas with the highest potential of flood damage or traffic hazards
- Assess, update and perform maintenance on aging infrastructure
- Reduce the volume of stormwater discharge to surface waters
- Complete inventory and map utilities.
- Compliance with NPDES (National Pollutant Discharge Elimination System) permit requirements

**CITY OF COEUR D'ALENE**  
**ADOPTED - FY 2021-22**  
**DRAINAGE UTILITY BUDGET**

Description	2018 Actual	2019 Actual	2020 Actual	2021 Adopted	2022 Adopted	Account	FTE
Service Charges - Commercial Zone 1	\$306,437.34	\$307,806.79	\$310,270.62	\$308,800	\$311,000	038-000-3470-1000	
Service Charges - Commercial Zone 2	45,950.92	50,037.50	46,562.67	44,502	45,000	038-000-3470-1100	
Service Charges - Residential Zone 1	286,684.53	286,846.44	286,548.44	284,822	287,000	038-000-3470-1500	
Service Charges - Residential Zone 2	400,350.82	404,317.27	408,832.72	406,835	410,000	038-000-3470-1600	
Beginning Cash				980,000	1,400,000	038-000-3990-0000	
Interest Income	13,874.09	28,134.19	17,566.02	21,322	5,000	038-000-3710-0000	
Miscellaneous Revenue	586.62	678.55	48,039.37			038-000-3790-0000	
Sale of Surplus		20,000.00				038-000-3730-0038	
Transfers In	55,001.72					038-000-3999-0000	
<b>Total Revenues</b>	<b>\$1,108,886.04</b>	<b>\$1,097,820.74</b>	<b>\$1,117,819.84</b>	<b>\$2,046,281</b>	<b>\$2,458,000</b>		
Wages	\$75,079.20	\$76,942.80	\$78,540.03	\$144,007	\$147,193	038-047-4160-1000	2
Sick Leave Repurchase	1,436.00	1,472.00	1,516.40	1,555	1,800	038-047-4160-1006	
COVID-19						038-047-4160-1111	
Overtime						038-047-4160-1200	
Cell Phone Allowance					400	038-047-4160-1500	
FICA	5,594.17	5,643.07	5,770.49	11,135	11,429	038-047-4160-2100	
PERS	8,661.44	31.80	9,558.78	17,380	17,838	038-047-4160-2200	
Workmens Compensation	902.15	873.27	1,246.66	4,675	4,763	038-047-4160-2400	
Health Insurance	14,967.96	14,579.76	14,864.45	32,308	33,284	038-047-4160-2500	
Dental Insurance	728.52	701.92	974.98	2,164	2,410	038-047-4160-2501	
Health Reimbursement Acct	3,680.04	3,980.04	3,980.04	7,960	9,260	038-047-4160-2520	
Life & Disability Insurance	220.80	476.95	771.79	1,484	1,498	038-047-4160-2600	
Vacation, Sick Leave, Comp	1,242.84	1,507.39				038-047-4160-2900	
Pension Expense		8,939.00				038-047-4160-2910	
<b>Total Payroll Expenses</b>	<b>\$112,513.12</b>	<b>\$115,148.00</b>	<b>\$117,223.62</b>	<b>\$222,668</b>	<b>\$229,876</b>		
Office Supplies	\$12,061.85	\$12,076.92	\$14,802.99	\$16,000	\$16,000	038-047-4160-3100	
Operating Supplies	11,471.27	9,601.91	6,337.37	15,000	15,000	038-047-4160-3200	
Minor Equipment	12,739.35	12,666.27	14,675.93	10,000	10,000	038-047-4160-3400	
Motor Fuels	387.77	1,900.92	1,611.28	8,000	10,000	038-047-4160-3500	
Professional Services	2,454.66		18,500.00	25,000	25,000	038-047-4160-4200	
Public Education	5,159.20	3,466.21	467.87	2,500	2,000	038-047-4160-4901	
Travel / Training	6,910.94	5,093.24	2,528.00	7,500	5,000	038-047-4160-4902	
Disposal Fee				25,000	25,000	038-047-4160-5210	
R/M Auto	5,303.37	4,404.82	614.21			038-047-4160-6100	
Flood Works Maintenance	9,825.00	10,384.92	3,290.90	10,000	10,000	038-047-4160-6150	
R/M Other	4,358.65	123.00	29,648.43	23,000	25,000	038-047-4160-6200	
Swale Maintenance	41,051.25	100,764.72	68,143.79	50,000	50,000	038-047-4160-6201	
Drywell Maintenance	15,685.92	1,736.00	164.00	6,000	6,000	038-047-4160-6203	
Catch Basin Replacement	40,431.37	13,025.73	21,551.99	10,000	15,000	038-047-4160-6205	
Mainline Video	20,756.80	7,011.00	615.00	25,000	15,000	038-047-4160-6301	
Catch Basin Cleaning	30,229.00	14,473.00	23,755.65	50,000	50,000	038-047-4160-6302	
Street Sweeping	49,894.00	83,146.04	47,731.10	71,000	80,000	038-047-4160-6303	
Main Jetting / Cleaning	25,859.00	11,398.00	533.00	33,000	33,000	038-047-4160-6304	
Bad Debt Expense	122.70	880.59	142.41			038-047-4160-6305	
Illicit Discharge Elimination		391.16	11,808.00	7,000	5,000	038-047-4160-6306	
Emergency Response / Repair	6,853.10	7,482.50	2,173.00	10,000	10,000	038-047-4160-6307	
Outfall Monitoring	8,718.67	3,226.09	3,055.20	3,500	3,500	038-047-4160-6310	
Depreciation Expense	255,340.54	313,076.00	370,435.32	350,000	400,000	038-047-4160-6502	
Interfund Overhead Transfer	90,833.00	93,558.00	182,141.00	186,695	191,362	038-047-4160-6995	
Trf-General Fund for GIS Support	60,975.00	62,000.00				038-047-4160-6999	
<b>Total Services &amp; Supplies</b>	<b>\$717,422.41</b>	<b>\$771,887.04</b>	<b>\$824,726.44</b>	<b>\$944,195</b>	<b>\$1,001,862</b>		
Jet Vactor Truck		\$368,972.75				038-041-4160-7500	
Bobcat and Accessories		125,002.53				038-047-4160-7505	
Service Truck					\$100,000	038-047-4160-7510	
Excavator	\$99,126.00					038-047-4160-7513	
Dump Truck			\$169,125.00			038-047-4160-7521	
Trailer	8,268.64			\$40,000		038-047-4160-7524	
Sweeper			259,402.00			038-047-4160-7535	
Collection System Replacement				50,000	50,000	038-047-4160-7601	
4 Corners / Mullan	24,095.00					038-047-4160-7606	
Kathleen Ave Drainage Project (Carryover)**		24,500.00		165,000	165,000	038-047-4160-7608	
Walnut Avenue Drainage Project				160,000		038-047-4160-7610	
Davis Park Drainage Improvements	67,200.06					038-047-4160-7615	
Retention Sediment Pond (Carryover)*				120,000	120,000	038-047-4160-7625	
12th Street Outfall Reduction					105,000	038-047-4160-7607	
15th Street Construction					190,000	038-047-4160-7620	
LaCrosse Outfall Reduction					160,000	038-047-4160-7630	
<b>Total Capital Outlay</b>	<b>\$198,690</b>	<b>\$518,475</b>	<b>\$428,527</b>	<b>\$535,000</b>	<b>\$890,000</b>		
<b>Total Expenses</b>	<b>\$1,028,625.23</b>	<b>\$1,405,510.32</b>	<b>\$1,370,477.06</b>	<b>\$1,701,863</b>	<b>\$2,121,738</b>		
<b>Total Revenues over (under) expense</b>	<b>\$80,260.81</b>	<b>(\$307,689.58)</b>	<b>(\$252,657.22)</b>	<b>\$344,418</b>	<b>\$336,262</b>		

FIDUCIARY  
FUNDS

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-22  
FIDUCIARY FUNDS**

FIDUCIARY FUNDS	REVENUES			EXPENDITURES			ENDING BALANCE
	BEGINNING BALANCE	OTHER INCOME	TOTAL REVENUES	SERVICES/ SUPPLIES	TRANSFERS OUT	TOTAL EXPENDS	
Police Retirement	\$600,000	\$4,000	\$604,000	\$192,235		\$192,235	\$411,765
Kootenai County Solid Waste		2,900,000	2,900,000	2,900,000		2,900,000	
Homeless Donations		8,000	8,000	8,000		8,000	
Downtown Association	95,000	105,950	200,950	176,000		176,000	24,950
<b>TOTALS</b>	<b>\$695,000</b>	<b>\$3,017,950</b>	<b>\$3,712,950</b>	<b>\$3,276,235</b>	<b>\$0</b>	<b>\$3,276,235</b>	<b>\$436,715</b>

**CITY OF COEUR D'ALENE**  
**ADOPTED BUDGET - FY 2021-22**  
**POLICE RETIREMENT FUND**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Prop Taxes - Prior Yrs	\$538.88	\$74.30				045-000-3120-0000
Beginning Cash				\$780,000	\$600,000	045-000-3990-0000
Unrealized Gains (Losses)	(28,466.62)	34,205.18	\$14,049.07			045-000-3710-1000
Interest	25,072.72	23,146.05	19,638.51	4,000	4,000	045-000-3710-0000
<b>Total Revenues</b>	<b>(\$2,855.02)</b>	<b>\$57,425.53</b>	<b>\$33,687.58</b>	<b>\$784,000</b>	<b>\$604,000</b>	
Police Retirement Pensions	\$170,985.00	\$175,259.64	\$179,641.08	\$184,132	\$188,735	045-033-4223-2900
Trustee Fees	4,570.73	3,987.89	3,458.09	4,000	3,500	045-033-4223-4200
<b>Total Services &amp; Supplies</b>	<b>\$175,555.73</b>	<b>\$179,247.53</b>	<b>\$183,099.17</b>	<b>\$188,132</b>	<b>\$192,235</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$178,410.75)</b>	<b>(\$121,822.00)</b>	<b>(\$149,411.59)</b>	<b>\$595,868</b>	<b>\$411,765</b>	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
KOOTENAI COUNTY SOLID WASTE**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Kootenai Cnty Solid Waste Billings	\$2,688,323.68	\$2,751,773.27	\$ 2,734,853.98	\$2,800,000	\$2,900,000	030-000-3450-1100
Total Revenues	<u>\$2,688,323.68</u>	<u>\$2,751,773.27</u>	<u>\$ 2,734,853.98</u>	<u>\$2,800,000</u>	<u>\$2,900,000</u>	
Payments to Kootenai County	\$2,688,621.63	\$2,739,663.70	\$ 2,728,076.72	\$2,800,000	\$2,900,000	030-027-4431-4200
Total Services & Supplies	<u>\$2,688,621.63</u>	<u>\$2,739,663.70</u>	<u>\$ 2,728,076.72</u>	<u>\$2,800,000</u>	<u>\$2,900,000</u>	
Total Revenues over (under) expenses	<u>(\$297.95)</u>	<u>\$12,109.57</u>	<u>\$6,777.26</u>	<u>\$0</u>	<u>\$0</u>	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
HOMELESS DONATIONS**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Homeless - Donations	\$4,576.59	\$5,104.51	\$6,251.26	\$5,300	\$8,000	073-000-3460-0000
Total Revenues	<u>\$4,576.59</u>	<u>\$5,104.51</u>	<u>\$6,251.26</u>	<u>\$5,300</u>	<u>\$8,000</u>	
Payments To Homeless	\$4,576.59	\$5,104.51	\$6,251.26	\$5,300	\$8,000	073-036-4390-4200
Total Services & Supplies	<u>\$4,576.59</u>	<u>\$5,104.51</u>	<u>\$6,251.26</u>	<u>\$5,300</u>	<u>\$8,000</u>	
Total Revenues over (under) expenses	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0</u>	<u>\$0</u>	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
DOWNTOWN ASSOCIATION**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Business Improvemnt Dist Receipts	\$54,573.47	\$58,606.47	\$52,489.47	\$45,000	\$53,000	090-000-3800-0000
Miscellaneous Revenues	54,500.00	52,000.00	49,500.00	52,000	52,000	090-000-3790-0000
Beginning Cash				95,000	95,000	090-000-3990-0000
Interest Income	2,919.90	5,720.49	3,606.39	1,200	950	090-000-3710-0000
<b>Total Revenues</b>	<b>\$111,993.37</b>	<b>\$116,326.96</b>	<b>\$105,595.86</b>	<b>\$193,200</b>	<b>\$200,950</b>	
Wages & Benefits			\$120,000.00			090-117-4942-2000
City Administration Fee	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000	\$1,000	090-117-4942-4200
Miscellaneous	105,000.00	30,000.00	40,000.00	175,000	175,000	090-117-4942-6911
<b>Total Expenses</b>	<b>\$106,000.00</b>	<b>\$31,000.00</b>	<b>\$161,000.00</b>	<b>\$176,000</b>	<b>\$176,000</b>	
<b>Total Revenues over (under) expenses</b>	<b>\$5,993.37</b>	<b>\$85,326.96</b>	<b>(\$55,404.14)</b>	<b>\$17,200</b>	<b>\$24,950</b>	

CAPITAL PROJECTS  
FUND

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-22  
CAPITAL PROJECTS FUND**

CAPITAL PROJECTS FUNDS	REVENUES				EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	TRANSFERS IN	OTHER INCOME	TOTAL REVENUES	CAPITAL OUTLAY	TOTAL EXPENDS	
Traffic Calming	\$40,000			\$40,000	\$40,000	\$40,000	
Kathleen Widening	400,000	\$355,000		755,000	755,000	755,000	
LHTAC Pedestrian Safety Imprvmnts		54,000	\$551,000	605,000	605,000	605,000	
<b>TOTALS</b>	<b>\$440,000</b>	<b>\$409,000</b>	<b>\$551,000</b>	<b>\$1,400,000</b>	<b>\$1,400,000</b>	<b>\$1,400,000</b>	<b>\$0</b>



**City of Coeur d'Alene, Idaho**  
**Departmental Summary and Description**  
**Street Capital Projects Fund**

**Program Description**

To protect the health, safety, and welfare of the citizens of Coeur d'Alene through sound engineering and maintenance.

Continue efforts to improve the conditions of Coeur d'Alene's transportation system as well as execute capital projects aimed at reducing congestion, improving safety and providing mobility for all users.

**Major Objectives**

- ✓ Provide and maintain an efficient and safe multi-modal transportation systems for all users, ages and abilities
- ✓ Seek cost effective strategies to improve safety and operations
- ✓ Maintain adequate service levels

**Fiscal Year 2020-21 Accomplishments**

- ✓ Completed Lacrosse Extension Project
- ✓ Completed Sherman/Lakeside Signalization Project

**Fiscal Year 2021-22 Goals**

- ✓ Design of LHTAC LHSIP RRFB Project
- ✓ Construction of Kathleen Widening Project

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-2022  
CAPITAL PROJECTS FUND**

CAPITAL PROJECTS FUND	REVENUES					EXPENSES	ENDING BALANCE
	BEG BALANCE	TRANSFRS		OTHER INCOME	TOTAL REVENUE	TOTAL EXPENSES	
		OTHER FUNDS	IMPACT FEES				
Traffic Calming	\$40,000				\$40,000	\$40,000	
Kathleen Widening	400,000		\$355,000		755,000	755,000	
LHTAC Pedestrian/Safety Imprvmnts			54,000	\$551,000	605,000	605,000	
<b>TOTALS</b>	<b>\$440,000</b>		<b>\$409,000</b>	<b>\$551,000</b>	<b>\$1,400,000</b>	<b>\$1,400,000</b>	

**INCOME SUMMARY**

	Traffic Calming 023-085-4493-7900	Kathleen Avenue Widening 023-090-4375-7900	LHTAC Pedestrian Safety Imprvmnts 023- 124-4492-7900					Totals
<b>Transfers</b>								
Impact Fees								
Quad 1		\$355,000						\$355,000
Quad 2								
Quad 3								
Quad 4								
Citywide			\$54,000					54,000
<b>Other Income</b>								
LHTAC Fundes			551,000					
Urban Renewal Contributions								
Beginning Balance	\$40,000	400,000						440,000
	<b>\$40,000</b>	<b>\$755,000</b>	<b>\$605,000</b>					<b>\$1,400,000</b>

DEBT SERVICE  
FUND

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-22  
DEBT SERVICE FUNDS**

DEBT SERVICE FUNDS	REVENUES			EXPENDITURES		ENDING BALANCE
	BEGINNING BALANCE	PROPERTY TAXES	TOTAL REVENUES	SERVICES/ SUPPLIES	TOTAL EXPENDITURES	
2015 General Obligation Bonds		\$878,408	\$878,408	\$878,408	\$878,408	
TOTALS		\$878,408	\$878,408	\$878,408	\$878,408	

**CITY OF COEUR D'ALENE  
ADOPTED BUDGET - FY 2021-22  
GO BONDS - 2015A & 2015B**

<b>Description</b>	<b>2018 Actual</b>	<b>2019 Actual</b>	<b>2020 Actual</b>	<b>2021 Adopted</b>	<b>2022 Adopted</b>	<b>Account</b>
Prop Tax - Current Year	\$888,163.78	\$873,091.57	\$880,391.66	\$876,281	\$878,408	029-000-3110-0000
Prop Tax - Prior Years	11,785.46	8,210.20	9,531.82			029-000-3120-0000
Interest Income	8,572.59	7,391.01	4,374.95			029-000-3710-0000
<b>Total Revenues</b>	<b>\$908,521.83</b>	<b>\$888,692.78</b>	<b>\$894,298.43</b>	<b>\$876,281</b>	<b>\$878,408</b>	
Transfer to General Fund	\$500,000.00					029-049-4906-6999
G.O. Bond Principal, Series 2015A	579,729.00	\$591,613.00	\$603,741.00	\$616,118	\$628,750	
G.O. Bond Principal, Series 2015B	168,383.44	169,085.30	174,551.55	175,480	181,202	
Interest Expense - Series 2015A	102,184.20	90,299.76	78,171.68	65,795	53,165	029-049-4906-8201
Interest Expense - Series 2015B	29,384.78	25,932.92	22,466.68	18,888	15,291	029-049-4906-8201
<b>Total Services &amp; Supplies</b>	<b>\$1,379,681.42</b>	<b>\$876,930.98</b>	<b>\$878,930.91</b>	<b>\$876,281</b>	<b>\$878,408</b>	
<b>Total Revenues over (under) expenses</b>	<b>(\$471,159.59)</b>	<b>\$11,761.80</b>	<b>\$15,367.52</b>	<b>\$</b>	<b>\$</b>	

Series 2015A G.O. Public Safety Bond - maturing 2025 - principal owing at 9-30-21 - \$2,593,394  
Series 2015B G.O. Library Refunding Bond - maturing 2025 - principal owing at 9-30-21 - \$745,904

FIVE YEAR  
CAPITAL  
IMPROVEMENTS  
PLAN

**CITY OF COEUR D'ALENE  
FINANCIAL SUMMARY, FISCAL YEAR 2021-2022  
CAPITAL PROJECTS FUND**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
<b>STREETS</b>					
<b>FUND BALANCE FORWARD</b>	<b>\$440,000</b>				
<b>ANTICIPATED REVENUES:</b>					
Transfers					
General Fund		\$400,000			
Impact Fees					
Quad 1	\$355,000		\$360,000		
Quad 2				\$125,000	
Quad 3					
Quad 4					
Citywide	54,000	650,000	40,000	40,000	\$240,000
Other Income					
FHWA Local Urban Funds	551,000		4,540,000		
Urban Renewal Contributions					
Other					
<b>Total Revenues</b>	<b>\$960,000</b>	<b>\$1,050,000</b>	<b>\$4,940,000</b>	<b>\$165,000</b>	<b>\$240,000</b>
<b>Total Available Funds</b>	<b>\$1,400,000</b>	<b>\$1,050,000</b>	<b>\$4,940,000</b>	<b>\$165,000</b>	<b>\$240,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Pedestrian / Safety Improvments	\$440,000				
15th Street - Harrison to Best		\$1,010,000			
Kathleen Widening	920,000				
LaCrosse Avenue Improvements					
Traffic Calming	40,000	40,000	\$40,000	\$40,000	\$40,000
Atlas to Seltice to Hanley			4,900,000		
Kathleen Atlas to Ramsey Design & Construct					200,000
Wilbur / Ramsey Signal				125,000	
<b>Total Expenditures</b>	<b>\$1,400,000</b>	<b>\$1,050,000</b>	<b>\$4,940,000</b>	<b>\$165,000</b>	<b>\$240,000</b>
<b>YEAR END BALANCE</b>					

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2021-2022  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2022-2026**

	2021-2022	2022-2023	2023-2024	2023-2024	2025-2026
	LIBRARY (SPECIAL REVENUE)				
<b>FUND BALANCE FORWARD</b>	\$0	\$10,000	\$10,000	\$10,000	\$10,000
<b>ANTICIPATED REVENUES:</b>					
Property Taxes	\$190,000	\$190,000	\$190,000	\$190,000	\$190,000
<b>Total Revenues</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>
<b>Total Available Revenues</b>	<b>\$190,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Library Books	\$180,000	\$190,000	\$190,000	\$190,000	\$180,000
Photocopier replacement					10,000
<b>Total Expenditures</b>	<b>\$180,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>	<b>\$190,000</b>
<b>YEAR END BALANCE</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

**CITY OF COEUR D'ALENE, IDAHO  
 FINANCIAL PLAN, FISCAL YEAR 2021-2022  
 CAPITAL IMPROVEMENT PLAN (CIP)  
 PROJECTED 2021-2024**

	2021-2022	2022-2023	2023-2024	2024-2025	PROJECTED 2020
<b>CEMETERY (SPECIAL REVENUE)</b>					
<b>FUND BALANCE FORWARD</b>		\$0	\$0	\$0	\$0
<b>ANTICIPATED REVENUES:</b>					
Cemetery Perpetual Care Revenues	\$87,000	\$107,000	\$45,000		\$50,000
<b>Total Revenues</b>	<b>\$87,000</b>	<b>\$107,000</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Total Available Revenues</b>	<b>\$87,000</b>	<b>\$107,000</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Mower	\$17,000	\$17,000			
Niche Wall	50,000				\$50,000
Backhoe		60,000			
Tractor		30,000			
Southside Fence					
Seal Coating - Forest Cemetery	10,000				
Irrigation Pumps			\$45,000		
Irrigation Clock Replacement	10,000				
<b>Total Expenditures</b>	<b>\$87,000</b>	<b>\$107,000</b>	<b>\$45,000</b>	<b>\$0</b>	<b>\$50,000</b>
<b>YEAR END BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF COEUR D'ALENE, IDAHO  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
CAPITAL IMPROVEMENT PLAN (CIP)  
PROJECTED 2021-2025**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
<b>PARKS CAPITAL IMPROVEMENTS FUND (SPECIAL REVENUE)</b>					
<b>FUND BALANCE FORWARD</b>	\$52,142	\$161,835	\$240,490	\$94,948	\$17,956
<b>ANTICIPATED REVENUES:</b>					
Miscellaneous Park Revenues	\$60,000	\$106,000	\$110,000	\$110,000	\$110,000
State Grant					
Impact Fees	300,000		1,250,000	1,500,000	2,565,000
Concessions, Dock Rental	95,479	96,000	98,000	101,000	103,000
Boat Launch - Mooring Fees	17,674	18,700	19,050	19,500	20,000
Trail Revenues		8,900	9,100	9,100	9,500
Interest Income	2,000	3,800	3,800	3,900	4,000
Transfer from Parking Revenues	100,000	202,139	234,168	234,168	135,000
Total Revenues	<u>\$575,153</u>	<u>\$435,539</u>	<u>\$1,724,118</u>	<u>\$1,977,668</u>	<u>\$2,946,500</u>
Total Available Revenues	<u>\$627,295</u>	<u>\$597,374</u>	<u>\$1,964,608</u>	<u>\$2,072,616</u>	<u>\$2,964,456</u>
<b>ANTICIPATED EXPENDITURES:</b>					
Waterfront	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Designer	7,500	7,500	7,500	7,500	7,500
Infrastructure	15,000	15,000	15,000	15,000	15,000
Parks Foundation	5,000	5,000	5,000	5,000	5,000
Miscellaneous Tubbs Hill	3,000	3,500	4,000	4,000	4,000
Trails / Lot Seal Coats		28,764	33,160	33,160	33,160
Cherry Hill Sports Field/Gazebo/Drainage			1,250,000		
City Park Bandshell Roof/Stage Replacement	65,000				
East Tubbs Trail Reconstruction	39,960				
Parks Shop Expansion	15,000				
Independence Point Sidewalk		50,000			
Independence Point ADA Ramp		25,000			
City Park Sidewalks		100,000			
Phippheny Restrooms				300,000	

**CITY OF COEUR D'ALENE, IDAHO  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
CAPITAL IMPROVEMENT PLAN (CIP)  
PROJECTED 2021-2025**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Kathleen Trail Reconstruction		43,560			
Person Restroom	300,000				
Independence Point Commercial Dock			100,000		
Ramsey Drainage		10,000			
Ramsey Trail Reconstruction		43,560			
Aspen Trails Park				1,500,000	
Bluegrass Park Restroom			50,000		
Canfield Playground			40,000		
Jewett House Greenhouse		10,000			
Northshire Restroom			300,000		
Northshire Parking Lot Overlay			50,000		
CdA Soccer Complex; playground,parking,rr/shelter					665,000
Phippeny Park; electrical, lighting, sidewalks				175,000	
Johnson Mill River Park Upgrades					1,200,000
Person Field Parking Lot / Street Parking					700,000
<b>Total Expenditures</b>	<b>\$465,460</b>	<b>\$356,884</b>	<b>\$1,869,660</b>	<b>\$2,054,660</b>	<b>\$2,644,660</b>
<b>YEAR-END BALANCE</b>	<b>\$161,835</b>	<b>\$240,490</b>	<b>\$94,948</b>	<b>\$17,956</b>	<b>\$319,796</b>

**CITY OF COEUR D'ALENE, IDAHO  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
CAPITAL IMPROVEMENT PLAN (CIP)  
PROJECTED 2022-2026**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
<b>WASTEWATER FUND</b>	(ENTERPRISE)				
<b>FUND BALANCE FORWARD</b>	\$3,444,147	\$1,400,000	\$1,475,000	\$1,835,000	\$1,400,000
<b>ANTICIPATED REVENUES:</b>					
Capitalization Fees	3,840,853	2,000,000	2,250,000	2,364,000	2,364,000
User Fees	3,850,000	3,900,000	4,000,000	4,906,000	3,000,000
<b>Total Revenues</b>	<b>\$7,690,853</b>	<b>\$5,900,000</b>	<b>\$6,250,000</b>	<b>\$7,270,000</b>	<b>\$5,364,000</b>
<b>Total Available Revenues</b>	<b>\$11,135,000</b>	<b>\$7,300,000</b>	<b>\$7,725,000</b>	<b>\$9,105,000</b>	<b>\$6,764,000</b>
<b>ANTICIPATED EXPENDITURES:</b>					
Equipment Replacements	\$485,000	\$520,000	\$560,000	\$600,000	\$640,000
Replacements; Other	5,924,447	880,000	880,000	1,880,000	880,000
Improvements & Additions	3,325,553	4,425,000	4,450,000	5,225,000	3,641,500
<b>Total Expenditures</b>	<b>\$9,735,000</b>	<b>\$5,825,000</b>	<b>\$5,890,000</b>	<b>\$7,705,000</b>	<b>\$5,161,500</b>
<b>YEAR END BALANCE</b>	<b>\$1,400,000</b>	<b>\$1,475,000</b>	<b>\$1,835,000</b>	<b>\$1,400,000</b>	<b>\$1,602,500</b>

**CITY OF COEUR D'ALENE, IDAHO  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
CAPITAL IMPROVEMENT PLAN (CIP)  
PROJECTED 2022-2026**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
	<b>WATER FUND</b>		<b>(ENTERPRISE)</b>		
FUND BALANCE FORWARD		\$0	\$0	\$0	\$0
ANTICIPATED REVENUES:					
User Fees	\$2,063,500	\$1,906,000	\$2,306,000	\$2,318,000	\$2,098,000
Transfer from Cap Fee Fund	2,650,000	2,350,000	1,300,000	1,210,000	2,850,000
Total Revenues	<u>\$4,713,500</u>	<u>\$4,256,000</u>	<u>\$3,606,000</u>	<u>\$3,528,000</u>	<u>\$4,948,000</u>
Total Available Revenues	<u>\$4,713,500</u>	<u>\$4,256,000</u>	<u>\$3,606,000</u>	<u>\$3,528,000</u>	<u>\$4,948,000</u>
ANTICIPATED EXPENDITURES:					
Water Department Building		\$58,000			
Handheld Reader / Trimble	\$5,500				
Vehicle Replacement	50,000	179,000	\$311,000	\$510,000	\$480,000
Onsite Chlorine Generation	110,000	112,000	115,000	118,000	120,000
Fill Station Program	15,000	15,000	16,000	10,000	18,000
Backhoe				135,000	
Dumptruck			157,000		157,000
Hydro-Excavator (Jet Truck)				400,000	
Screener		56,000			
Forklift	40,000				
New meters	310,000	315,000	315,000	310,000	305,000
New/replace Infrastructure	650,000	650,000	675,000	690,000	715,000
Well Flow Meter Replacement	20,000	20,000	25,000		
Bi-annual Well Rehab Project	196,000	101,000	105,000	107,000	111,000
Soft Start for Wells		90,000			95,000
Pump Motor Replacement	42,000	35,000	37,000	38,000	41,000
Back Up Power for Well	200,000			110,000	56,000
Rate Study	100,000				
Well Construction	100,000	100,000	900,000	200,000	
Additional Storage	800,000	2,150,000		500,000	2,200,000
Transmission Main Upgrades	1,500,000	150,000	200,000	400,000	650,000
Blackwell Booster Station Replacement	575,000	225,000			
Well House Replacement			750,000		
Total Expenditures	<u>\$4,713,500</u>	<u>\$4,256,000</u>	<u>\$3,606,000</u>	<u>\$3,528,000</u>	<u>\$4,948,000</u>
YEAR END BALANCE	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**CITY OF COEUR D'ALENE, IDAHO  
FINANCIAL PLAN, FISCAL YEAR 2021-22  
CAPITAL IMPROVEMENT PLAN (CIP)  
PROJECTED 2022-2026**

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
<b>DRAINAGE FUND</b>	<b>(ENTERPRISE)</b>				
<b>FUND BALANCE FORWARD</b>	\$1,225,000	\$335,000	\$265,000	\$175,000	\$0
<b>ANTICIPATED REVENUES:</b>					
User Fees		\$345,000	\$350,000	\$365,000	\$340,000
<b>Total Revenues</b>	\$0	\$345,000	\$350,000	\$365,000	\$340,000
<b>Total Available Revenues</b>	\$1,225,000	\$680,000	\$615,000	\$540,000	\$340,000
<b>ANTICIPATED EXPENDITURES:</b>					
Collection System Replacements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Sweeper		265,000		265,000	
Retention Sediment Pond	120,000				
Fernan Creek Volume Reduction			150,000		
Kathleen Ave Drainage Project	165,000				
12th Street Outfall Reduction	105,000	100,000			
15th Street Construction	190,000				
Service Truck	100,000				
LaCrosse Outfall Reduction	160,000		240,000		
Atlas Road				225,000	
<b>Total Expenditures</b>	\$890,000	\$415,000	\$440,000	\$540,000	\$50,000
<b>YEAR END BALANCE</b>	\$335,000	\$265,000	\$175,000	\$0	\$290,000

STAFFING LEVEL  
REPORT

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2019-2022**  
**Compared with Prior 3 Years**

<u>DEPARTMENT</u>	<u>18-19</u>	<u>19-20</u>	<u>20-21</u>	<u>21-22</u>	<u>CHANGE</u>	<u>TITLE</u>	<u>GRADE</u>
<u>MAYOR/COUNCIL</u>	1.0	1.0	1.0	1.0		MAYOR	
	6.0	6.0	6.0	6.0		COUNCIL	
	7.0	7.0	7.0	7.0	0.00	Total	
<u>ADMINISTRATION</u>	1.0	1.0	1.0	1.0		CITY ADMINISTRATOR	21
	1.0	0.0	0.0	0.0		PROJECT COORDINATOR	15
	2.00	1.00	1.00	1.00	0.00	Total	
<u>FINANCE</u>	1.0	1.0	1.0	1.0		COMPTROLLER	17
	1.0	1.0	1.0	1.0		ACCOUNTANT	14
	1.0	1.0	1.0	1.0		PAYROLL COORDINATOR	12
	1.0	1.0	1.0	1.0		SR. ACCOUNTING SPECIALIST	10
	1.0	1.0	1.0	1.0		LEAD UTILITY BILLING SPECLIST	9
	3.00	3.00	3.00	3.00		UTILITY BILLING SPECIALIST	8
	8.00	8.00	8.00	8.00	0.00	Total	
<u>MUNICIPAL SERVICES ADMIN</u>	1.0	1.0	1.0	1.0		CITY CLERK/MS DIRECTOR	18
	1.0	1.0	1.0	1.0		DEPUTY CITY CLERK	13
	1.0	1.0	1.0	1.0		IT NETWORK ADMINISTRATOR	16
	1.0	1.0	1.0	1.0		IT DATABASE APP DEVELOPER	17
	0.0	0.0	1.0	1.0		NETWORK SPECIALIST	14
	1.0	1.0	1.0	1.0		IT PROGAMMER	11
	1.0	1.0	1.0	1.0		GIS COORDINATOR	12
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	12
	0.5	0.0	0.0	0.0		CDBG ADMINISTRATON	11
	2.0	2.0	2.0	2.0		IT TECHNICIAN	11
	1.0	1.0	0.0	0.0		GIS SPECIALIST	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		CUSTOMER SERVICE SUPPORT	8
	1.0	1.0	1.0	1.0		DEPARTMENT SPECIALIST	5
	13.50	13.00	13.00	13.00	0.00	Total	
<u>HUMAN RESOURCES</u>	1.0	1.0	1.0	1.0		HUMAN RESOURCES DIRECTOR	18
	2.0	2.00	2.00	2.00		HUMAN RESOURCE SPECIALIST	11
	3.00	3.00	3.00	3.00	0.00		
<u>CITY ATTORNEY</u>	1.0	1.0	1.0	1.0		CITY ATT/LEGAL SERVICES DIR	20
	1.0	1.0	1.0	1.0		CHIEF CRIMINAL DEP C ATTRNY	18
	1.0	1.0	1.0	1.0		CHIEF CIVIL DEP CITY ATTRNY	18
	1.5	2.0	2.0	1.0		DEPUTY CITY ATTORNEY	16
	1.0	1.0	1.0	2.0		ASST CITY ATTORNEY	15
	2.0	2.0	2.0	2.0		SR. LEGAL ASSISTANT	12
	2.0	2.0	2.0	2.0		LEGAL ASSISTANT	10
	9.50	10.00	10.00	10.00	0.00	Total	
<u>PLANNING</u>	1.0	1.0	1.0	1.0		PLANNING DIRECTOR	18
	1.0	1.0	1.0	1.0		SENIOR PLANNER	14
	2.0	2.0	2.0	2.0		ASSOCIATE PLANNER	13
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		PLANNING TECHNICIAN	9
	0.0	0.8	1.00	1.0		CDBG ADMINISTRATON	11
6.00	6.75	7.00	7.00	0.00			

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2019-2022**  
**Compared with Prior 3 Years**

DEPARTMENT	18-19	19-20	20-21	21-22	CHANGE	TITLE	GRADE
<u>BUILDING MAINT.</u>	1.0	1.0	1.0	1.0		MAINTENANCE SUPERINTENDENT	14
	1.0	1.0	1.0	1.0		CUSTODIAN	4
	1.0	1.0	1.0	2.0		BLDG MAINTENANCE WORKER	9
	<u>4.46</u>	<u>4.02</u>	<u>3.06</u>	<u>1.13</u>		PART TIME - JANITORIAL	
	<u>7.46</u>	<u>7.02</u>	<u>6.06</u>	<u>5.13</u>	<u>-0.93</u>	Total	
<u>POLICE</u>	1.0	1.0	1.0	1.0		POLICE CHIEF	20
	2.0	2.0	2.0	2.0		POLICE CAPTAIN	19
	5.0	5.0	5.0	5.0		POLICE LIEUTENANT	LT
	12.0	12.0	13.0	14.0		POLICE SERGEANT	SGT
	1.0	1.0	1.0	1.0		IT SYSTEMS ANALYST	15
	70.0	71.0	71.0	74.0		POLICE OFFICER	PO
	2.0	2.0	2.0	2.0		CRIME ANALYST	13
	1.0	1.0	1.0	1.0		RECORDS SUPERVISOR	12
	1.5	1.5	1.5	1.5		EVIDENCE SPECIALIST	12
	2.5	2.5	2.5	0.0		CIVILIAN REPORT TAKER	12
	1.5	1.5	1.5	2.5		CODE ENFORCEMENT OFFICER	11
	0.0	0.0	0.0	2.5		INVESTIGATIVE SPECIALIST	11
	2.5	2.5	2.5	2.5		ANIMAL CONTROL OFFICER	11
	1.0	1.0	1.0	1.0		APPL ANALYST	11
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11
	0.5	0.5	0.5	0.5		CRIME PREVENTION	12
	1.0	1.0	1.0	1.0		VICTIMS ADVOCATE	10
	7.0	7.0	7.0	7.0		RECORDS SPECIALIST	9
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	1.0	1.0	1.0		EQUIPMENT SPECIALIST	10
<u>3.82</u>	<u>3.82</u>	<u>3.82</u>	<u>3.82</u>		PART TIME		
<u>118.32</u>	<u>119.32</u>	<u>120.32</u>	<u>125.32</u>	<u>5.00</u>	Total		
<u>FIRE</u>	1.0	1.0	1.0	1.0		FIRE CHIEF	20
	3.0	3.0	3.0	3.0		DEPUTY FIRE CHIEF	18
	3.0	3.0	3.0	3.0		BATTALION CHIEFS	BC
	12.0	12.0	12.0	12.0		FIRE CAPTAINS	FCPT
	0.0	0.0	1.0	1.0		EMS OFFICER	EMS
	12.0	12.0	12.0	12.0		FIRE ENGINEER	ENG
	30.0	30.0	30.0	33.0		FIREFIGHTER	FF
	2.0	2.0	2.0	2.0		FIRE INSPECTOR	INSP
	1.0	1.0	1.0	1.0		EXECUTIVE ASSISTANT	11
	1.00	1.00	2.0	2.0		ADMIN ASSISTANT	10
	<u>0.75</u>	<u>0.75</u>	<u>0.00</u>	<u>0.00</u>		DEPARTMENT SPECIALIST	5
	<u>65.75</u>	<u>65.75</u>	<u>67.00</u>	<u>70.00</u>	<u>3.00</u>	Total	

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2019-2022**  
Compared with Prior 3 Years

DEPARTMENT	18-19	19-20	20-21	21-22	CHANGE	TITLE	GRADE
<u>STREETS</u>	1.0	1.0	1.0	1.0		STREETS/ENGINEERING DIRECTOR	18
	1.0	1.0	1.0	1.0		CITY ENGINEER	17
	1.0	0.0	0.0	1.0		ASST STREET SUPT	15
	1.0	1.0	1.0	1.0		ENGINEERING PROJECT MGR	15
	1.0	1.0	1.0	1.0		SHOP SUPERVISOR	13
	1.0	1.0	1.0	2.0		FIELD SUPERVISOR	12
	3.0	3.0	3.0	3.0		PUBLIC WORKS INSPECTOR	12
	4.0	4.0	4.0	4.0		MECHANIC	11
	4.0	4.0	3.0	3.0		LEAD WORKER	11
	1.0	2.0	2.0	1.0		ELECTRICIAN	11
	14.0	14.0	14.0	14.0		HEAVY EQUIP. OPERATOR	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	2.0	2.0	2.0	2.0		STREET MAINTENANCE WORKER	8
	<u>3.06</u>	<u>3.06</u>	<u>3.05</u>	<u>3.05</u>		PART TIME	
	<u>38.06</u>	<u>38.06</u>	<u>37.05</u>	<u>38.05</u>	<u>1.00</u>	Total	
	<u>PARKS</u>	0.5	0.5	0.5	0.5		PARKS DIRECTOR
1.0		1.0	1.0	1.0		PARK SUPERINTENDENT	15
3.0		3.0	4.0	4.0		LEAD MAINTENANCE WORKER	10
1.0		1.0	1.0	1.0		URBAN FORESTER	11
0.0		0.0	0.0	1.0		MECHANIC	11
1.0		1.0	1.0	1.0		IRRIGATION TECHNICIAN	10
1.0		1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
1.0		1.0	1.0	1.0		TRAILS COORDINATOR	10
6.0		7.0	7.0	6.0		MAINTENANCE WORKER	9
<u>11.18</u>		<u>11.61</u>	<u>11.19</u>	<u>11.19</u>		PART TIME	
<u>25.68</u>		<u>27.11</u>	<u>27.69</u>	<u>27.69</u>	<u>0.00</u>	Total	
<u>RECREATION</u>	0.5	0.5	0.5	0.5		RECREATION DIRECTOR	18
	1.0	1.0	1.0	1.0		RECREATION SUPERINTENDENT	15
	1.0	1.0	1.0	1.0		RECREATION PROGRAM COORD	11
	2.0	2.0	2.0	2.0		RECREATION MONITOR	8
	<u>3.43</u>	<u>3.43</u>	<u>3.23</u>	<u>3.23</u>		PART TIME	
	<u>7.93</u>	<u>7.93</u>	<u>7.73</u>	<u>7.73</u>	<u>0.00</u>	Total	
<u>BUILDING INSPECTION</u>	1.0	1.0	1.0	1.0		BUILDING OFFICIAL	17
	1.0	1.0	1.0	1.0		SR BLDG INSP/PLANS EXAM	14
	5.0	5.0	5.0	5.0		BLDG INSP/PLANS EXAM	12
	1.0	1.0	1.0	1.0		PERMIT COORDINATOR	10
	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>		PERMIT TECHNICIAN	8
<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>10.00</u>	<u>0.00</u>	Total		
<u>DRAINAGE</u>	1.0	1.0	1.0	1.0		ASSISTANT PROJECT MANAGER	14
	<u>0.0</u>	<u>0.0</u>	<u>1.0</u>	<u>1.0</u>		LEAD WORKER	11
	<u>1.00</u>	<u>1.00</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>	Total	

**CITY OF COEUR D'ALENE**  
**STAFFING LEVEL, FY 2019-2022**  
**Compared with Prior 3 Years**

DEPARTMENT	18-19	19-20	20-21	21-22	CHANGE	TITLE	GRADE
<u>LIBRARY</u>	1.0	1.0	1.0	1.0		LIBRARY DIRECTOR	18
	3.0	3.0	3.0	3.0		LIBRARIAN	12
	1.0	1.0	1.0	1.0		COMMUNICATNS COORDINATOR	10
	1.0	1.0	1.0	1.0		IT COORDINATOR	9
	1.0	1.0	1.0	1.0		TEEN SERVICES	8
	5.0	5.0	5.0	5.0		REFERENCE CLERK	5
	1.0	1.0	1.0	1.0		LIBRARY TECH	6
	<u>9.85</u>	<u>9.85</u>	<u>9.85</u>	<u>9.85</u>		PART TIME	
	<u>22.85</u>	<u>22.85</u>	<u>22.85</u>	<u>22.85</u>	<u>0.00</u>	Total	
<u>CEMETERY</u>	1.0	1.0	1.0	1.0		LEAD MAINTENANCE WORKER	10
	1.0	1.0	1.0	1.0		MAINTENANCE WORKER	9
	<u>0.72</u>	<u>0.72</u>	<u>0.96</u>	<u>0.63</u>		PART TIME	
	<u>2.72</u>	<u>2.72</u>	<u>2.96</u>	<u>2.63</u>	<u>-0.33</u>	Total	
<u>WATER</u>	1.0	1.0	1.0	1.0		WATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASSISTANT WATER DIRECTOR	15
	3.0	3.0	3.0	3.0		UTILITY SUPERVISOR	12
	0.0	1.0	1.0	1.0		CROSS CONNECTION CONTROL	12
	0.0	0.0	1.0	1.0		LEAD UTILITY OPERATOR	11
	1.0	1.0	2.0	2.0		ADMINISTRATIVE ASSISTANT	10
	11.0	10.0	8.0	8.0		SR UTILITY OPERATOR	10
	5.0	5.0	6.0	8.0		UTILITY OPERATOR	9
	1.0	1.0	0.0	0.0		ADMINISTRATIVE SUPPORT	5
	<u>1.59</u>	<u>1.59</u>	<u>2.52</u>	<u>2.23</u>		PART TIME	
	<u>24.59</u>	<u>24.59</u>	<u>25.52</u>	<u>27.23</u>	<u>1.71</u>	Total	
<u>WASTEWATER</u>	1.0	1.0	1.0	1.0		WASTEWATER DIRECTOR	18
	1.0	1.0	1.0	1.0		ASST WASTEWATER DIRECTOR	15
	1.0	1.0	1.0	1.0		CAPITAL PROGRAM MANAGER	15
	1.0	1.0	1.0	1.0		UTILITIES PROJECT MANAGER	15
	1.0	1.0	1.0	1.0		LAB/PRETREATMENT SUP	15
	1.0	1.0	1.0	1.0		CHIEF WASTEWATR OPERATOR	14
	1.0	1.0	1.0	1.0		COLLECTION SUPERVISOR	14
	2.0	2.0	2.0	2.0		WASTEWATER OPERATOR III	12
	1.0	1.0	1.0	1.0		FIELD INSPECTOR	12
	1.0	1.0	1.0	1.0		COMPOST FACILITY LEAD	11
	2.0	2.0	2.0	2.0		WSTWTR MAINT MECHANIC	11
	3.0	3.0	3.0	3.0		COLLECTION OPERATOR III	11
	2.0	2.0	2.0	2.0		LAB ANALYST	11
	1.0	1.0	1.0	1.0		COMPOST FACILITY OPERATOR	10
	2.0	3.0	3.0	3.0		COLLECTION OPERATOR II	10
	4.0	5.0	5.0	5.0		WASTEWATER OPERATOR II	10
	1.0	1.0	1.0	1.0		ADMINISTRATIVE ASSISTANT	10
	1.0	0.0	0.0	0.0		WASTEWATER OPERATOR I	8
	<u>0.77</u>	<u>0.77</u>	<u>1.14</u>	<u>0.85</u>		PART TIME	
<u>27.77</u>	<u>28.77</u>	<u>29.14</u>	<u>28.85</u>	<u>-0.29</u>	Total		
	<u>401.13</u>	<u>403.87</u>	<u>407.32</u>	<u>416.48</u>	<u>9.16</u>	TOTAL FTE PERSONNEL	